



# COUNTY OF HUMBOLDT

For the meeting of: 12/10/2019

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File #: 19-1702

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**To:** Board of Supervisors

**From:** Sheriff

**Agenda Section:** Consent

**SUBJECT:**

Approval of Negotiated Contract of Inmate Telephone Systems and Jail Management Systems with ICSolutions, INC.

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the Service Agreement for the Humboldt County Correctional Facility (HCCF) inmate telephone system and jail management system with ICSolutions, INC;
2. Authorize the Chair of the Board to sign three original copies of the service agreement (Attachment 1);
3. Authorize the Sheriff, Correctional Captain, or Deputy Director of Sheriff's Administration, to sign all amendments, extensions, revisions or termination of the agreement; and
4. Direct the Clerk of the Board to return the signed agreements to HCCF, Attn: Captain Duane Christian.

**SOURCE OF FUNDING:**

Contract is revenue generating for the Inmate Welfare Fund

**DISCUSSION:**

HCCF is the only adult correctional facility in the county. When people are incarcerated it is imperative they be able to maintain communication with friends and family. HCCF's contract with the current vendor for these communication services expired on July 1, 2019 and is currently in a month-to-month status until a new contract is completed. HCCF recently circulated a Request for Proposal to obtain a new vendor to upgrade the entire system. HCCF selected ICSolutions, INC as the vendor who best meets HCCF's needs.

The selected vendor will be providing an improved rate and only charge for minutes used which will increase the amount of communication incarcerated individuals can have with their family. The current vendor charges between \$0.21 to \$0.42 per minute depending on the call type throughout the United States. The new vendor will be charging a flat rate of \$0.18 per minute for any call anywhere within

the United States.

On October 1, 2019 the Board authorized the Sheriff to enter into negotiations with ICSolutions, INC. The new contract outlines the scope of work, the implementation timeline, the systems provided, and the expected and guaranteed revenue for the Inmate Welfare Fund (IWF).

FINANCIAL IMPACT:

The IWF (Fund No. 3884) receives on average \$85,000 annually in commissions for the phone service. Based on estimates, HCCF anticipates that the contract with ICSolutions will increase revenue by \$8,000 for an average annual amount of \$93,000. As of November 26th, the IWF fund has a balance of \$718,526. There is no impact to the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors may choose not to authorize the Sheriff or designee enter into the attached negotiated contract however, this is not recommended because it would leave HCCF without a current contract for Inmate Telephones and would continue to force the people of the county to pay a higher cost for communications with their loved ones.

ATTACHMENTS:

1. Negotiated Contract with ICSolutions, INC

PREVIOUS ACTION/REFERRAL:

Board Order No.: NA

Meeting of: October 1, 2019

File No.: 19-1250