

BOARD OF SUPERVISORS

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MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
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Vice Chair - Fifth District



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County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, April 19, 2022

9:00 AM

Regular Meeting - Hybrid

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 867 7641 2298 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. PUBLIC COMMENT ON NON-AGENDA ITEMS - 9:00 AM

E. CONSENT CALENDAR

Agricultural Commissioner

1. Approve Amendment 1 to Standard Agreement No. 20-0147, Pest Detection Trapping Contract between Humboldt County and the California Department of Food and Agriculture in the amount of \$4,543 and Supplemental Budget (Requires 4/5 Vote)

Recommendation: That the Board of Supervisors:

1. Approve Amendment 1 to Standard Agreement No. 20-0147, known as the Pest Detection Trapping Contract;
2. Authorize the Chair to sign the agreement amendment and return all copies to the Agricultural Commissioner's Office for further processing;
3. Grant a waiver from the provisions of the Nuclear Free Ordinance; and
4. Approve the attached supplemental budget in Fund 1100, Budget Unit 261, Agricultural Commissioner (4/5 vote required).

Attachments: [Staff Report](#)
[20-0147-1 STD 213.pdf](#)
[20-0147-1 Exhibit B-1.pdf](#)
[Supplemental Budget.xlsx](#)
[Executed Amendment to Standard Agreement No. 20-0147.pdf](#)

Board of Supervisors

2. Continuation of the Local Emergency Due to Drought

Recommendation: That the Board of Supervisors:
1. Declare that a local emergency remains in effect, per Resolution 21-77, until May 17, 2022, enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the drought.

Attachments: [Staff Report](#)
[Resolution 21-77.pdf](#)

3. Humboldt Lodge #79 Cornerstone Centennial Proclamation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Humboldt Lodge #79 Proclamation .pdf](#)

4. Resolution Recognizing John Miller on his Retirement (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[John Miller Resolution.pdf](#)

5. Letter of Appreciation to David Haynie for his Service on the Human Rights Commission (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)
[Human Rights Commission Roster as of 041922.pdf](#)

Clerk of the Board

6. Reappointment of Carl Hansen to the Headwaters Fund Board (HFB)

Recommendation: That the Board of Supervisors:
1. Approve the reappointment of Carl Hansen to the Headwaters Fund Board.

Attachments: [Staff Report](#)
[HFB Roster 041922 \(Hansen Reappoint\).pdf](#)
[HWF Approved Minutes 2.8.22.pdf](#)

7. Notice of Vacancy on the Humboldt County Headwaters Fund Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report

Attachments: [Staff Report](#)
[HFB Roster 041922 \(Vacancy\).pdf](#)
[HFBVacancies.41922.doc](#)

8. Approval of the Action Summary - Meeting of April 11, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 11, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[04-11-2022 Action Summary.pdf](#)
[04-11-2022 MINUTE SHEET.docx](#)
[Executed Action Summary - 04-11-2022.pdf](#)

Public Works

9. Resolution to Summarily Vacate and Relocate a One-Foot, Non-Vehicular Access Easement in Shelter Cove

Recommendation: That the Board of Supervisors:
1. Accept the easement deeds from John and Lisa Campbell and authorize the Chair of the Board of Supervisors to execute the Certificates of Acceptance of two (2) new one-foot, non-vehicular access easements along DuLuard Road in Shelter Cove. (Attachment 1);
2. Adopt and authorize the Chair of the Board of Supervisors to execute the attached resolution to vacate a one-foot, non-vehicular access easement along Upper Pacific Road in Shelter Cove, pursuant to Streets and Highways Code Section 8333(c). (Attachment 2); and
3. Direct the Clerk of the Board to record via the Land Use Division, in the office of the County Recorder, the original easement deeds and a certified copy of the resolution.

Attachments: [Staff Report](#)
[Attachment 1 - Easement Deed 111-071-021](#)
[Attachment 1a - Easement Deed 111-071-022](#)
[Attachment 2 - Resolution to vacate one-foot non-vehicular access easement](#)
[Attachment 2a - Legal Descriptions for Resolution](#)
[Attachment 3 - Exemption from Planning Commission Report](#)
[Attachment 4 - CEQA Notice of Exemption](#)
[Executed Easement Deed.pdf](#)
[Resolution No. 22-50.pdf](#)
[Recorded Resolution No. 22-50.pdf](#)
[Recorded Easement Deep APN 111-071-021.pdf](#)
[Recorded Easement Deep APN 111-071-022.pdf](#)

10. Accept Completed Contract for Storm Damage Repairs to Alderpoint Road (F6B165) Post Mile 36.98

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between GR Sundberg, Inc., and Humboldt County for construction of Alderpoint Road (F6B165) Post Mile 36.98 Storm Damage Repair Project; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$726.28, which will bring the total amount paid to 100% of the contract.

Attachments: [Staff Report](#)
[Executed Project Agreement and Contract Change Orders](#)
[Acceptance Statement](#)

11. Accept Completed Contract for Storm Damage Repairs to Alderpoint Road (F6B165) Post Mile 0.22

Recommendation: That the Board of Supervisors:

1. Ratify the Director of Public Works to sign Contract Change Order Number 1 - Supplement Number 1 for the total amount of \$13,350;
2. Accept the completed contract, including all change orders approved by the Public Works Department, between Bouthillier's Construction, Inc., and Humboldt County for construction of Alderpoint Road (F6B165) Post Mile 0.22 Storm Damage Repair Project; and
3. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor/Controller, in the amount of \$19,265, which will bring the total amount paid to 100% of the contract.

Attachments: [Staff Report](#)
[Contract Change Order Number 1 – Supplement Number 1](#)
[Executed Project Agreement and Contract Change Orders](#)
[Acceptance Statement](#)

12. Fourth Amendment to the Professional Services Agreement with Morrison Structure, Inc. Regarding the Provision of Engineering Services for Mattole Road Bridge (04C-055) over the Mattole River at Honeydew

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached fourth amendment to the professional services agreement with Morrison Structures, Inc. regarding the provision of engineering services for the Mattole Road Bridge (04C-055) over the Mattole River at Honeydew; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached fourth amendment to the professional services agreement with Morrison Structures, Inc. to the Department of Public Works for further processing.

Attachments: [Staff Report](#)
[Agreement MRB 1-24-2012.pdf](#)
[Amend No.1 MRB 5-13-2014.pdf](#)
[Amend No.2 MRB 3-22-2016.pdf](#)
[Amend No.3 MRB 12-12-2016.pdf](#)
[Fourth Amendment to MRB Engineering Services Agreement \(1\) RM_04-14-2022.1](#)
[Certificate of Insurance MRB 2022.pdf](#)
[Executed Fourth Amendment to MRB Engineering Services Agreement \(2\) RM_04-](#)

F. SPECIAL PRESENTATIONS

Board of Supervisors

1. Retirement Resolution for Treasurer Tax Collector John Bartholomew (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[John Bartholomew Retirement Resolution.pdf](#)

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

Clerk of the Board

1. Appointment of Supervisor Rex Bohn as the Member on the Redwood Coast Energy Authority (RCEA) Board

Recommendation: That the Board of Supervisors:

1. Appoint Supervisor Rex Bohn as the Member on the RCEA Board and consider the appointment of another Board Member to serve as the alternate.

Attachments:

[Staff Report](#)

[Supervisor Mike Wilson Resignation from RCEA Email.pdf](#)

County Administrative Office

2. Introduction of Ordinance Amending Humboldt County Code §§261.5-1 et seq., Regulation of Parking in Designated County Parking Lots ..end

Recommendation: That the Board of Supervisors:

1. Introduce the attached Ordinance by title (Attachment 1), and waive the first reading;
2. Set the Ordinance for adoption at least one week away;
3. Direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted. [Government Code Section 25124 (b)(1)]; and
4. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance

Attachments:

[Staff Report](#)

[Pre-Adoption Summary Regulating parking in designated county parking lots.docx](#)

[Post-Adoption Summary.doc](#)

[Ord No. 22-____changing HC Code 261.5 .docx](#)

[redline v.2 041422.docx](#)

[redlines v.2 041422.pdf](#)

County Counsel**3. Appointment of Interim Treasurer Tax Collector**

Recommendation: That the Board of Supervisors:

1. Accept the resignation of the current Treasurer-Tax Collector, John Bartholomew, effective Saturday, April 23, 2022; and
2. Consider appointment of an Interim Treasurer-Tax Collector effective Sunday, April 24, 2022 and until a newly elected Treasurer-Tax Collector officially takes the oath of office.

Attachments: [Staff Report](#)

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS****L. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**

2. 9:30 - Special Presentation Honoring Mary Ann Hansen as Woman of the Year (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Certificate of Achievement and take appropriate action as needed.

Attachments: [Staff Report](#)
[MaryAnnHansen Award.pdf](#)

1. 9:15 - Certificate of Recognition for Outstanding Public Service Presented to Lindsey Beauchaine (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Certificate.

Attachments: [Staff Report](#)
[Lindsey Beauchaine.pdf](#)

M. CLOSED SESSION

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>