



COUNTY OF HUMBOLDT

For the meeting of: 10/5/2021

File #: 21-1436

To: Board of Supervisors

From: Sheriff

Agenda Section: Consent

SUBJECT:

Retroactive Advanced Salary Step Request for Correctional Services Manager, Eddy Reyes (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve a retroactive advanced step increase for Eddy Reyes, Correctional Services Manager (class 0943, salary range 448) from Step C to Step E, effective as of the reclassification date of September 19, 2021, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

SOURCE OF FUNDING:

General Fund, Budget Unit 1100-243 Correctional Facility

DISCUSSION:

At the meeting of Sept. 14, 2021, your Board approved the adoption of a new job classification for Correctional Services Manager that reclassified Eddy Reyes from a Kitchen and Laundry Supervisor to a Correctional Services Manager. Per the Merit System Rules section 4, the effect upon rate of compensation for the reclassification resulted in Eddy Reyes being reclassified from Step E of the Kitchen and Laundry Supervisor to a Step C for the Correctional Services Manager. Mr. Reyes far exceeds the minimum requirements of the position with his extensive knowledge and experience running the Correctional Facilities' kitchen, laundry, and support services for over 26 years. The recommendation for this advanced step increase is appropriate considering his advanced work experience in correctional support services and is in the public's best interest to help retain a trained and qualified employee.

FINANCIAL IMPACT:

This position is funded through the general fund budget unit 1100-243 Correctional Facility. If the advanced step increase is approved retroactive to Sept. 14, 2021 for Mr. Reyes, the increased cost for the remainder of the fiscal year (FY) 2021-22 would be an estimated \$7,350. Due to vacant positions, there are sufficient funds approved in FY2021-22 Correctional Facility budget to support this

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additional cost. As a result, the recommended action will not impact the Humboldt County General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by investing in county employees .

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion.

ATTACHMENTS:

None.

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A