



COUNTY OF HUMBOLDT

For the meeting of: 1/7/2020

File #: 19-1749

To: Board of Supervisors
From: DHHS: Administration
Agenda Section: Consent

SUBJECT:

Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors approve the extension of Extra Help hours past the 960 hour limit for the following individuals:

1. Sherry Ables-Privette, Peer Coach I to 1920 hours through June 30, 2020;
2. Kirt Alexander, Peer Coach I to 1920 hours through June 30, 2020;
3. Jenny Bugnacki, Mental Health Case Manager I to 1920 hours through June 30, 2020;
4. Brian Davis, Administrative Analyst I to 1920 hours through June 30, 2020;
5. Petar Demirev, Departmental Information Systems Technician to 1920 hours through June 30, 2020;
6. Tami Hamilton, Peer Coach I to 1920 hours through June 30, 2020;
7. Aenoi Khounsinvong, Mental Health Cook to 1920 hours through June 30, 2020;
8. Sara Martin, Vocational Trainee to 1920 hours through June 30, 2020;
9. Brianna Penner, Mental Health Case Manager I to 1920 hours through June 30, 2020; and
10. Meghan Sheeran, Mental Health Clinician to 1920 hours through June 30, 2020.

SOURCE OF FUNDING:

Mental Health Fund
Social Services Fund

DISCUSSION:

In support of the 24-hour Psychiatric In-Patient Hospital and Emergency unit, Mental Health Cook Aenoi Khounsinvong is currently maintaining coverage for vacant positions and for staff leaves.

Peer Coaches Sherry Ables-Privette and Tami Hamilton support the Hope Center by providing client transportation and reception duties. Sherry and Tami are currently maintaining coverage to meet participant to staff ratio.

Mental Health clinician Meghan Sheeran supports the Hope Center. Meghan covers and provides

clinical support and monitoring for Crestwood Clients and other at risk outpatient clients in our community.

Peer Coach Kirk Alexander supports the Housing, Outreach, and Mobile Engagement (HOME) program doing outreach and connecting with clients.

Mental Health Case Manager Jenny Bugnacki supports the HOME program working directly with clients to develop a plan for attaining housing, self-sufficiency and resocialization.

Mental Health Case Manager Brianna Penner supports Transition Age Youth providing 1:1 contact with mental health clients as well as providing coverage for our drop in space.

Administrative Analyst Brian Davis supports Mental Health Administration by collecting and tracking information for the Mental Health Services Act (MHSA).

Departmental Information Systems Technician Petar Demirev is working on a special project deploying computers throughout the Department of Health and Human Services (DHHS).

Vocational Assistant Trainee Sara Martin supports all of DHHS working in the mail room.

Extra help staff are used for special projects, covering 24-hour shifts, vacations and leaves of absence and expertise in meeting mandates. Additional allocations for full-time positions will be reviewed during the budget process. The experience and training of these extra help employees necessitate the extension of hours.

FINANCIAL IMPACT:

DHHS-Mental Health assignments of Albes-Privette, Davis, Hamilton, Khounsinvong, Penner and Sheeran will be funded through Mental Health fund; cost of these extra help positions are funded by Mental Health revenues from Medicare and Medicaid cost reimbursement, Behavioral Health Realignment allocation and Mental Health Services Act. The additional cost of extra help hours for the balance of fiscal year (FY) 2019-20 is estimated to be \$135,781. There is sufficient appropriation in Mental Health Administration budget unit 1170-424 due to funded vacant positions for these additional extra help hours.

DHHS-Housing, Outreach and Mobile Engagement (HOME) assignments of Alexander and Bugnacki will be funded through Mental Health fund; cost of these extra help positions are funded by state grant program Homeless Mentally Ill Outreach and Treatment (HMIOT). The additional cost of extra help hours for the balance of FY 2019-20 is estimated to be \$39,816. There is sufficient appropriation in DHHS-HOME budget unit 1170-426 for these budgeted extra help hours.

Social Services assignments of Departmental Information Systems Technician Petar Demirev and Vocational Assistant Trainee Sara Martin will be funded through Social Services fund revenues from Title IV-E, Title XIX, and Realignment. The additional cost of extra help hours for the balance of FY 2019-20 is estimated to be \$44,395. There is sufficient appropriation in Social Services Administration

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Budget Unit 1160-511 due to funded vacant positions for these additional extra help hours. There will be no impact to the county General Fund.

All extra help employees working beyond 960 hours are subject to paying into the California Public Employee Retirement System (PERS). The additional costs for PERS has been included in the above mentioned estimated salary costs. The department is aware that in accordance with the Affordable Care Act (ACA) extra help employees who have been identified as a full-time employee under the ACA guidelines will be given the opportunity to enroll in the county's health insurance. Those employees will be identified by using the standard measurement period and associated stability period annual cycle set forth by those guidelines.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing community-appropriate levels of service and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to extend hours; however, this is not recommended due to staffing levels and the workload.

ATTACHMENTS:

None.

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

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