



# COUNTY OF HUMBOLDT

For the meeting of: September 9, 2014

Date: September 3, 2014  
To: The Honorable Board of Supervisors  
From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of September 2, 2014**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of September 2, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of September 2, 2014 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their September 2, 2014 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of September 2, 2014

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Amy Olsen

**REVIEW:**

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

**TYPE OF ITEM:**

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Bass Seconded by Supervisor Fennell

Ayes Sundberg, Lovelace, Bohn, Fennell, Bass  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Sept. 9, 2014

By: Ana Hartwell  
Ana Hartwell, Deputy Clerk of the Board

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNELL  
Vice Chair - Second District  
MARK LOVELACE  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

PHILLIP SMITH-HANES  
County Administrative Officer  
WENDY B. CHAITIN  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, September 2, 2014**

**9:00 AM**

**Regular Meeting**

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*Supervisor Estelle Fennell was absent from this meeting.*

- A. SALUTE TO THE FLAG**
- B. MODIFICATIONS TO THE AGENDA**
- C. CONSENT CALENDAR**

**Board of Supervisors**

1. Childhood Cancer Awareness Month Proclamation (Supervisor Rex Bohn)

***Recommendation:*** That the Board of Supervisors adopt the Proclamation.

***A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Certificate of Achievement for Kelly Ryan Joyce for Achieving the Rank of Eagle Scout (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificate of Achievement.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Appointment of JoAnne Joy to the North Humboldt Recreation & Park District (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors appoint JoAnne Joy to the North Humboldt Recreation & Park District to fill the vacancy left by the resignation of Verne Sjonsby.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Letter of Support for the Bureau of Land Management (BLM) Grant Proposal to the State Coastal Conservancy for Improved Management of the Lost Coast Headlands Area Project (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign letter of support.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Letter of Support for the Redwood Meat Company Processing Project Funding Request to the McLean Foundation (Supervisor Rex Bohn and Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign letter of support.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

6. Supplemental Budget for Fund 1100, Budget Unit 101, Board of Supervisors for Fiscal Year (FY) 2014-15 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget in Fund 1100, Budget Unit 101, Board of Supervisors in the amount of \$8,000 for travel (4/5 vote required); and direct the Auditor-Controller to incorporate the supplemental budget attached.

*This item was pulled for discussion.*

*A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Administrative Office**

7. Adoption of New Classification of CAO Project Manager and Allocation and Funding of Position

**Recommendation:** That the Board of Supervisors adopt the new job classification of CAO Project Manager (class number 0198, salary range 479, employee unit 08) into the classification plan, effective immediately; reclassify one existing vacant and frozen IT Applications Analyst I/II (class number 0622, salary range 415/430, position number 01, type FO) in budget unit 118, to CAO Project Manager (class 0198, salary range 479), effective September 14, 2014; and allocate funding to fill one CAO Project Manager position (class 0198, salary range 479, type FT) in budget unit 118, as shown in Attachment 3.

*This item was pulled for discussion.*

*A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

8. Extend the Term of the Humboldt County Fire Safe Council for an Additional Two Years

**Recommendation:** That the Board of Supervisors review a staff report regarding a proposal to extend the Humboldt County Fire Safe Council (FSC) for an additional two years; review and approve the resolution extending the FSC as amended and the list of proposed FSC member appointees; direct staff to recruit for nominations for FSC member alternates and schedule alternate appointments when nominations are made; and direct the Clerk of the Board to post an announcement requesting FSC alternate nominations.

*A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Assignment of Denton Carrick, Road Maintenance Worker III as a Road Maintenance Supervisor

**Recommendation:** That the Board of Supervisors authorize the compensation for Denton Carrick as if he had been promoted to the classification of Road Maintenance Supervisor from September 14 through January 17th, 2015, pursuant to Section 12.4 of the Memorandum of Understanding between the County of Humboldt and AFSCME Local 1684.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### D. SPECIAL PRESENTATIONS

##### Board of Supervisors

1. Proclamation in Honor of the Humboldt County Transition Age Youth Collaboration (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign a proclamation in honor of the Humboldt County Transition Age Youth Collaboration.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Proclaim September 2014 as Local Food Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### E. MATTERS SET FOR TIME CERTAIN

#### F. ITEMS PULLED FROM CONSENT

#### G. MATTERS INITIATED BY BOARD MEMBERS

**H. DEPARTMENT REPORTS**

**Clerk of the Board**

1. Update on New Agenda Management System (Granicus) and Recording of Failed Motions and Meeting Actions of the Board of Supervisors

**Recommendation:** That the Board of Supervisors approve staff's recommendation for recording actions of the Board of Supervisors as follows: on Agenda Items where the Board of Supervisors takes an action other than what was recommended in the Staff Report, the Clerk of the Board will now record that action on the "Action Summary" document, rather than generating a separate "Board Order" to record the final action of the Board; and all motions where Board Members vote be recorded in the "Action Summary" for that meeting, regardless of whether the motion passes or fails.

***A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**I. CLOSED SESSION**

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

1. Public Appearances Sign-In Sheet and Handouts

**K. ADMINISTRATIVE ABATEMENT HEARINGS**

**L. PUBLIC HEARINGS**

**M. AFTERNOON DISCUSSION ITEMS**

**Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



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September 2, 2014

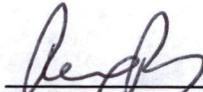


MINUTES  
TUESDAY, SEPTEMBER 2, 2014  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 9, 2014, with the vote as shown below.

AYES: Supervisors: Sundberg, Lovelace, Bohn, Fennell, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
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ANA HARTWELL  
Deputy Clerk of the Board

  
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REX BOHN  
Chair of the Board