



# COUNTY OF HUMBOLDT

For the meeting of: 11/13/2018

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File #: 18-1443

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To: Board of Supervisors

From: Clerk/Recorder

SUBJECT:

Biennial Conflict-of-Interest Code - School and Special Districts

RECOMMENDATION(S):

That the Board of Supervisors receive staff report; and approve the changes being requested by Scotia Community Services District and Arcata Fire Protection District.

SOURCE OF FUNDING:

N/A

DISCUSSION:

As the local Conflict-of-Interest Code reviewing body, the County of Humboldt is required under Government Code, Section 87306.5, to issue Biennial Notices to local agencies that are directed therein to review their Conflict-of-Interest Codes and to advise the County of Humboldt of any changes. Resulting changes in a local agency code are required to be submitted to the Board of Supervisors, who in accordance with Government Code, Section 87303, may: (1) approve proposed changes; (2) revise proposed changes and approve with the modified language; or (3) return proposed changes for revision and resubmission to your Board for review. If no changes are required, the local agency must advise the County in writing of the same.

On June 29, 2018, the Office of Elections notified districts that a biennial Conflict-of-Interest code review was required and requested districts to verify in writing whether the district determined that code changes were necessary. Attachment 1 summarizes responses received from school and special districts regarding necessity for code changes.

***Code Changes***

The below districts determined Conflict-of-Interest changes were necessary. Each district drafted proposed changes and submitted said changes to its governing district board for review and approval. Attachment 2 includes copies of each district's code with proposed changes for your Board's review and approval.

**Special Districts**

Scotia Community Services District  
Revised entire code

Arcata Fire Protection District  
Revised entire code

***Code Review***

The Orleans Community Services District is in the process of reviewing their Conflict-of-Interest codes to determine if changes are necessary.

***No Code Changes***

The below districts determined Conflict-of-Interest code changes were not necessary.

**Schools**

Big Lagoon Union School District  
Cuddeback Union School District  
Cutten Elementary School District  
Eureka City Schools  
Ferndale Unified School District  
Fieldbrook Elementary School District  
Fortuna Elementary School District  
Fortuna Union High School District  
Freshwater School District  
Maple Creek Elementary School District  
Mattole Unified School District  
McKinleyville Union School District  
No. Humboldt Union High School District  
Orick Elementary School District  
Pacific Union School District  
Peninsula Union School District  
Scotia Union School District

**Special Districts**

Big Lagoon Community Services District  
Briceland Community Services District  
Carlotta Community Services District  
Fieldbrook Glendale Community Services District  
Humboldt Community Services District  
McKinleyville Community Services District  
Miranda Community Services District  
Palmer Creek Community Services District  
Patrick Creek Community Services District  
Riverside Community Services District  
Weott Community Services District  
Willow Creek Community Services District  
Briceland Fire Protection District  
Bridgeville Fire Protection  
Ferndale Fire Protection District  
Humboldt No. 1 Fire Protection District  
Redway Fire Protection District  
Rio Dell Fire Protection District  
Telegraph Ridge Fire Protection District  
Willow Creek Fire Protection District  
Humboldt Bay Municipal Water District  
North Humboldt Park and Recreation District  
Resort Improvement District No. 1

***No Response***

To date, the Office of Elections has received no written response to the Biennial Notice from the below districts.

**Schools**

Arcata School District  
Big Lagoon Union School District  
Bridgeville School District  
Garfield School District  
Green Point Elementary School  
Hydesville Elementary School District

Jacoby Creek School District  
Klamath-Trinity Joint Unified School District  
Kneeland Elementary School District  
Loleta Union Elementary School District  
Rio Dell Elementary School District  
South Bay School District  
Southern Humboldt Joint Unified School District  
Trinidad Union School District

**Special Districts**

Loleta Community Services District  
Manila Community Services District  
Orleans Community Services District  
Phillipsville Community Services District  
Redway Community Services District  
Westhaven Community Services District  
Blue Lake Fire Protection District  
Fruitland Ridge Fire Protection District  
Garberville Fire Protection District  
Klamath-Trinity Joint Unified SD Kneeland Fire Protection District  
Myers Flat Fire Protection District  
Petrolia Fire Protection District  
Samoa Peninsula Fire Protection District  
Alderpoint County Water District  
Garberville Sanitary District  
Humboldt Bay Harbor, Recreation and Conservation District  
Southern Humboldt Community Healthcare District

**FINANCIAL IMPACT:**

N/A

**OTHER AGENCY INVOLVEMENT:**

City and County Schools  
City and County Community Services Districts  
City and County Fire Districts  
City and County Water Districts  
Other County Districts

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

None

**ATTACHMENTS:**

Attachment 1: District Response Summary  
Attachment 2: Proposed Changes to Conflict-of-Interest Codes

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A  
Meeting of: N/A