



COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**C-2**

For the meeting of: September 6, 2016

Date: August 17, 2016  
To: Board of Supervisors  
From: Mark Lovelace, Board of Supervisors  
Mary Ann Hansen, Executive Director, First 5 Humboldt  
Subject: First 5 Humboldt Vacant Program Coordinator Position Increase from .8 FTE to 1.0 FTE

RECOMMENDATION(S):

That the Board of Supervisors approve the increase from .8 to 1.0 full-time equivalent (FTE) for the vacant Program Coordinator (class 1425, salary range 415, position 01) position in budget unit 458, effective the beginning of the pay period immediately following approval.

SOURCE OF FUNDING: Proposition 10 and Humboldt County Office of Education (HCOE)

DISCUSSION: First 5 Humboldt, an independent Children and Families Commission, has historically had a .8 FTE Program Coordinator position, whose primary responsibility has been to coordinate professional development and training opportunities for the early childhood development field. First 5 Humboldt has entered into a Memorandum of Understanding (MOU) with HCOE, whereby First 5 Humboldt will provide a .5 FTE Training Program Coordinator for the 0 to 8 Mental Health Collaborative with funds supplied by HCOE. First 5 Humboldt was considering reducing the current .8 FTE Program Coordinator position, due to a reduced workload, but by combining the HCOE-funded 0 to 8 Mental Health Collaborative Training

Prepared by Mary Ann Hansen CAO Approval E. S. Hansen  
REVIEW: Auditor M. Hansen County Counsel \_\_\_\_\_ Human Resources J. F. Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor Sundberg Seconded by Supervisor Bass  
Ayes Sundberg, Fennell, Lovelace, Bohn, Bass  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:  
Board Order No. \_\_\_\_\_  
Meeting of: \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.  
Dated: Sept. 6, 2016  
By: Kathy Hayes  
Kathy Hayes, Clerk of the Board

Program Coordinator position with First 5 Humboldt's existing Program Coordinator position, First 5 Humboldt will be able to increase the Program Coordinator position to a full-time position.

If the Board approves the recommendations, First 5 Humboldt will be able to offer a fully benefited position, instead of an Extra Help position for the HCOE-funded .5 FTE Training Coordinator. With the increased workload of the 0 to 8 Mental Heal Collaborative, the .5 FTE Training Program Coordinator position is being piloted by HCOE and it is anticipated that HCOE will continue funding this position at a .5 FTE basis in the future. If, for any reason, HCOE chooses not to continue funding for the Program Coordinator position, First 5 Humboldt will be able to cover the funds until additional funding sources are secured.

FINANCIAL IMPACT: There is no financial impact to the County General Fund. Funding will be provided by Proposition 10 revenue and HCOE.

This agenda item supports the Board's Strategic Framework by protecting vulnerable populations.

OTHER AGENCY INVOLVEMENT: Humboldt County Office of Education.

ALTERNATIVES TO STAFF RECOMMENDATIONS: The Board could chose not to increase the Program Coordinator position to 1.0 FTE.

ATTACHMENTS: None