

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, May 9, 2017

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Proclaim August 19, 2017 as Bridge Fest Day (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the Proclamation, and direct the Clerk of the Board to send a fully executed copy of the Proclamation to Chantal Campbell, P.O. Box 3, Bridgeville, California 95526.

**Attachments:** [Bridge Fest Day Proclamation.pdf](#)

**Clerk of the Board**

2. Approval of the Action Summary - Department Budget Reports Meeting of May 1, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of May 1, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 5-1-2017.pdf](#)

3. Approval of the Action Summary - Meeting of May 2, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of May 2, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 5-2-2017.pdf](#)

**Code Enforcement Unit**

4. Funding Transfer and Supplemental Budget. Abatement of Four (4) Nuisance Recreational Vehicles Located in Humboldt County (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$7,000 to the County Counsel's revenue account #1100-121-631-130 to cover the cost of the abatement of four (4) nuisance recreational vehicles located in Humboldt County, and to pay the expenses associated therewith, out of account 1100-121-2-403; and authorize the Humboldt County Auditor-Controller to execute the supplemental budget shown in Attachment A for fiscal year 2016-2017 (4/5 vote required).

**Attachments:** [Code Enforcement Funding Transfer, Supplemental Budget.pdf](#)

**County Administrative Office**

5. Ratification of Ordinance No. 01 of the Humboldt Bay Fire Joint Powers Authority which Adopts the 2016 California Fire Code and Certain Local Amendments Thereto

**Recommendation:** That the Board of Supervisors ratify Ordinance No. 01 of the Humboldt Bay Fire Joint Powers Authority which adopts the 2016 California Fire Code and certain local amendments thereto; direct the Clerk of the Board to transmit the Board of Supervisors' determination to the Humboldt Bay Fire Joint Powers Authority within fifteen (15) days of such determination; and direct staff to file a copy of the findings of the Humboldt Bay Fire Joint Powers Authority, and any findings of the Humboldt County Board of Supervisors, along with a copy of the ratified version of Ordinance No. 01 that is expressly marked to identify the provisions to which each finding refers, with the California Department of Housing and Community Development.

**Attachments:** [Humboldt Bay Fire JPA Ordinance.pdf](#)

**County Counsel**

6. Request for Extension of Extra Help Hours - Measure Z (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Lacy Mitchell, Legal Office Assistant, to a maximum of 1,200 hours, effective immediately, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [County Counsel Extension of Extra Help Hours.pdf](#)

**Department of Health and Human Services: Mental Health**

7. Second Amendment to the Pharmacy Services Agreement with Diamond Drugs, Incorporated Dated June 23, 2015

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair to execute, the attached second amendment to the pharmacy services agreement with Diamond Drugs, Incorporated dated June 23, 2015; and direct the Clerk of the Board to return two (2) signed originals of the attached second amendment to the Department of Health and Human Services ("DHHS")-Contract Unit for forwarding to DHHS-Mental Health Administration.

**Attachments:** [Amendment to Pharmacy Services Agreement with Diamond Drugs.pdf](#)

**Department of Health and Human Services: Public Health**

8. Second Amendment to State Standard Agreement 15-10156 with California Department of Public Health for the California Home Visiting Program

**Recommendation:** That the Board of Supervisors approve the second amendment (A02) to State Standard Agreement 15-10156 for the term of July 1, 2015 to June 30, 2019; authorize the Chair of the Board to sign two (2) originals of the second amendment; authorize the Chair of the Board to sign one (1) original of the DOS OLS 04-CA Civil Rights Laws Attachment; authorize the Chair of the Board to sign one (1) original of the CCC 307, Contractor Certification; direct the Clerk of the Board to return two (2) executed originals of the second amendment, one (1) signed original of the DOS OLS 04-CA Civil Rights Laws Attachment, one (1) signed original of the CCC 307, Contractor Certification and one (1) fully executed Board Agenda Item to the Department of Health and Human Services (DHHS), Contract Unit for forwarding to DHHS-Public Health; and authorize the Public Health Director or Designee to sign any subsequent amendments and documents directly related to the State Standard Agreement 15-10156 upon County Counsel and Risk Management review and approval.

**Attachments:** [Amendment to Agreement for Home Visiting Program](#)  
[Original Agreement, Amendment 1 to Agreement.pdf](#)  
[Civil Rights Laws, Certification.pdf](#)

9. State Standard Agreement with State Water Resources Control Board for Water Testing by the Public Health Laboratory for the Period of July 1, 2017 through June 30, 2019

**Recommendation:** That the Board of Supervisors approve state standard agreement 17-010-110 with the State Water Resources Control Board (SWRCB) for water testing by the Department of Health and Human Services (DHHS) Public Health Laboratory for up to \$53,480 for the period of July 1, 2017 through June 30, 2019; authorize the Chair to sign two (2) originals of the agreement and one (1) original of the Contractor Certification Clause (CCC-417); authorize the Public Health Director to sign future amendments to this agreement upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return two (2) signed agreements and one (1) CCC-417 to DHHS-Contract Unit to forward to the Public Health Department.

**Attachments:** [Agreement with State Water Resources Control Board](#)

**District Attorney**

10. California Governor's Office of Emergency Services (Cal OES) Grant Augmentation - Fiscal Year (FY) 2016-2017 and First Quarter FY 2017-18 Victim Witness Assistance Program

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the attached Grant Award Face Sheet, Grant Subaward Amendment and the (2) Certifications of Assurance of Compliance; and direct the Clerk of the Board to process and return the original Grant Award Face Sheet, original Grant Subaward Amendment and the (2) Certifications of Assurance of Compliance to the District Attorney's (DA) Office, attention Rachelle Davis, for submission to the State.

**Attachments:** [Cal OES Victim Witness Assistance Program.pdf](#)

**Planning and Building Department**

11. Adoption of an Ordinance Amending Chapter 7.5, Division 2 of Title III of the Humboldt County Code Relating to Merger of Parcels

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_ amending Chapter 7.5, Division 2 of Title III of the Humboldt County Code relating to merger of parcels.

**Attachments:** [Adoption of Parcel Merger Ordinance.pdf](#)

**Public Works**

12. Proposed Sale of Assessor Parcel Number 010-183-007, 2956 D Street, Eureka, California

**Recommendation:** That the Board of Supervisors declare the real property, Assessor Parcel Number 010-183-007, to be surplus real property; direct staff to order an appraisal and obtain a preliminary title report on the property; and direct the Clerk of the Board to return one copy of the executed agenda item to the Public Works Real Property Division.

**Attachments:** [Proposed Sale of 2956 D Street, Eureka.pdf](#)

13. Request for Qualifications No. DPW2017-005 Regarding On-Call Professional Land Surveying Services

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to advertise and distribute the attached Request for Qualifications regarding on-call professional land surveying services for various state and federal funded roadway projects.

**Attachments:** [RFQ for Land Surveying Services.pdf](#)

**14. Construction Waste and Clean Debris Placement Agreement with Humboldt Redwood Company, LLC**

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute in duplicate, the attached construction waste and clean debris placement agreement with Humboldt Redwood Company, LLC; and direct the Clerk of the Board to return one (1) executed original of the attached construction waste and clean debris placement agreement to the Department of Public Works - Road Division for transmittal to Humboldt Redwood Company, LLC.

**Attachments:** [Waste-Debris Placement Agreement.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet and Handouts**

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**E. SPECIAL PRESENTATIONS**

**Board of Supervisors**

**1. Resolution Recognizing Deputy Roy Reynolds on His Retirement (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Deputy Roy Reynolds Retirement Resolution.pdf](#)

**2. Proclaim May 2017 as Mental Health Month in Humboldt County (Supervisors Virginia Bass)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Mental Health Month Proclamation.pdf](#)  
[Handout.pdf](#)

**3. Proclaim May 6-12, 2017 as Nurses Week in Humboldt County (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Nurses Week Proclamation.pdf](#)

4. National Association of Letter Carriers' Food Drive Day Proclamation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [National Letter Carriers' Food Drive Proclamation.pdf](#)

**F. MATTERS SET FOR TIME CERTAIN**

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**Board of Supervisors**

1. Film Commission Annual Report (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Attachments:** [Film Commission Annual Report.pdf](#)

2. Discussion of Solutions to Cannabis Applications in Violation of the Commercial Medical Marijuana Land Use Ordinance (Supervisor Ryan Sundberg and Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors receive report regarding cannabis applications in violation of the Commercial Medical Marijuana Land Use Ordinance; discuss possible solutions to cannabis applications in violation of the Commercial Medical Marijuana Land Use Ordinance; and direct staff on possible temporary solutions for the purpose of negotiating settlement agreements, as discussed on the attached.

**Attachments:** [Solutions to Cannabis Applications in Violation of CMMLUO.pdf](#)  
[Public Comment.pdf](#)

**I. DEPARTMENT REPORTS**

**J. ADMINISTRATIVE ABATEMENT HEARINGS**

## K. PUBLIC HEARINGS

### County Administrative Office

1. Public Meeting on Renewal of the Humboldt County Tourism Business Improvement District

**Recommendation:** That the Board of Supervisors receive public comment on the proposed renewal of the Humboldt County Tourism Business Improvement District and the assessment to be levied thereunder.

**Attachments:** [Renewal of Tourism Business Improvement District.pdf](#)

## L. DISCUSSION ITEMS

## M. CLOSED SESSION

## N. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**