

CLERK OF THE BOARD DIVISION OF THE BOARD OF SUPERVISORS' OFFICE

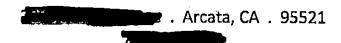
COUNTY OF HUMBOLDT 825 FIFTH STREET EUREKA, CAUF. 95501-1153

PHONE (707) 476-2384; 445-7299 (FAX)

APPLICATION TO SERVE ON THE HUMBOLDT COUNTY

ASSESSMENT APPEALS BOARD

APPLICANT NAME: Julie Porteous
MAILING ADDRESS:
Arcota CA 95521
TELEPHONE: Home:Fax:
E-MAIL ADDRESS: Japortonico 20,20 a hetmail. Com
OCCUPATION:
PERSONAL REFERENCES: (1) Ven Ouiglin PHONE: 751- A07-0212
(2) Trace Quarte PHONE: 810-150-4142
PRIOR ADVISORY BOARD OR BOARD OF DIRECTORS EXPERIENCE?NOY YES
PLEASE WRITE A BRIEF STATEMENT DESCRIBING WHY YOU'RE INTERESTED IN SERVING ON THE ASSESSMENT APPEALS BOARD.
As the former Assistant Assessment, Senson Audita
Approximand Real Property Approxima I + II, I have
artensive Knowledge of the California Recomme and
Taxation Code. This experience, Complet with my
comparation the private states to con
accountant (CPA mates me a very qualified
condidate for a poster or the Assessment Appeals
PLEASE ATTACH A CURRENT RESUME.
DATE: 12/22/20 SIGNATURE: Chil. Purta.
I declare under penelty of perjury under the laws of the State of California that the above is true and correct
SUBINT THIS APPLICATION TO: HUNBOLDT COUNTY ASSESSMENT APPEALS BOARD, Clerk of the Board, 825 Fifth Street, Suite 111, Eureka, CA 95501-1153.
DATE TO SUPERVISOR DATE APPROVED NOT APPROVED
3.25/20IA



Julie Anne Porteous

Objective

To integrate my professional training in accounting with my governmental experience to be appointed to the County of Humboidt Assessment Appeals Board.

Summary of Qualifications

- Certified Public Accountant License 101630 (License is on "Inactive Hold" because I choose not to attest to financial statements)
- Extensive experience working in a government setting
- Experience interpreting and implementing the California Revenue and Taxation Code
- Experience in budgetary and fiscal issues

Experience

November 2015 - Current

Self-Employed

Arcata, CA

Certified Public Accountant (Currently Inactive)

Duties include general bookkeeping; maintaining financial records for various clients; preparing sales and payroll tax returns; bank reconciliations

February 2015 – May 2018

Melinda Walsh, CPA

Eureka, CA

Duties include maintaining financial records for various clients; accurate maintaining general ledgers; preparation of financial statements; preparation income tax returns

January 2010 - February 2015

Eureka, CA

County of Humboldt Assistant Assessor

Duties include supervising, overseeing, and evaluation staff; auditing Financial records of individuals and businesses; assisting in development of office Policies; development of annual the department budget; interviewing new Potential employees; recommendation of personnel decisions; conferring with County Counsel of various legal issues; answering questions from staff and taxpayers regarding implementation of the California Tax and Revenue Code; coordinating and presenting assessment appeals; authorizing roll corrections; providing direction to staff regarding Megabyte software; closing the tax roll using the Megabyte software; interacting professionally with taxpayers, staff and management under various strained situations

November 2008 – January 2010 June 2003 – January 2006 Eureka, CA

County of Humboldt Auditor-Appraiser I & II

Duties included auditing financial records of individuals and businesses to determine the accounting information reported for assessment; examination of general ledgers, financial statements, tax returns and other documents relating to fixed assets and supplies; preparation of detailed audit work and work papers; preparation of correspondence and reports; preparation of written audit findings; assistance with appraisals and appeal procedures; assistance with industrial appeals; familiarization with various sections of the California Revenue and Taxation Code

September 2007 – November 2008

Jamie Walling, CPA Staff Accountant/CPA

Duties included maintaining financial records for various clients; accurately maintaining general ledgers; preparation of financial statements; preparation of income, payroll and sales tax returns; performing payroll functions; effectively communication with the Internal Revenue Service, Franchise Tax Board and Board of Equalization; performing various audit procedures

January 2006 – April 2007 Eureka, CA Corsetti & Noyes, LLP Staff Accountant

Duties included maintaining financial records for various clients; accounts payable; accounts receivable; bank reconciliations; closing month and year end books; accurately maintaining ledgers; preparation of financial statements; performing payroll functions; preparation of income and sales tax returns; performing various audit procedures

November 2001 – June 2003 Eureka, CA County of Humboldt Appraiser I & II

Duties included appraisal of residential, commercial and industrial properties; performing on-site inspections of real property; interpreting and verifying appraisal records; providing assistance to taxpayers regarding rules and methods of property tax procedures; providing information and interpretation of appraisals, property records and appeal information to taxpayers

Education

May 2008

Certified Public Accountant

License #101630

August 1997 – December 2000 Bachelor of Science Humboldt State University
Business Administration