

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 6, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 957 9755 9932 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Letter of Appreciation to Lelehnia Dubois for her Service on the Human Rights Commission (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)

2. Proclaim April 2021 as Child Abuse Prevention and Awareness Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

3. 2021 Arcata Chamber of Commerce Business Leadership Awards Recipients (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Ratify the Chair's signature.

Attachments: [Staff Report](#)
 [Arcata Certificates.pdf](#)

4. Retirement Resolution Recognizing Karla Howe from the Department of Health and Human Services (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[Resolution .pdf](#)

Clerk of the Board

5. Approval of the Action Summary - Special Meeting of March 22, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of March 22, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[3-22-2021 Special Meeting Action Summary.pdf](#)
[Approved Action Summary.pdf](#)

6. Approval of the Action Summary - Meeting of March 23, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of March 23, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[3-23-2021 Action Summary](#)
[Approved Action Summary.pdf](#)

County Administrative Office

7. Grant Agreement for Redwood Region Economic Development Commission Marketing Analysis/Leakage Study

Recommendation: That the Board of Supervisors:
1. Authorize the Chair of the Board of Supervisors to sign the Grant Agreement

approved by your Board on Nov. 10, 2020.

Attachments:

[Staff Report](#)

[Attachment 1 - HWF Agreement - 20-CIF-40 as approved by BOS 11-10-2020](#)

[Attachment 2 - Minutes Board of Supervisors 11-10-2020 pg 3](#)

[Signed HWF Agreement.pdf](#)

8. Professional Services Agreement with Language Line Services, Inc. Regarding the Provision of Language Translation and Interpretation Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Language Line Services, Inc. regarding the provision of language translation and interpretation services for the period of December 1, 2020 through November 30, 2025;
2. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Language Line Services, Inc. after review and approval by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Language Line Services, Inc. to the County Administrative Office for further processing.

Attachments:

[Staff Report](#)

[SIGNED FINAL whole contract and exhibit A 3-17-21.pdf](#)

[Executed Agreement.pdf](#)

Department of Health and Human Services: Public Health

9. Memorandum of Understanding (MOU) with the California Government Operations Agency for COVID-19 Vaccine Allocation Eligibility

Recommendation: That the Board of Supervisors:

1. Approve and the MOU with California Government Operations Agency;
2. Authorize the Chair of the Board to sign the MOU; and
3. Authorize the Public Health Director to sign any amendments to the MOU upon County Counsel and Risk Management review and approval.

Attachments:

[Staff Report](#)

[Memorandum of Understanding with California Government Operations Agency](#)

[Letter from the California Government Operations Agency dated March 16, 2021](#)

[Follow-up Letter from the California Government Operations Agency dated March 16, 2021](#)

[Signed MOU.pdf](#)

Department of Health and Human Services: Social Services

10. Grant Agreements with Community and Family Resource Centers Regarding the Provision of Community Outreach and Support Services Related to the California Work Opportunity and Responsibility to Kids, Temporary Assistance to Needy Families and CalFresh Programs

- Recommendation:** That the Board of Supervisors:
1. Approve the proposed grant of \$1,059,645 to the Humboldt Network of Family Resource Centers in order to allow for the provision of community outreach and support services related to the California Work Opportunity and Responsibility to Kids, Temporary Assistance to Needy Families and CalFresh programs for the period of July 1, 2021 through June 30, 2022;
 2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute individual grant agreements with participating community and family resource centers, in the amounts set forth in the attached Humboldt Network of Family Resource Centers' funding request, that are substantially similar to the attached sample grant agreement template, and any and all subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 3. Direct the Clerk of the Board to return one fully executed copy of this agenda item to the Department of Health and Human Services - Contract Unit.

Attachments: [Staff Report](#)
[Humboldt Network of Family Resource Centers' Funding Request for Fiscal Year 2](#)
[Community and Family Resource Center Grant Agreement Template](#)

Human Resources

11. Ratification of Side Letter with American Federation of State, County, and Municipal Employees (AFSCME) to extend MOU to and inclusive of Dec. 31, 2021

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign a side letter with the AFSCME Units 1-4 (Attachment 1) extending the term of the Memorandum of Understanding (MOU) between the County of Humboldt and AFSCME and providing one-time and short term benefits associated with the extension of the MOU.

Attachments: [Staff Report](#)
[AFSCME Side Letter of Agreement - Extension of MOU to and inclusive of Decem](#)
[Executed Side Letter of Agreement.pdf](#)

12. Adoption of Amended and Retitled Job Classification of Payroll Services Supervisor

Recommendation: That the Board of Supervisors:

1. Adopt the amended and retitled job classification of Payroll Services Supervisor (class #0104) (replacing Assistant County Payroll Services Manager) into the salary range and classification plan effective immediately; and
2. Adopt Resolution No. _____ (attached) approving the amendment to the

Compensation Plan between the County of Humboldt and Management and Confidential Employees due to the classification title change.

Attachments:

[Staff Report](#)

[Resolution No \(MC\)](#)

[Copy of Payroll Services Supervisor Job Specification](#)

[Comprehensive Compensation Schedule and Classification Summary effective 2021](#)

[Resolution 21-34.pdf](#)

Planning and Building Department

13. Allocation of One (1) Senior Administrative Analyst Management Confidential (M/C) and One (1) Housing and Community Programs Specialist within the Planning and Building Department's Advanced Planning Budget Unit (1100282)

Recommendation: That the Board of Supervisors:

1. Approve the allocation of one full-time (1.0 FTE) Senior Administrative Analyst (M/C) position (salary range 481, class 0605) in budget unit 1100282 effective upon approval; and
2. Approve one full-time (1.0 FTE) Housing and Community Programs Specialist (salary range 368, class 0647) in budget unit 1100282 effective upon approval.

Attachments: [Staff Report](#)

Public Works

14. Bid Award Authorization for Storm Damage Repair to Mattole Road (F3C010) Post Miles 40.98, 42.76 and 43.62

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Mattole Road (F3C010) Post Miles 40.98, 42.76 and 43.62 Storm Damage Repair Project;
2. Award the attached project agreement to Wahlund Construction, Inc., for the total amount of Nine Hundred Twenty-Eight Thousand Fifty-Six Dollars and Seventy Cents (\$928,056.70); and
3. Authorize the Chair of the Board to execute the attached project agreement with Wahlund Construction, Inc. upon submittal of the appropriate bonds and insurance.

Attachments: [Staff Report](#)
[Bid Results for the Mattole Road \(F3C010\) Post Miles 40.98, 42.76, and 43.62 Storm Damage Repair Project](#)
[Construction Agreement for the Mattole Road \(F3C010\) Post Miles 40.98, 42.76, and 43.62 Storm Damage Repair Project](#)

15. Memorandum of Agreement with the Yurok Tribe Regarding Assistance with Planning, Designing and Implementing Improvements to Bald Hills Road (F4R300) and Lower Cappell Road (7Q302)

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of agreement with the Yurok Tribe regarding assistance with planning, designing and implementing certain improvements to Bald Hills Road (F4R300) and Lower Cappell Road (7Q302);
 2. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of agreement with the Yurok Tribe, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 3. Direct the Clerk of the Board to return one fully executed copy of the attached memorandum of agreement with the Yurok Tribe to the Department of Public Works - Roads Division for further processing.

Attachments: [Staff Report](#)
[Memorandum of Agreement- County of Humboldt and Yurok Tribe.pdf](#)
[Executed Memorandum of Agreement.pdf](#)

Sheriff

16. Homeland Security Grant Program 2020 Supplemental Budget (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve the supplemental budget request for budget unit 1100-221810 Homeland Security Grant 2020 (Attachment 1). (4/5 vote required)

Attachments: [Staff Report](#)
[Supplemental Budget for 1100-221810](#)

17. Acceptance of Boating Safety and Enforcement Financial Aid 2021-2022 Program Agreement

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair to sign the Boating Safety and Enforcement Financial Aid Program Agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for Fiscal Year (FY) 2021-22 (Attachment 1);
 2. Authorize the Auditor-Controller to certify the amount of prior year vessel taxes received by the county;
 3. Authorize the Sheriff, Undersheriff, and Deputy Director of Sheriff's Administration to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the California Department of Parks and Recreation for participation in the Boating Safety and Enforcement Financial Aid Program following review and approval by County Counsel and Risk Management; and
 4. Direct the Clerk of the Board to return a certified signed copy of the agreement to the Humboldt County Sheriff's Office (HCSO), Attention: Tammi Gilbert for submittal to funding agency.

- Attachments:** [Staff Report](#)
[Boating and Safety Enforcement-Financial Aid Program Agreement](#)
[Signed Agreement.pdf](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

F. SPECIAL PRESENTATIONS

DHHS: Public Health

1. Update on Local Conditions Surrounding COVID-19

- Recommendation:** That the Board of Supervisors:
1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

- Attachments:** [Staff Report](#)

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

Clerk of the Board

1. Appointments to the Humboldt County Audit Committee

Recommendation: That the Board of Supervisors:
1. Consider making appointments to fill the Special District/Schools seat, and two Qualified Citizen seats on the Humboldt County Audit Committee.

Attachments: [Staff Report](#)
[Dillingham.pdf](#)
[Evenson.pdf](#)
[Frahm.pdf](#)
[Senestraro.pdf](#)
[Weber.pdf](#)

County Administrative Office

2. Workforce Development and Workforce Investment Opportunity Act (WIOA) Funded Programs

Recommendation: That the Board of Supervisors:
1. Direct the County Administrative Office (CAO) to study the county's workforce development efforts and the Humboldt County Workforce Development Board (WDB);
2. Report back to your Board with findings and recommendations;
3. Authorize the CAO to release a Request for Proposals (RFP) for workforce services related to WIOA-funded programs;
4. Authorize and memorialize the agreement between the CAO's Office of Economic Development and the County of Humboldt Auditor-Controller to process SMART invoices weekly through the end of SMART's current contract terms;
5. Ratify the executed Humboldt County Local Area Designation and Local Board Recertification state application for Program Year 2021-23; and
6. Authorize the Economic Development Division Director and the BOS-appointed representative to the WDB, to sign and execute programmatic level state forms and documents specific to WIOA-funded workforce programs and to the County of Humboldt's Local Workforce Area.

Attachments:

[Staff Report](#)

[Discontinuation of Services Letter Confidential Signed 031521.pdf](#)

[EcDev Jan 26 2021 BOS SMART Item SA V2.pdf](#)

[HWB Smart Letter Re Invoicing and Payments 102220 \(002\).pdf](#)

[\(HUM\) Local Area Designation_3.30.2021.pdf](#)

[Public Comment.pdf](#)

DHHS: Behavioral Health**3. AB1976 Mental Health Services: Assisted Outpatient Treatment**

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to agree to the recommendation of opting out of Laura's Law - Assisted Outpatient Treatment;
2. Adopt the attached resolution opting out of Laura's Law; and
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Assembly Bill No 1976](#)
[Resolution to Opt Out of Laura's Law](#)
[Final AOT Factsheet 02 08 2021](#)
[Current Humboldt County Programs similar to AOT - 2 08 2021](#)
[Public Comment.pdf](#)
[Public Comment.pdf](#)

Planning and Building Department**4. Humboldt County 2020 General Plan Annual Progress Report and the 2020 Housing Element Annual Progress Report; Case # PLN-2020-16742**

Recommendation: That the Board of Supervisors:

1. Receive the staff report;
2. Deliberate on the 2020 General Plan Annual Progress Report (Attachment 1) and the 2020 Housing Element Annual Progress Report (Attachment 2) and modify as necessary; and
3. Accept the Annual Progress Report or if modifications are made, direct Planning staff to file the modified annual progress report with the Office of Planning and Research and the Department of Housing and Community Development pursuant to Government Code Section 65400(a)(2).

Attachments: [Staff Report](#)
[Attachment 1 - GP APR.docx](#)
[Attachment 2a - 2020 Housing Element APR summary.docx](#)
[Attachment 2b - HE APR methodology_1.22.21.docx](#)
[Attachment 3 - GOV_65400.pdf](#)

J. PUBLIC HEARINGS**Planning and Building Department**

1. Appeal of Planning Commission approval of a Special Permit to allow 18,000 square feet of new cannabis cultivation for the Rising Goat Limited

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the appellant, applicant, and public; and
2. Close the public hearing; and
3. Adopt the resolution (Resolution 21-__). (Attachment 1) which does the following:
 - a. Considers the Addendum prepared for the Rising Goat project and finds the project consistent with the Environmental Impact Report certified for the CCLUO per section 15164 of CEQA Guidelines; and
 - b. Makes the findings required to deny the appeal and approve the Special Permit; and
 - c. Denies the Appeal; and
 - d. Approves the Special Permit subject to the conditions of approval (Attachment 1 to the Resolution); and
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the property owner, the Planning and Building Department, and any other interested party; and
5. Direct the Planning and Building Department to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act.

Attachments: [Staff Report](#)
[Attachment 1 Resolution.docx](#)
[Attachment 1A Alternate Resolution.docx](#)
[Attachment 2 Appeal Filed by Water Rights Holders of the Overland Subdivision.pc](#)
[Attachment 3 PC Resolution 21-30 Rising Goat Limited 16188.pdf](#)
[Attachment 4 PC Staff Report 2.18.21.pdf](#)
[Attachment 5 site plan.pdf](#)
[Attachment 6 - 16188 Operations Plan.pdf](#)
[Attachment 7 Well Completion Report.pdf](#)
[Attachment 8 Well and Springs map.pdf](#)
[Attachment 9 Public Comments](#)
[Attachment 10 Combined Correspondence between applicant, appellant, and county](#)
[Attachment 10a Received 3.29.pdf](#)
[Attachment 10b 1400 Ross Road; Garberville, CA.pdf](#)
[Public Comment COB.pdf](#)
[Public Comment.pdf](#)

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

Public Works

1. 10:00 a.m. - Presentation Regarding Prescribed Fire Projects in Humboldt County

Recommendation: That the Board of Supervisors:
1. Receive an informal presentation from representatives of Humboldt County Public Works - Natural Resources Planning, the Humboldt County Fire Safe Council (HCFSC), University of California Cooperative Extension (UCCE) and the California Department of Forestry and Fire Protection (CAL FIRE) on the responsible use of prescribed fire to promote fire-adapted landscapes and safe communities. No action is required.

Attachments: [Staff Report](#)

Board of Supervisors - Closed Session

2. 11:30 a.m. - It is the intention of the Board of Supervisors to meet in closed session to discuss threatened litigation pursuant to Government Code Section 54956.9(d)(2), (e)(2); related to overtime pay and the impact of Flores v. City of San Gabriel.

Attachments: [Tolling extension](#)

3. 11:30 a.m. - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME Local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential Employees.

M. CLOSED SESSION

1. Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of Public Defender.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>