

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, June 10, 2025

9:00 AM

Regular Meeting - Hybrid

**A. ROLL CALL**

Present: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and  
Supervisor Steve Madrone  
Absent: 1 - Supervisor Michelle Bushnell

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve consent calendar. The motion carried with the following vote:*

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and  
Supervisor Steve Madrone

**Agricultural Commissioner**

25-695

1. Approval of Cooperative Agreement No. 25-0263-000-SA, Nursery Inspection Program contract in the amount of \$1,143.00

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0263-000-SA, known as the Nursery Inspection Program contract with the California Department of Food and Agriculture in the amount of \$1,143.00; and
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors25-681

2. Proclamation Recognizing June 19, 2025 as Juneteenth Day

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-704

3. Proclaim June 2025 as Elder Abuse Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-764

4. Proclamation Celebrating the 10 Year Splashiversary of the Golden Rule Peace Boat

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **County Administrative Office**

#### **25-754**

5. Extension of Extra-Help Hours Past the 960 Hour Limit for the County Administrative Office, 1100-103 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for Stephanie Boers and an extension of 960 hours, to a maximum of 1,600 hours for Fiscal Year (FY) 2024-25, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **County Clerk/Recorder/Registrar of Voters**

#### **25-679**

6. Authorize the Clerk-Recorder to Execute Necessary Documents with Kofile Technologies, Inc. for Expanded Archive Restoration and Digitization of Vital Records and Approve a Supplemental Budget in the Amount of \$250,000 for the Record Conversion, 1310267 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Clerk-Recorder to execute necessary documents for the expansion of archive restoration and digitization work under the existing agreement with Kofile Technologies, Inc., to include additional birth, death, and marriage records from 1855-2024; and
2. Approve a supplemental budget request in the amount of \$250,000 for the Recorder-Record Conversion budget, 1310267. (4/5 Vote Required)

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Department of Health and Human Services: Administration**



25-725

7. Recommended Allocations in the Amount of \$4,665,969.75 Made Available through the Homeless Housing, Assistance and Prevention Program

**Recommendation:** That the Board of Supervisors:

1. Approve the recommended allocations of funding made available through the Homeless Housing, Assistance and Prevention Program; and
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to enter into contract negotiations with the selected organizations; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this Item.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

25-646

8. Data Use Agreement between the California Department of Public Health (CDPH) and Department of Health and Human Services (DHHS)- Public Health, with Obligatory Information Privacy and Security Requirements with Respect to All Data from the National Fatality Review Case Reporting System (NFRCRS).

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Data Use and Disclosure Agreement and User Confidentiality Statement by and between the County of Humboldt and the CDPH; and
2. Authorize the DHHS - Public Health Director, or designee thereof, to execute the attached Data Use and Disclosure Agreement and User Confidentiality Statement by and between the County of Humboldt and the CDPH; and
3. Authorize the DHHS - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations and documents directly associated with the attached Data Use and Disclosure Agreement and User Confidentiality Statement, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the DHHS - Contract Unit with one certified copy of the Board Order pertaining to this item.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-743

9. Accept \$10,000 California Clearinghouse May 2025 Mini Grant

**Recommendation:** That the Board of Supervisors:

1. Accept the \$10,000 California Clearinghouse May 2025 Mini Grant awarded to the Department of Health and Human Services - Public Health Branch, North Coast AIDS Project (NorCAP); and
2. Authorize the Director of Public Health, or their designee, to execute any documents necessary to accept the grant award.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

25-696

10. Professional Services Agreement with Redwood Community Action Agency (RCAA) Regarding the Provision of Housing Assistance, Case Management and Support Services to Eligible Families as Part of the Parents and Children in Transition Program in the Amount of \$1,102,094

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with RCAA in the amount of \$1,102,094 for the period of July 1, 2025, through June 30, 2027; and
2. Authorize the Department of Health and Human Services (DHHS) - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with RCAA, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with RCAA to the DHHS - Contract Unit for further processing.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-767

11. Professional Services Agreement with Richard England Regarding the Provision of Expert Witness Services in Accordance with the Indian Child Welfare Act

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Richard England regarding the provision of expert witness services in accordance with the Indian Child Welfare Act in an amount not to exceed One Hundred Forty Thousand Dollars (\$140,000.00) for the period of July 1, 2025 through June 30, 2027;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Richard England, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Richard England to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Libraries25-744

12. Appropriation Transfer for Library Budget, 1500621, in the Amount of \$15,990 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached fiscal year (FY) 2024-25 appropriation transfer for the Library budget, 1500621, in the amount of \$15,990. (4/5 Vote Required); and
2. Establish fixed asset line, 8035- Microfilm Equipment, for the purchase of two microfilm systems. with revenue received from the Humboldt Library Foundation for FY 2024-25.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Planning and Building Department



25-682

13. Hartsook General Plan and Zone Reclassification Petition to change the land use designation from Commercial Recreation (CR) and Residential Agriculture (RA 5-20) to Commercial General (CG) and the zone classification from Unclassified (U) to Neighborhood Commercial (C-1)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) to make the findings needed to accept the petition and accept the petition; and
2. Direct the Clerk of the Board to provide a certified Board Order and executed resolution to the Planning and Building Department to be included with the notification of decision to the appropriate parties.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works25-674

14. Request for Qualifications No. DPW 2025-002 Regarding the Provision of Design Engineering and Environmental Services for the Hammond Trail Bridge Project

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of design engineering and environmental services for the Hammond Trail Bridge Project, and
2. Direct the Clerk of the Board to provide the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-716

## 15. Award Authorization for Storm Damage Repair to Central Avenue (A4L800) Post Mile 4.30

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Central Avenue (A4L800) Post Mile 4.30 Storm Damage Repair Project; and
2. Award the project agreement to GR Sundberg, Inc. for the total amount of Five Hundred Twenty-Nine Thousand Five Hundred Four Dollars (\$529,504.00); and
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Direct of Public Works to execute contract change orders up to the amount of Thirty-Eight Thousand Nine Hundred Seventy-Five Dollars (\$38,975.00); and
5. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**25-728

## 16. Animal Shelter Agreements with City of Arcata and City of Eureka

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board and the Sheriff to execute the attached Animal Shelter Services Agreement with the City of Arcata for the period of July 1, 2025, to June 30, 2029 (attachment 1); and
2. Approve, and authorize the Chair of the Board and the Sheriff to execute the attached Animal Shelter Services Agreement with the City of Eureka for the period of July 1, 2025, to June 30, 2029 (attachment 2); and
3. Authorize the Sheriff and his designees to recompute the annual cost of animal shelter services and notice the city of Arcata and city of Eureka of the new annual rates in accordance with the agreements; and
4. Authorize the Chair of the Board and Sheriff to execute any amendments, extensions, or modifications to the Agreements with approval by County Counsel, Risk Management, and the County Administrative Office (CAO).

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone



25-749

17. Law Enforcement Services Agreement with the City of Blue Lake for Fiscal Year 2025-26 in the Amount of \$170,159

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board and the Sheriff to execute the attached agreement with the City of Blue Lake regarding law enforcement services in the amount of \$170,159 for the period of July 1, 2025 to June 30, 2026 (attachment 1).

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**E. ITEMS PULLED FROM CONSENT**

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

25-770

1. Public Comment

**G. MATTERS SET FOR TIME CERTAIN (None Scheduled)**

**H. PUBLIC HEARINGS (None Scheduled)**

**I. DEPARTMENTAL REPORTS**

**Planning and Building Department**

25-733

1. Introduce for First Reading an Ordinance Amending Title III, Division 11, Chapter 1 of the Humboldt County Code to add Section 3111-14 - Local Responsibility Area Fire Hazard Severity Zones; Adopting the Recommended Fire Hazard Severity Zones within the Local Responsibility Area.

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached Ordinance amending Title III, Division 11, Chapter 1 of Humboldt County Code to add Section 3111-14 - Local Responsibility Area Fire Hazard Severity Zones; adopting the recommended Fire Hazard Severity Zones within the Local Responsibility Area; and
2. Set the Ordinance for adoption on June 24, 2025; and
3. Direct the Clerk of the Board to publish the required pre-adoption summary of the ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code section 25124(b)(1)].

*A motion was made by Supervisor Madrone, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:*

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**

25-680

2. Introduce an Ordinance to Amend Chapter 10 of Division 2 of Title II of the Humboldt County Code Relating to the Emergency Organization and Functions of the Humboldt County Disaster Council

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached Ordinance by title and waive the first reading; and
2. Set the Ordinance for adoption on June 17, 2025; and
3. Direct the Clerk of the Board to publish the required pre-adoption summary of the ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to Board meeting at which the Ordinance will be adopted [Government Code section 25124 (b)(1)]; and
4. Direct the Clerk of the Board, within fifteen (15) days after the adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance (Government Code Section 25124 (b)(1)).

***A motion was made by Supervisor Madrone, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**J. MATTERS INITIATED BY BOARD****Board of Supervisors**25-676

1. Award of Proposition 1 Grant Funding for New Sempervirens Psychiatric Health Facility

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

***A motion was made by Supervisor Madrone, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**K. CLOSED SESSION (None Scheduled)****L. ADJOURNMENT**



*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,*

*do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled*

*meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

KALEIGH MAFFEI

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

A handwritten signature in blue ink, reading "Kaleigh Maffei", is written over a horizontal line.

6/10/2025