

CLERK OF THE BOARD  
**COUNTY OF HUMBOLDT**

825 FIFTH ST. EUREKA, CA 95501-1153  
PHONE: 707-476-2384 FAX: 707-445-7299

**APPLICATION TO SERVE ON THE  
GREAT REDWOOD TRAIL AGENCY BOARD**

APPLICANT NAME: John Moseman IV  
MAILING ADDRESS: 884 Miller Way, McKinleyville CA 95519  
TELEPHONE: Home: 707-273-7461 Work: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-MAIL ADDRESS: gooutside707@gmail.com  
OCCUPATION: Medical Office Assistant w/ DHHS

**PERSONAL REFERENCES:**

1. Jeff Dunk PHONE: 707-826-4140
2. Steve Martin PHONE: 707-826-5637

**PRIOR ADVISORY BOARD OR BOARD OF DIRECTORS EXPERIENCE?** No

**PLEASE WRITE A BRIEF STATEMENT DESCRIBING WHY YOU ARE INTERESTED  
IN SERVING ON THE PLANNING COMMISSION.**

Hello, I am interested in this board position because I would like to use my knowledge, education and experience to help improve outdoor recreation opportunities and resource conservation in Humboldt County and beyond. I have a degree from HSU in Recreation Administration and Natural Resources Planning. I worked on the Klamath River Hydroelectric Dam project after graduation and also served with AmeriCorps as a Service Coordinator assisting with the access improvements at Mad River Bluffs in McKinleyville, improving trails, planning the stairway to the Mad River and creating the first park bench and info kiosk there, which are still in use today. I have experience collaborating with students and resource professionals and feel that I could help to maximize the potential of

**PLEASE ATTACH A CURRENT RESUME.**

DATE: 04/09/26

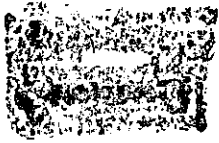
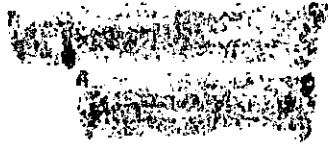
SIGNATURE: Moseman, John Digitally signed by Moseman, John  
Date: 2026.04.09 10:45:51 -07'00'

I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

**Applications will be accepted via email at [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or by mail to Humboldt County Planning Commission, Clerk of the Board, 825 Fifth St., Suite 111, Eureka, CA 95501**

For county use only.

DATE RECEIVED \_\_\_\_\_ DATE APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_



**John H. Moseman IV**

[Redacted]  
Eureka, CA 95503

[Redacted]  
gooutside707@gmail.com

**~EDUCATION~**

Humboldt State University- Arcata, CA Earned BA Degree in 2002  
Major: Recreation Administration Minors: Natural Resources Planning & Business Administration  
College of the Redwoods- Eureka, CA Earned AA Degree in Transfer Studies in 2000

**~WORK EXPERIENCE~**

**Medical Office Assistant II** 01/2013 - Present  
Humboldt County Department of Health and Human Services 40+ hrs/wk  
930 6th Street [Redacted]  
Eureka, CA 95501  
Scott Irvin (707) 476-2343

Medical Office Assistant for the Mental Health Branch Medical Records Department, using knowledge and skills developed as a Certified Medical Assistant to process electronic medical records. Also served for six years as Front Receptionist and Deputy Registrar for the Public Health Department, processing birth and death certificates and acting as backup for clinic reception operations. Performed administrative tasks, invoicing, answering and directing a multi-line phone system, greeting and directing clients to local health services, scheduling appointments, mail distribution, billing and sales transactions. Requires knowledge of Microsoft Office Suite, Avatar & Insight programs and standard office equipment.

**Ticket Office Supervisor** 11/2011 - 6/12  
Humboldt State University Center 40+ hrs/wk  
1 Harpst Street [Redacted]  
Arcata, CA 95521  
Roy Furshpan (707) 826-4411

Management of the University Center Ticket Office at Humboldt State University. Responsible for supervising a team of eight staff to provide first quality customer service to patrons of the college's theatre and music events. Use of standard office equipment and Microsoft Office suite of programs to set up events, run box office, print tickets, maintain patron database and correspondence and generate detailed reports of sales and attendance. Coordinates with campus departments to prepare events and provide event reports. Trains staff and conducts interviews and performance reviews.

**Key Accounts and International Sales Representative** 01/09 - 08/11  
Kokatat Watersports Wear Inc. 40+ hrs/wk  
5350 Ericson Way [Redacted]  
Arcata, CA 95521  
Michael Duffy (707) 822-7921

Responsible for dealer sales and service for international and key accounts for this kayak equipment and technical sports clothing manufacturer. Responsibilities include providing technical product information to customers worldwide, maintaining communication, placing orders, and tracking shipments for all international and key accounts (REI, LL Bean, etc.) and coordination with shipping and production managers to ensure timely completion and accuracy of orders. Company representative at trade shows in Canada & the USA, assisting attendees and dealers through meetings and product demonstrations. Use of standard office tools and Alere, GoldMine, Riata & the Microsoft Office suite of programs. Broke key account and international sales records for 2-years running.

#### **Store Manager**

Northern Mountain Supply (Location became an Adventures Edge store in 2010)

08/2007- 01/09

125 West 5<sup>th</sup> Street

40+ hrs/wk

Eureka, CA 95501

Management of outdoor recreation specialty shop, outfitting people for a range of activities from backpacking, hiking and kayaking to rock climbing and mountaineering. Responsible for staffing and managing a retail sales team of outdoor enthusiasts to maintain first quality customer service. Maintains the flow of daily operations, allocating projects, coordinating department coverage, maintaining stock and merchandising products. Responsibilities include conducting interviews, training staff, supporting functions of an online mail-order system and conducting performance reviews. Use of standard office tools and Microsoft Office suite of programs.

#### **Warranty Administrator**

Yakima Products, Inc.

8/03 to 4/07

15025 SW Koll Parkway

40+ hrs/wk

Beaverton, OR 97006 (originally located in Arcata, CA)

Cherie Appleby-Lannan, Supervisor

Started as Customer Service Representative for this manufacturer of *Yakima* racks, *Dagger* and *Perception* kayaks and *Harmony* paddling accessories, assisting customers with sales and technical aspects of products while directing a multi-line phone system and navigating Windows-based office tools. Relocated with company to Portland, OR in 2005. Assisted with the transition of the Customer Service Department and training of new staff. Represented *Yakima* at national trade shows. Promoted to Warranty Administrator at 3-years, developing warranty policies and procedures, product instructions, and overseeing all warranty claims and product evaluations. Coordinated with Product Managers and Engineers to enhance quality of products and services. Maintained the digital Technical Manual, housing specs of a 30-yr product history.

#### **Service Learning Coordinator**

AmeriCorps partnered with the California Conservation Corps & the McKinleyville Land Trust

1660 Central Avenue, McKinleyville, CA 95519

9/2002 - 9/2003

Cindy Porter, AmeriCorps, Supervisor

40 hrs/wk

Jeff Dunk, McKinleyville Land Trust, Mentor

Coordinated service projects for students and community members on a 77-acre land trust preserve at Mad River Bluffs in McKinleyville, CA. Collaborated with HSU and Arcata & McKinleyville High

Schools to construct an informational kiosk and park benches, improve access trails, remove invasive-exotic plant species and to plant native trees. Collaborated with California State Parks, the Humboldt County Planning Department and the Coastal Conservancy on planning and constructing a coastal access stairway to the Mad River waterfront. Collaborated with Recreation Planning class at Humboldt State University on a term project consisting of groups focused in areas of land management, outdoor education, ecotourism, and field research. Use of the Microsoft Office suite of programs and hand tools in the field.

**Recreation Researcher**

EDAW Inc.- Environmental Planning (now AECOM)

5/02-9/02

815 Western Avenue Suite #300, Seattle, WA 98104

40 hrs/wk

Sergio Capozzi, Recreation Planner (206) 267-2715, (206) 435-2700

9/1/00/1/02

Conducted recreation research on the reservoirs of the Upper Klamath River hydroelectric project as a component of Pacific Power's FERC re-licensing requirement. Covered 36-recreation sites along a 50-mile study area of the Klamath River between Hornbrook, CA and Klamath Falls, OR. Calculated recreation usage and surveyed user groups regarding management of sites and perceived needs. Reported on recreation usage data via spreadsheets and weekly field reports. Developed recreation planning suggestions to match identified needs with adequate facilities.

~References~

Susan Buckley, former Director of Public Health- (707) 352-8902- SusanBuckley50@att.net

Jeremy Corrigan, Public Health Lab Supervisor- (707) 268-2178- jcorrigan@co.humboldt.ca.us

Catherine DeSantis, Oral Health Program Coordinator- (707) 445-6200- cdesantis@co.humboldt.ca.us

Mary McKenzie, Clinic Supervisor- (707) 845-2622- mary\_mckenzie@hotmail.com

Carol Newman, former Public Health Nurse- (707) 839-0385- cbnewman\_1956@yahoo.com