

## **APPENDIX "B"**

### **COUNTY DEPARTMENTS:**

**Note:** Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation.

The department head may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The department head's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

### **AGRICULTURE COMMISSIONER**

**Designated Positions:**

Agriculture Commissioner/Sealer of Weights  
& Measures  
Executive Secretary  
Weights and Measures Inspector I/II/Senior  
Consultants

**Disclosure Category:**

1,2,3,4,5,6,7  
2,5  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

### **ALTERNATE COUNSEL**

**Designated Positions:**

Conflict Counsel  
Deputy Public Defender I/II/III/IV  
Supervising Attorney  
Consultants

**Disclosure Category:**

1,2,4,5,6  
4,5,6  
1,2,4,5,6  
1,2,3,4,5,6,7

### **ASSESSOR**

**Designated Positions:**

Appraiser I/II/III  
Assessor  
Auditor-Appraiser I/II/III  
Deputy Assessor  
~~Executive Secretary~~  
Office Services Supervisor  
Principal Appraiser  
Principal Auditor-Appraiser  
Consultants

**Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
2,5  
2,5  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

### **AUDITOR-CONTROLLER**

**Designated Positions:**

**Disclosure Category:**

Assistant Auditor-Controller	3,4,5,6,7
Auditor-Controller	1,2,3,4,5,6,7
Consultants	1,2,3,4,5,6,7

### **AVIATION**

<b><u>Designated Positions:</u></b> Aviation Director	<b><u>Disclosure Category:</u></b> 1,2,3,4,5,6,7
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### **BOARD OF SUPERVISORS**

<b><u>Designated Positions:</u></b> Administrative Support Manager/Clerk of the Board Deputy Clerk of the Board II/III Consultants	<b><u>Disclosure Category:</u></b> 3,4,5,6,7 3,4,5,6,7 1,2,3,4,5,6,7
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### **CHILD SUPPORT SERVICES**

<b><u>Designated Positions:</u></b> Assistant Director of Child Support Services Child Support Attorney I/II/III/IV Child Support Program Manager Child Support Special Programs Coordinator Director of Child Support Services Information Systems Supervisor Legal Office Business Manager Consultants	<b><u>Disclosure Category:</u></b> 1,2,3,4,5,6,7 4,5,6 1,2,3,4,5,6,7 3,4,5,6 1,2,3,4,5,6,7 1,2,3,4,5,6,7 1,2,3,4,5,6,7 1,2,3,4,5,6,7
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### **CONFLICT COUNSEL**

<b><u>Designated Positions:</u></b> Conflict Counsel Deputy Public Defender I/II/III/IV Consultants	<b><u>Disclosure Category:</u></b> 1,2,4,5,6 4,5,6 1,2,3,4,5,6,7
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### **COOPERATIVE EXTENSION**

<b><u>Designated Positions:</u></b> Consultants	<b><u>Disclosure Category:</u></b> 1,2,3,4,5,6,7
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### **CORONER-PUBLIC ADMINISTRATOR**

<b><u>Designated Positions:</u></b> Coroner-Public Administrator Consultants	<b><u>Disclosure Category:</u></b> 1,2,4,5,6,7 1,2,3,4,5,6,7
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## **COUNTY ADMINISTRATIVE OFFICE & DIVISIONS**

### **Designated Positions:**

Administrative Services Officer  
Assistant County Administrative Officer/Chief Operating Officer  
Assistant County Administrative Officer/Chief Financial Officer  
Buyer I/II  
CAO Project Manager  
Deputy County Administrative Officer  
Economic Development Coordinator  
Economic Development Director  
Economic Development Specialist  
IT Division Director  
IT Applications Analyst Supervisor  
IT Security Analyst I/II/III  
IT Systems Supervisor  
Public Information Specialist  
Purchasing Coordinator  
Senior Administrative Analyst  
Senior Buyer  
Senior IT Technician  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **COUNTY CLERK/RECORDER/REGISTRAR OF VOTERS**

### **Designated Positions:**

County Clerk/Recorder/Registrar of Voters  
Elections Manager  
Manager Clerk Recorder  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **COUNTY COUNSEL**

### **Designated Positions:**

Assistant County Counsel  
Deputy County Counsel I/II/III/IV  
Legal Office Services Manager  
Senior Deputy County Counsel  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES - ADMINISTRATION**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Administrative Analyst – Information Services	5,6
Administrative Services Officer – Contracts	1,2,3,4,5,6,7
Administrative Services Officer – Facilities	1,2,3,4,5,6,7
Assistant Director	1,2,3,4,5,6,7
Department Information System Supervisor	4,5,6,7
Deputy Director-Employee Services	1,2,3,4,5,6,7
Deputy Director-Financial Services	1,2,3,4,5,6,7
Deputy Director-Information Services	1,2,3,4,5,6,7
Director	1,2,3,4,5,6,7
Policy & Legislative Manager	4,5,6,7
Program Manager - <u>Emergency Prep, Public Education and Information</u>	3,4,5,6,7
Public Education & Information Manager	3,4,5,6,7
Staff Services Analyst III (Legislative Analyst)	4,5,6,7
Staff Services Manager – Facilities/Contracts	1,2,3,4,5,6,7
Consultants	1,2,3,4,5,6,7

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES -- MENTAL BEHAVIORAL HEALTH, ALCOHOL AND DRUG**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Administrative Analyst – Managed Care	4,5,6
Assistant Director - Psychiatric Nursing	1,2,3,4,5,6,7
Assistant Public Guardian	1,2,3,4,5,6,7
Budget Specialist	4,5,6
Deputy Branch Director	1,2,3,4,5,6,7
Director of Dietary Services	4,5,6
Director - Psychiatric Nursing	1,2,3,4,5,6,7
Fiscal Officer	4,5,6
Medical Director	1,2,3,4,5,6,7
Medical Records Manager	4,5,6,7
Mental Health Branch Director	1,2,3,4,5,6,7
Program Manager - <u>APS/IHSS/MHSA</u>	1,2,3,4,5,6,7
Public Guardian-Conservator	1,2,3,4,5,6,7
Quality Management Coordinator	1,2,3,4,5,6,7
Senior Fiscal Assistant – <u>Procurement Purchasing</u>	4,5,6
Senior Mental Health Maintenance Custodian	4,5,6
Senior Mental Health Program Manager	1,2,3,4,5,6,7
Veterans Service Officer	1,2,3,4,5,6,7
Consultant	1,2,3,4,5,6,7

**DEPARTMENT OF HEALTH AND HUMAN SERVICES --  
PUBLIC HEALTH**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Budget Specialist	4,5,6
Deputy Branch Director	<u>1,2,3</u> ,4,5,6,7
Deputy Health Officer	<u>1,2,3</u> ,4,5,6,7
Director of Environmental Health	1,2,3,4,5,6,7
Director of Public Health Nursing	<u>1,2,4</u> ,5,6,7
Environmental Health Specialist I/II	<u>1,2,3</u> ,4,7
Fiscal Services Supervisor - <u>Procurement</u>	2,4,5,6
Hazardous Materials Specialist	<u>1,2,3</u> ,4,7
Health Officer	1,2, <u>3</u> ,4,5,6,7
<del>Health Program Coordinator</del>	<del>4,5,6</del>
<del>Program Coordinator</del>	<del>4,5,6</del>
<del>Program Manager</del>	<del>4,5,6,7</del>
Public Health Branch Director	1,2, <u>3</u> ,4,5,6,7
<del>Public Health Laboratory Director</del>	<del>4,5,6,7</del>
Public Health Laboratory Manager	4,5,6, <u>7</u>
Senior Environmental Health Specialist <u>I/II</u>	<u>1,2,3</u> ,4,7
Senior Hazardous Materials Specialist <u>I/II</u>	<u>1,2,3</u> ,4,7
Sr. Program Manager - Public Health	<u>1,2,4</u> ,5,6,7
Supervising Environmental Health Specialist	<u>1,2,3,4,7</u>
Consultants	1,2,3,4,5,6,7

**DEPARTMENT OF HEALTH AND HUMAN SERVICES--  
SOCIAL SERVICES AND CHILD WELFARE SERVICES**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
<del>Administrative Services Officer</del>	<del>4,5,6,7</del>
<del>Assistant Public Guardian</del>	<del>3,4,5,6,7</del>
<del>Child Welfare Services Division Director</del>	<del>1,2,3,4,5,6,7</del>
<del>Deputy Branch Director</del>	<del>1,2,3,4,5,6,7</del>
<del>Deputy Public Guardian</del>	<del>3,4,5,6,7</del>
<del>Employment Training Manager</del>	<del>4,5,6,7</del>
<del>Fiscal Services Supervisor</del>	<del>4,5,6,7</del>
<del>Office Services Supervisor</del>	<del>4,5,6,7</del>
<del>Program Manager <u>I/II</u> – Social Services</del>	<del>4,5,6,7</del>
<del>Program Manager – Employment Training Department</del>	<del>4,5,6,7</del>
<del>Public Guardian</del>	<del>1,2,3,4,5,6,7</del>
<del>Senior Information System Analyst</del>	<del>4,5,6,7</del>
<del>Senior Staff Services Analyst</del>	<del>4,5,6,7</del>
<del>Social Services Branch Director</del>	<del>1,2,3,4,5,6,7</del>
<del>Staff Services Manager – Fiscal</del>	<del>4,5,6</del>
<del>Supervising Welfare Investigator</del>	<del>4,5,6,7</del>
<del>Veterans Service Officer</del>	<del>3,4,5,6,7</del>
Consultants	1,2,3,4,5,6,7

## **DISTRICT ATTORNEY**

### **Designated Positions:**

Assistant District Attorney  
Chief Investigator  
Deputy District Attorney I/II/III/IV  
Legal Office Business Manager  
Legal Office Services Manager  
Program Coordinator  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **HUMAN RESOURCES AND RISK MANAGEMENT**

### **Designated Positions:**

Assistant Human Resources Director  
Director of Human Resources and Risk Management  
Risk Manager  
Consultants

### **Disclosure Category:**

3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **LIBRARY**

### **Designated Positions:**

Director of Library Services  
Consultants

### **Disclosure Category:**

1,2,4,5,6,7  
1,2,3,4,5,6,7

## **PLANNING AND BUILDING DEPARTMENT**

### **Designated Positions:**

Administrative Service Manager  
Chief Building Official  
Code Enforcement Inspector  
Code Enforcement Manager  
Code Enforcement Officer  
Development Assistance Manager  
Director of Planning and Building  
Deputy Director  
Permit Specialist  
Planner I/II  
Program Coordinator  
Senior Planner  
Supervising Planner  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,7  
1,2,3,7  
1,2,3,4,5,6,7  
1,2,3,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

## **PROBATION**

### **Designated Positions:**

Assistant Chief Probation Officer  
Chief Probation Officer  
Division Director  
Facilities Manager  
Legal Office Business Manager  
Consultants

### **Disclosure Category:**

3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **PUBLIC DEFENDER**

### **Designated Positions:**

Deputy Public Defender I/II/III/IV  
Legal Office Business Manager  
Public Defender  
Consultants

### **Disclosure Category:**

4,5,6  
3,4,5,6,7  
1,2,4,5,6  
1,2,3,4,5,6,7

## **PUBLIC WORKS**

### **Designated Positions:**

Associate Civil Engineer  
Associate Engineer  
Associate Engineer/ Land Use  
Business Manager  
Construction Projects Manager  
County Surveyor  
Deputy Director/ Engineering  
Deputy Director/Environmental Services  
Deputy Director/Land Use  
Deputy Director/ Roads  
Deputy Public Works Director-Facilities Management  
Deputy Director/ General Services  
Director  
Facility Maintenance Manager  
Facility Maintenance Supervisor  
Planner I/II  
Real Property Agent I/II  
Road Superintendent  
Senior Planner  
Senior Real Property Agent  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

## **SHERIFF**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Administrative Services Officer	3,4,5,6,7
Animal Control Facilities Manager	3,4,5,6,7
Business Manager	1,2,3,4,5,6,7
Coroner's Office Sergeant	3,4,5,6,7
Correctional Captain	1,2,3,4,5,6,7
Correctional Lieutenant	3,4,5,6,7
Correctional Services Manager	1,2,3,4,5,6,7
Deputy Director Sheriff Administration	1,2,3,4,5,6,7
Deputy Director Financial and Support Services	1,2,3,4,5,6,7
Emergency Services Manager	3,4,5,6,7
Emergency Services Program Manager	1,2,3,4,5,6,7
Kitchen Laundry Supervisor	3,4,5,6,7
Senior Administrative Analyst	3,4,5,6,7
Sheriff	1,2,3,4,5,6,7
Sheriff's Captain	1,2,3,4,5,6,7
Sheriff's Lieutenant	3,4,5,6,7
SWAP Corrections Supervisor	3,4,5,6,7
Undersheriff	1,2,3,4,5,6,7
Consultants	1,2,3,4,5,6,7

## **TREASURER-TAX COLLECTOR**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Consultants	1,2,3,4,5,6,7

The treasurer and all County officials who manage the investment of public funds are included in and governed by this Conflict of Interest Code only with respect to its disqualification provisions. For purposes of disclosure, the Treasurer and all County officials who manage the investment of public funds are governed by the statutory conflict of interest provisions of Article 2 of Chapter 7 of the Political Reform act of 1974. (Government Code Section 87200 et. Seq.)



**COUNTY BOARDS, COMMITTEES, COUNCILS, COMMISSIONS, PANELS, TASK FORCES, ADVISORY GROUPS, COORDINATING COUNCILS, CORPORATIONS, AND COALITIONS:**

<b>ENTITY</b>	<b>RESPONSIBLE PARTY/DEPARTMENT</b>	<b>REPORTING CATEGORY</b>
Aviation Advisory Committee	Clerk of the Board	3,4,5,6,7
Assessment Appeals Board	Clerk of the Board	1,2,3,4,5,6,7
Audit Committee	Clerk of the Board	1,2,3,4,5,6,7
Behavioral Health Board	D.H.H.S./Mental Health	6,7
Big Lagoon Subdivision Design Review	Planning and Building Department	2,3,6,7
Cannabis Micro-Grant and Loan Advisory Committee	Clerk of the Board	1,2,3,4,5,6,7
Children & Families First Commission Executive Director Executive Secretary	First Five	1,2,3,4,5,6,7 1,2,3,4,5,6,7 2,5
Citizens' Advisory Committee on Measure Z Expenditures	Clerk of the Board	1,2,3,4,5,6,7
County Community Corrections Partnership (CCP)	Probation	1,2,3,4,5,6,7

<b>ENTITY</b>	<b>RESPONSIBLE PARTY/DEPARTMENT</b>	<b>REPORTING CATEGORY</b>
County Community Corrections Partnership (CCP) – Executive Committee	Probation	1,2,3,4,5,6,7
County of Humboldt Extraction Review Team (CHERT)	Planning and Building Department	1,2,3,4,5,6,7
Fire Safe Council	Public Works	3,4,5,6,7
Fish & Game Advisory Commission	Clerk of the Board	6,7
Forestry Review Committee	Planning and Building Department	3,4,5,6,7
Humboldt – Del Norte Hazardous Materials Response Authority	Committee Secretary, – [D.H.H.S./ Environmental Health]	6,7
Headwaters Fund Board & Staff	County Administrative Office	1,2,3,4,5,6,7
Housing Authority Commission	Clerk of the Board	2,3,6,7
Housing Trust Fund & Homelessness Solution Committee	Clerk of the Board	1,2,3,4,5,6,7
Human Rights Commission	Clerk of the Board	6,7
Humboldt County Grand Jury	Elections	1,2,3,4,5,6,7
Humboldt County Resource Conservation District	Clerk of the Board	1,2,3,4,5,6,7

<b>ENTITY</b>	<b>RESPONSIBLE PARTY/DEPARTMENT</b>	<b>REPORTING CATEGORY</b>
Indian Gaming Local Community Benefit Committee	Clerk of the Board	1,2,3,4,5,6,7
In Home Supportive Services Committee	Clerk of the Board	6,7
Integrated Waste Management Independent Hearing Panel	D.H.H.S./Public Health	1,2,3,6,7
Juvenile Justice Coordinating Council	Probation	6,7
Juvenile Justice & Delinquency Prevention Commission	Probation	6,7
LAFCo	Plan West	1,2,3,6,7
McKinleyville Municipal Advisory Committee	Clerk of the Board	1,2,3,6,7
Orick Design Control Committee	Planning and Building Department	2,3,6,7
Public Authority for In-Home Supportive Services Program Manager I/II	Clerk of the Board	1,2,3,4,5,6,7 4,5,6,7
<u>Public Finance Authority for Samoa Peninsula</u>	<u>Clerk of the Board</u>	<u>1,2,3,4,5,6,7</u>
Public Property Leasing Corporation	Treasurer/Tax Collector	1,2,3,4,6,7
Tobacco Education Network	Committee Secretary [D.H.H.S./Health Department]	6,7
Oversight Committee	Auditor/Clerk of the Board	4,6

<b>ENTITY</b>	<b>RESPONSIBLE PARTY/DEPARTMENT</b>	<b>REPORTING CATEGORY</b>
Williamson Act Advisory Committee	Planning and Building Department	1,2,3,4,5,6,7
Workforce Investment Board	County Administrative Office	1,2,3,4,5,6,7