

BOARD OF SUPERVISORS

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First District
ESTELLE FENNEL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

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County Administrative Officer
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County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, August 23, 2016

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Board of Supervisors

1. Informational Report on the Re-Appointment of Maureen Genge to the Housing Authority Commission Representing District 1 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Reappointment to Housing Authority Commission.pdf](#)

2. Informational Report on the Re-Appointment of Kaylen Escarda to the Housing Authority Commission Representing District 4 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Reappointment to Housing Authority Commission.pdf](#)

3. Informational Report on the Re-Appointment of Patrick Whitchurch to the Housing Authority Commission Representing District 2 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Reappointment to Housing Authority Commission Dist 2.pdf](#)

4. Letter to City Council of Camoapa Inviting Two Visitors from Camoapa to attend the Arcata-Camoapa Sister City Project Fund Raising "I Block" Party (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter.

Attachments: [Invitation Letter to Camoapa Visitors.pdf](#)

Clerk of the Board

5. Approval of the Action Summary - Meeting of August 16, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of August 16, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 8-16-2016.pdf](#)

Code Enforcement Unit

6. Administrative Abatement Funding Transfer and Supplemental Budget (4/5th Vote). Jessica Adams. 7210 Summit Ridge Drive, Eureka, California; AP# 306-291-018

Recommendation: That the Board of Supervisors authorize the cost of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code section 351-31,

and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code sections 351-33 to 351-44; authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$16,291 to the County Counsel's revenue account #1100-121-631-130 to cover the cost of the abatement, and to pay the expenses associated with the abatement out of account 1100-121-2-403; and authorize the Auditor-Controller to execute the supplemental budget shown in Attachment "A" for fiscal year 2016-2017 (4/5th Vote).

Attachments: [Abatement of Adams Property.pdf](#)

County Administrative Office

7. Approval of Contract for AB 2060 Supervised Population Training Grant 2.0 Funding and Supplemental Budget for Fund 1120, Budget Unit 275, Economic Development, Fiscal Year 2016-2017 (4/5th Vote Required)

Recommendation: That the Board of Supervisors authorize and direct the County Administrative Officer (CAO), or designee, to sign the Assembly Bill (AB) 2060 grant contract between the California Workforce Development Board/Employment Development Department and the County of Humboldt Administrative Office/Economic Development (CAO/EcDev); authorize and direct the CAO, or designee, to sign contracts, Memorandum of Understanding (MOU) and fiscal documents, utilizing these funds, after review and approval by County Counsel and Risk Manager; authorize and direct the Workforce Development Board Executive Director, or designee, to sign administrative documents required by the State of California Employment Development Department; approve the AB 2060 Supervised Population MOU between the CAO/EcDev and Department of Health and Human Services, Employment Training Division (DHHS/ETD) and authorize the DHHS director and CAO to sign the MOU; and approve the attached supplemental budget in fund 1120, Budget Unit 275, Economic Development.

Attachments: [Supervised Population Training Grant, Supplemental Budget.pdf](#)

8. Economic Development Administration Grant Award

Recommendation: That the Board of Supervisors authorize the County Administrative Officer, or designee, to sign grant award, and all related forms, for the Economic Development Administration's (EDA) Revolving Loan Fund (RLF) grant; and authorize the County Administrative Officer, or designee, to sign all fiscal or programmatic reporting forms required by the EDA RLF grant award.

Attachments: [Economic Development Administration Grant Award.pdf](#)

9. Headwaters Executive Director Request for Proposal

Recommendation: That the Board of Supervisors approve the attached request for proposal (RFP) for a Headwaters Executive Director.

Attachments: [Headwaters Executive Director Request for Proposal.pdf](#)

Department of Health and Human Services: Social Services**10. Medi-Cal Data Privacy and Security Agreement with the California Department of Health Care Services**

Recommendation: That the Board of Supervisors approve the attached Medi-Cal Data Privacy and Security Agreement with the California Department of Health Care Services (CDHCS); authorize the Department of Health and Human Services (DHSS) -Social Services Director to sign the agreement and any subsequent amendments or other documents related to this agreement; and direct the Clerk of the Board to forward one (1) certified copy of the board report to the DHSS-Contract Unit.

Attachments: [Medi-Cal Data Privacy, Security Agreement.pdf](#)

Human Resources**11. Disallocation of the Supervising Appraiser position in Budget Unit 113; Removal of the Supervising Appraiser, Supervising Auditor-Appraiser, and Chief Appraiser Classifications from the Compensation Plan; Reallocating Vacant Appraiser I/II/III Positions to Principal Appraiser**

Recommendation: That the Board of Supervisors approve the disallocation of the currently vacant Supervising Appraiser position (salary range 453, class number 0612, position 01, budget unit 113); adopt Resolution No. _____, (attached) approving the Amendment to Attachment 1 of Exhibit A of the Compensation Plan for Management and Confidential and Elected and Appointed Department Heads for fiscal year 2016-2017 to: Remove the Supervising Appraiser job classification (salary range 453, class number 0612) from the classification plan;
Remove the Supervising Auditor-Appraiser classification (salary range 457, class number 0614) from the classification plan;
Remove the Chief Appraiser classification (salary range 475, class number 0613) from the classification plan;
approve the reallocation of the vacant Appraiser I/II/III position (salary range 363/386/405, class number 0628, position 09) in budget unit 113 to Principal Appraiser (salary range 425, class 0656); and approve the reallocation of the vacant Appraiser I/II/III position (salary range 363/386/405, class number 0628, position 10) in budget unit 113 to Principal Appraiser (salary range 425, class 0656) effective immediately following approval.

Attachments: [Disallocation and Reallocation of Appraiser Positions.pdf](#)

Planning and Building Department

12. Fruitland Ridge Final Agricultural Preserve Partial Dis-Establishment and Partial Cancellation. Application Number 9886. Case Number AGPN-15-003. Assessor Parcel Numbers 216-011-001, 216-012-005, 216-012-006, 216-013-012, 216-013-014, 216-014-007, 216-015-004, 216-016-004, 216-023-004, 216-024-005, 216-024-006, 223-023-005, 223-024-002, 223-031-002, 223-031-003. Benbow Area

Recommendation: That the Board of Supervisors review the request for Final Cancellation submitted by Fruitland Ridge LLC in accordance with Section 51283.4(b) of the California Government Code (Attachment A); determine that the conditions for the cancellation of the applicable portions of Agricultural Preserve Contract 75-5 have been met and adopt Resolution (Attachment B) approving final cancellation; direct the Clerk of the Board to record the Certificate of Cancellation (Attachment C); and direct the Clerk of the Board to give notice of the Board's action to the applicant, the Assessor's Office, County Counsel, the Planning Division, the Director of the California Office of Land Conservation and any other interested party;

Attachments: [Fruitland Ridge Ag Preserve Partial Dis-Establishment, Cancellation.pdf](#)

Public Works

13. Surplus Property

Recommendation: That the Board of Supervisors declare the following property surplus:

- 1.1 Twenty-four (24) tires, 20- LT265/70R18, 4- LT265/70R18 10 Ply Michelin LTX A/T2 New take offs.
- 1.2 Three (3) tires, 2-16.9-28, 1- 16.9-24 New Firestone All Traction Utility.

and authorize the Purchasing Agent to dispose of the surplus property. Deposit the revenue from the sale in the appropriate revenue account.

Attachments: [Surplus Property.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Retirement Resolution for Emergency Preparedness Program Coordinator Charlene Pellatz on her Retirement from the Humboldt County Department of Health and Human Services (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Charlene Pellatz Retirement Resolution.pdf](#)

2. Breastfeeding Awareness and Promotion Week Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Breastfeeding Awareness Week Proclamation.pdf](#)

3. Child Support Awareness Month Proclamation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Child Support Awareness Month Proclamation.pdf](#)

4. The 2015 Annual Fire Chief's Association Service Report (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the report and take action, if required.

Attachments: [2015 Annual Fire Chief Association Report.pdf](#)

5. Aqua Dam, Inc. Presentation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Aqua Dam, Inc. Presentation.pdf](#)

E. MATTERS SET FOR TIME CERTAIN

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider Reappointing Two (2) Voting Members and Appointing One (1) Voting Member to the McKinleyville Municipal Advisory Committee (MMAC) (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors reappoint Kevin Dreyer and Ben Shephard as voting members to the MMAC for additional four-year terms and appoint a voting member to the MMAC to a four-year term to fill the current vacancy on the MMAC

Attachments: [Appointment and Reappointment to MMAC.pdf](#)

2. McKinleyville Municipal Advisory Committee and Other Board Appointed Committees
(Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors discuss the request from the McKinleyville Municipal Advisory Committee (MMAC) to reconfigure the committee's voting membership and take other action as appropriate.

Attachments: [MMAC Advisory Committee, Other Board Appointed Committees.pdf](#)

H. DEPARTMENT REPORTS

I. CLOSED SESSION

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

Code Enforcement Unit

1. Administrative Abatement Hearing. Monique Parker. 301 Church Lane, Carlotta, California, AP# 206-441-004

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code sections 351-21 and 351-22 open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; close the hearing.

Attachments: [MMAC Advisory Committee, Other Board Appointed Committees.pdf](#)

L. PUBLIC HEARINGS

M. AFTERNOON DISCUSSION ITEMS**County Administrative Office****1. Measure Z Contracts with Kneeland, Blue Lake and Willow Creek Fire Protection Districts**

- Recommendation:** That the Board of Supervisors provide direction to the County Administrative Office to enter into negotiations to draft agreements with Kneeland, Blue Lake and Willow Creek Fire Protection Districts (FPDs) for Measure Z funding, a local half-cent sales tax, that provides funding using one of the below options:
- a. Reimbursement based on actual services. This option would provide quarterly advances to FPDs, per Fire Protection District Law of 1987 section 13878, and an end of quarter reconciliation.
 - b. Standby fee with no reconciliation; or
 - c. Allocate 20 percent of the funding as a standby fee, to be paid in advance, with the remainder of the funding to be allocated based on actual services provided by FPDs. As with option (a), this option would provide quarterly advances to FPDs, per Fire Protection District Law of 1987 section 13878, and an end of quarter reconciliation;
- direct staff to enter into negotiations with other agencies for the provision of such services should Kneeland, Blue Lake or Willow Creek FPD not accept your Board's chosen option; and direct staff to return with a request to authorize the Chair of the Board to execute finalized agreements.

Attachments: [Measure Z Contracts with Fire Protection Districts.pdf](#)

2. General Services Department Reorganization

- Recommendation:** That the Board of Supervisors receive the staff report on the General Services Department reorganization; and accept the County Administrative Officer and Public Works Director's recommendation not to implement the departmental reorganization plan to create a General Services Department.

Attachments: [General Services Department Reorganization.pdf](#)

Board of Supervisors**3. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters****N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>