



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-12

For the meeting of: June 6, 2017

Date: May 3, 2017

To: Board of Supervisors

From: Connie Beck, Director *MS for Connie Beck*
Department of Health and Human Services, Public Health

Subject: Public Health Supplemental Budget Request for Fiscal Year (FY) 2016-17 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Direct the Auditor-Controller to supplement Fund 1175, Budget Unit 400 – Public Health Administration, Budget Unit 406 – Env Hlth Consumer Protection, Budget Unit 430 – Local Enforcement Agency, Budget Unit 433 – Nutrition & Physical Activity, Budget Unit 434 – Health Outside Agency Support, Budget Unit 449 – Fiscal Agent, Budget Unit 452 – AOD Prevention, and Budget Unit 470 – HOPWA NorCAP per Attachment I - (4/5 vote required);

SOURCE OF FUNDING:

Public Health Funds

Prepared by Shannon Falk-Carlson, AA *efw*

CAO Approval *E. Smith*

REVIEW: Auditor *MSH* County Counsel _____ Human Resources _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Fennell Seconded by Supervisor Wilson
Ayes Fennell, Sundberg, Bohn, Wilson
Nays _____
Abstain _____
Absent Bass

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: June 6, 2017
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

DISCUSSION:

The request before your Board today will adjust county budgets for FY 2016-17 to account for changes that occurred during the first half of the FY. During the mid-year process the budgets for Public Health were thoroughly reviewed to evaluate changes and anticipated year-end expenditures. The proposed changes are necessary to comply with funding and program requirements that were identified through the mid-year process. This request comes to the Board after the mid-year report because it was determined that the proposed changes needed separate consideration. Most of changes are related to increased expenditures which are offset by dedicated funding sources, special revenues or grant funding that are not available for other activities. Several of these changes will require increases to the budgeted State Aid Health Realignment. Realignment helps cover funding gaps in Public Health, to ensure programs are able to operate efficiently, it is also used to support programs that are mandated and protect the health of our population, and the environment. Public Health has been diligent in ensuring that realignment funds will be available for such uses by striving to use grant funds to cover costs, the recommended budget adjustments will use \$178,634 of these funds. The recommended budget adjustments requested are detailed in Attachment I. These include:

- \$116,000 Public Health Administration (1175-400) - A supplemental budget is needed increase Realignment to support building modifications to the Public Health Main, at 529 I Street, to fix network and cabling issues. Realignment is the only funding source available to Public Health that is flexible enough to be used on infrastructure projects. Originally, \$45,000 was budgeted for FY 2016-17; after evaluation by Public Works, requirements for the project changed and the quote for the building modifications was increased by \$116,000. Extenuating circumstances with the basement of the building have made it necessary to move all cabling lines upstairs, changing the original parameters of the project. These repairs cannot wait for FY 2017-18 because damage to the current cabling is causing phone and data lines to fail, disrupting both client services and communication. Public Works will work with outside vendors to replace all network and add new phone cabling to that will connect into the first floor I.S. Computer room. Public Works has quotes in place and is ready to move on the project to have the work completed by June 30, 2017. This supplemental budget supports the Board's Strategic Framework by creating opportunities for improved safety and health.
- \$5,000 Consumer Protection (1175-406) - The State Water Resource Control Board awarded the county additional \$5,000 in grant funds for the current fiscal year. This allows beach water samples to be tested to identify potential sources of contamination. This supplemental budget supports the Board's Strategic Framework by creating opportunities for improved safety and health.
- \$20,540 Local Enforcement Agency (1175-430) - The Local Enforcement Agency (LEA) program includes mandated activities to ensure that solid waste handling and disposal occur in a manner that protects the safety and health of the public and environment. As part of its mandated activities, this program promotes safe operation of solid waste facilities to minimize nuisance conditions and the risk to public health. It inspects solid waste facilities and operations, including closed, illegal or abandoned landfills and investigates complaints of improper solid waste handling. A supplemental budget is needed increase the budgeted Realignment to cover litigation costs associated with an illegal solid waste storage case. It is anticipated that the funding for these additional expenses will be recovered through a judgment in the litigation that favors DHHS, however the supplemental budget utilizes State Aid Health Realignment funding as an immediate source of revenue to offset this additional expenditure. This program supports the Board's Strategic Framework by continuing to create opportunities for improved safety and health.

- \$143,743 Nutrition & Physical Activity (1175-433) – The California Department of Public Health (CDPH) granted the Nutrition, Education and Obesity Prevention (NEOP) program use of carry-over funding from unspent FY 2015-16 allocation in the amount of \$143,743 to be expended before September 30th 2017. Program activities promote improved nutrition and physical activity through education, advocacy, tracking and environmental change. This program supports the Board’s Strategic Framework by protecting vulnerable populations and creating improved safety and health.
- \$26,712 Health Outside Agency Support (1175-434) - The annual agency contribution for participation in the Hazardous Materials Response Authority (HMRA) for FY 2015-16 did not post prior to year-end closing. As the payment did not post in prior fiscal year, savings to the Public Health fund occurred allowing for payment in FY 2016-17. Public Health Realignment is used to support the county share for the Hazardous Materials Response Authority. The HMRA participation fee is part of the Joint Powers Agreement (JPA) between Humboldt County, Del Norte County and the cities of Eureka, Crescent City, Arcata, Blue Lake, Ferndale, Rio Dell and Trinidad. The HMRA Board, established by the JPA, consists of elected officials for each member agency and meets quarterly to provide oversight to the Eureka Fire Department Regional Hazardous Material Response Team (HMRT), established in 1993 to provide for response to emergencies involving hazardous materials. Participation in the HMRA supports the Board’s Strategic Framework by enforcing regulations to protect residents.
- \$13,808 Fiscal Agent (HART) (1175-449) - The allocation for the Project HIV/AIDS Re-housing Team (HART) grant increased for FY 2016-17. HART assists homeless people, with disabilities, to obtain and maintain housing. A supplemental budget is needed to increase the grant allocation for the Project HART program as well as the State Aid Realignment to cover the cash match portion of the HART grant. Public Health expends funds that support staffing in the program that counts as cash match. Staffing levels have increased to support the need of increased direct case management time necessary for client retention within the program. The HART program supports the Board of Supervisor’s Strategic Framework by creating opportunities for improved safety and health while protecting vulnerable populations.
- \$20,000 Alcohol & Other Drug Prevention (1175-452) - A supplemental budget is needed to account for a new grant that has been awarded to the county by the California Department of Public Health. The Academic Detailing Grant will expand the capacity of the existing community-based opioid safety coalition, Rx Safe Humboldt, by providing technical assistance, training and curricula as well as data tracking resources to monitor and report the level of program impact over time. Its long-term goals are to promote safe and effective prescription and dispensing practices, support proper pain management methods, promote the expansion of medically assisted treatment opportunities, minimize the unintended consequences of increased heroin use, and guide appropriate patient use and disposal of prescription drugs. The Academic Detailing Grant supports the Board’s Strategic Framework by creating opportunities for improved safety and health while protecting vulnerable populations.
- \$14,827 HOPWA NorCAP (1175-470) – The Housing Opportunities for Persons with AIDS (HOPWA) program funds are Housing and Urban Development (HUD) funds that are passed through the state. In FY 2016-17 the state allocation was \$9,521 more than anticipated and requires a supplemental budget to acknowledge the additional revenue, and to increase realignment to support associated staff costs. Services provided with this funding are housing assistance, support services, short-term and long-term housing goals, financial budgeting classes, referral to other

housing resources or assistance and relocation assistance. This supplemental budget supports the Board's Strategic Framework by protecting vulnerable populations.

FINANCIAL IMPACT:

Approval of the attached supplemental budgets will increase the overall budget for fund 1175, Public Health, Department of Health and Human Services by \$360,630.

Budget Name	Adjusted Budget	Increase/Decrease	Revised Budget
Public Health Administration	2,841,599	116,000	2,957,599
Env Hlth Consumer Protection	1,140,333	5,000	1,145,333
Local Enforcement Agency	458,225	20,540	478,765
Nutrition & Physical Activity	498,051	143,743	641,794
Health Outside Agency Support	67,058	26,712	93,770
Fiscal Agent (HART)	100,254	13,808	114,062
AOD Prevention	6,889	20,000	26,889
HOPWA NorCAP	55,276	14,827	70,103
Total for Fund 1175	5,167,685	360,630	5,528,315

The proposed supplemental budget supports the Board's Strategic Framework by protecting vulnerable populations and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve some or all of the budget adjustments, but this is not recommended as these budget adjustments support the Board's Strategic Framework.

ATTACHMENTS:

- I. Recommended Budget Adjustments

**Attachment I
Recommended Budget Adjustments**

Fund	Budget	Acct #	Budget Name	Account Name	Adjustment	
Budget Adjustments						
Revenue						
1175	400	586499	Public Health Administration	State Aid Health Realignment	\$	116,000 Increase for building modification
1175	406	514202	Env Hlth Consumer Protection	Beach Act Monitoring Grant	\$	5,000 Adjust for increased grant revenue
1175	430	586499	Local Enforcement Agency	State Aid Health Realignment	\$	20,540 Create line to cover litigation costs.
1175	433	510014	Nutrition & Physical Activity	Local Incentive Award LIA	\$	143,743 Adjust for increased grant revenue
1175	434	586499	Health Outside Agency Support	State Aid Health Realignment	\$	26,712 Increase needed to cover actual expenditures
1175	449	586499	Fiscal Agent	State Aid Health Realignment	\$	10,076 Increase for County revenue match
1175	449	590069	Fiscal Agent	HUD Grant	\$	2,280 Adjust for increased grant revenue
1175	449	707010	Fiscal Agent	Misc Revenue	\$	1,452 Adjust for actual revenue
1175	452	592109	AOD Prevention	Other State Grants	\$	20,000 Adjust for increased grant revenue
1175	470	631126	HOPWA NorCAP	Federal - Hopwa	\$	5,306 Adjust for increased grant revenue
1175	470	631126	HOPWA NorCAP	Federal - Hopwa	\$	9,521 Adjust for increased grant revenue
				Total Revenue	\$	<u>360,630</u>
Expenditures						
1175	400	8998	Public Health Administration	Building Modification	\$	116,000 Increase for building modification
1175	406	2497	Env Hlth Consumer Protection	Beach Act Monitoring Grant	\$	5,000 Adjust for grant expenditures
1175	430	3928	Local Enforcement Agency	Expense Transfer	\$	20,540 Replenish line after Appropriation was completed to cover Litigation Costs.
1175	433	2225	Nutrition & Physical Activity	Transportation-Out of County	\$	4,120 Adjust for actual expenditures
1175	433	3027	Nutrition & Physical Activity	HCOE PARTNERSHIP	\$	94,623 Adjust for grant expenditure
1175	433	3928	Nutrition & Physical Activity	Expense Transfers	\$	45,000 Adjust for grant expenditure
1175	434	3181	Health Outside Agency Support	HMRT-County Share	\$	26,712 Adjust for actual expenditures
1175	449	3928	Fiscal Agent	Expense Transfer	\$	13,808 Adjust for increase to program FTE
1175	452	3327	AOD Prevention	Prevention Services	\$	20,000 Adjust for grant expenditure
1175	470	3460	HOPWA NorCAP	HOPWA-Housing Expense(NORCAP)	\$	6,327 Adjust for grant expenditure
1175	470	3928	HOPWA NorCAP	Expense Transfers	\$	8,500 Adjust for grant expenditure
				Total Expenditures	\$	<u>360,630</u>