

**BOARD OF SUPERVISORS**

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First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

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County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, June 20, 2017

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Certificates of Recognition for Gabrielle Wadsworth, Kirsten Josang and Alexis Matlock for pursuing Girl Scouts of America Gold and Silver Awards (Supervisor Ryan Sundberg)

***Recommendation:*** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates of Recognition.

***Attachments:*** [Certificates of Recognition for Girl Scouts Awards.pdf](#)

2. Humboldt County Fish and Game Grant Program (Supervisor Mike Wilson)

***Recommendation:*** That the Board of Supervisors receive and file this report.

***Attachments:*** [Fish and Game Grant Program.pdf](#)

3. Letter Opposing Senate Bill 649 (Hueso) - Small Cell Siting

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter opposing Senate Bill 649.

**Attachments:** [Letter Opposing Senate Bill 649 \(Hueso\).pdf](#)

**Clerk of the Board**

4. Approval of the Action Summary - Meeting of June 13, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of June 13, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 6-13-2017.pdf](#)

5. Amendments to Protocol for Board of Supervisor Appointments

**Recommendation:** That the Board of Supervisors approve amendments to Exhibit 1 of Attachment B of the protocol; and disband the Citizens Law Enforcement Committee & Emergency Medical Care Committee.

**Attachments:** [Amendments to Protocol for Board of Supervisor Appointments.pdf](#)

6. Adoption of Board of Supervisors Resolution Establishing a Records Retention Schedule for the Board of Supervisors and Clerk of the Board Department

**Recommendation:** That the Board of Supervisors adopt Resolution #\_\_\_\_\_ establishing a records retention schedule for the Board of Supervisors and Clerk of the Board Department.

**Attachments:** [Records Retention Schedule for BOS-COB.pdf](#)

**Department of Health and Human Services: Mental Health**

7. First Amendment to the Professional Services Agreement by and between County of Humboldt and Mental Health Management 1, Inc., Doing Business as Canyon Manor, for Fiscal Years 2016-17 through 2018-19

**Recommendation:** That the Board of Supervisors approve, and authorize the Board Chair to execute, the attached first amendment to the professional services agreement regarding the provision of long-term residential treatment services to adults with chronic mental illnesses, by and between County of Humboldt and Mental Health Management 1, Inc., doing business as Canyon Manor, for fiscal years 2016-17 through 2018-19; and direct the Clerk of the Board to return two (2) executed originals of the attached first amendment to the Department of Health and Human Services - Contract Unit.

**Attachments:** [First Amendment to Agreement with Canyon Manor.pdf](#)

8. First Amendment to the Professional Services Agreement Dated June 28, 2016, by and between County of Humboldt and Crestwood Behavioral Health, Inc., for Fiscal Years 2016-17 through 2018-19

**Recommendation:** That the Board of Supervisors approve, and authorize the Board Chair to execute, the attached first Amendment to the professional services agreement dated June 28, 2016, by and between County of Humboldt and Crestwood Behavioral Health, Inc., for fiscal years 2016-17 through 2018-19; and direct the Clerk of the Board to return two (2) executed originals of the attached first amendment to the Department of Health and Human Services - Contract Unit.

**Attachments:** [First Amendment to Agreement with Crestwood Behavioral Health.pdf](#)

9. First Amendment to the Professional Services Agreement by and between County of Humboldt and Davis Guest Home for Fiscal Years 2016-17 through 2018-19

**Recommendation:** That the Board of Supervisors approve, and authorize the Board Chair to execute, the attached first Amendment to the professional services agreement regarding the provision of long term residential treatment services to adults with chronic mental illnesses, by and between County of Humboldt and Davis Guest Home, for fiscal years 2016-17 through 2018-19; and direct the Clerk of the Board to return two (2) executed originals of the attached first amendment to the Department of Health and Human Services - Contract Unit.

**Attachments:** [First Amendment to Agreement with Davis Guest Home.pdf](#)

**Department of Health and Human Services: Public Health**

10. Approval of MOU with North Coast Emergency Medical Services (NCEMS) for Continuation of Supplemental Emergency Medical Services (Maddy/Pediatric Richie) Funds

**Recommendation:** That the Board of Supervisors approve and authorize the Department of Health and Human Services - Public Health Director to sign the MOU between Humboldt County and NCEMS for the distribution of the Maddy/Pediatric Richie Fund.

**Attachments:** [MOU with NCEMS Emergency Medical Services Funds.pdf](#)

11. Appointment to the Humboldt County Children and Families Commission (First 5 Humboldt)

**Recommendation:** That the Board of Supervisors re-appoint Megan Blanchard, Department of Health and Human Services (DHHS) Public Health Nursing Director, to the Humboldt County Children and Families Commission (First 5 Humboldt) as a representative of DHHS, with the term to expire June, 2019.

**Attachments:** [Appointment to First 5.pdf](#)

**Department of Health and Human Services: Social Services**

12. Approve Agreement between U.C. Davis Extension, Northern California Training Academy and Humboldt County for Support and Assistance with Peer Review

**Recommendation:** That the Board of Supervisors approve the agreement with U.C. Davis Extension, Northern California Training Academy for support and assistance with the Peer Review; grant a waiver of the Nuclear Free Ordinance; authorize the Chair to execute three (3) originals of the agreement; authorize the DHHS - Director of Social Services to generally approve a waiver of the Nuclear Free Ordinance for all Child Welfare Services training agreements after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to return two (2) fully executed originals of the agreement to the Department of Health and Human Services - Contract Unit for transmittal to DHHS - Social Services Administration.

**Attachments:** [Agreement with UC Davis for Peer Review.pdf](#)

13. Continued Appointment to the Humboldt County Children and Families Commission

**Recommendation:** That the Board of Supervisors continue the appointment Veronica (Nica) Meggerson to the Humboldt County Children and Families Commission as a representative of the Department of Health and Human Services with the term to expire in June 2018.

**Attachments:** [Appointment to Children and Families Commission.pdf](#)

14. Agreement with Changing Tides Family Services for Stage One Child Care Services for CalWORKs Welfare-to-Work and Cal-Learn Participants for Fiscal Year 2017-2018

**Recommendation:** That the Board of Supervisors approve the proposed Agreement with Changing Tides Family Services for fiscal year 2017-2018 to provide Stage One child care services to all CalWORKs and Cal-Learn recipients who are referred by Social Services; authorize the Chair to execute three (3) originals of the Agreement; and direct Clerk of the Board to route two (2) fully executed originals to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to the Director of DHHS - Social Services.

**Attachments:** [Agreement with Changing Tides for One Child Care Services.pdf](#)

**District Attorney**

15. Revolving Fund Agreement with the California Victim Compensation Board

**Recommendation:** That the Board of Supervisors authorize the District Attorney to sign all documents necessary to submit the attached agreement between the County of Humboldt and the California Victim Compensation Board (CalVCB), one confidentiality statement, and one contractor certification clauses form; adopt the attached resolution associated with the CalVCB agreement; and direct the Clerk of the Board to process and return a certified copy of the resolution to the District Attorney's Office, attention Rachelle Davis, for further processing and submission to the State.

**Attachments:** [Revolving Fund Agreement with CA Victim Compensation Board.pdf](#)

**Human Resources**

16. Supplemental Budget for Unemployment Insurance in Fiscal Year 2016-17 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget (4/5 vote required) in Fund 3527, Unemployment Insurance Claims.

**Attachments:** [Human Resources Supplemental Budget.pdf](#)

17. Reallocate the 37.5 Hour Senior Planner Position and Adopt the New 40 Hour per Week Classification of Senior Planner into the Classification Plan

**Recommendation:** That the Board of Supervisors adopt the new 40 hour per week classification of Senior Planner (class 0660, salary range 446, unit 04) into the classification plan effective immediately; adopt Resolution No. \_\_\_\_ (attached) approving the Amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to include the new 40 hour per week classification of Senior Planner (class 0660, salary range 446, unit 04) effective the beginning of the bi-weekly pay period following approval; and reallocate the 37.5 hour Senior Planner position (class 630, salary range 433,

position 01) in budget unit 289 to 40 hour Senior Planner (class 0660, salary range 446) effective July 2, 2017.

*Attachments:* [Senior Planner Position Reallocation.pdf](#)

### **Planning and Building Department**

#### **18. Advance Step Appointment in Budget Unit 1100-277 Planning**

*Recommendation:* That the Board of Supervisors approve advanced step appointment for Deputy Planning Director Robert Russell (class 0604, salary range 511) in budget unit 1100-277 to Salary Step "D" effective July 1, 2017.

*Attachments:* [Advance Step Appointment in Planning.pdf](#)

### **Public Works**

#### **19. Bid Authorization for Arcata/Eureka Airport, Airport Rescue and Fire Fighting Facility Building Construction, Airport Improvement Program Grant 3-06-0010-046, County Project No. 919280**

*Recommendation:* That the Board of Supervisors receive and approve the plans and specifications for the Airport Rescue and Fire Fighting Facility Building Project; authorize the Director of Public Works to execute the Airport Improvement Program Grant Offer when offered by the Federal Aviation Administration; and authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, August 1, 2017, at 2:00 p.m.

*Attachments:* [Staff Report.pdf](#)  
[Arcata ARFF Specs.pdf](#)  
[Arcata ARFF Drawings.pdf](#)

### **Sheriff**

#### **20. George N. Frykberg Trust Real Property Lease at 2618 Myrtle Avenue, Eureka for the Period July 1, 2017 through June 30, 2023**

*Recommendation:* That the Board of Supervisors approve Real Property Lease (Attachment 1) with George N. Frykberg Trust, Lessors, of facility located at 2618 Myrtle Avenue, Eureka, Assessor Parcel Number (APN) 016-222-016, for the period July 1, 2017 through June 30, 2023, for the purpose of maintaining the storage known as Boat Shed; authorize the Board of Supervisors Chair to sign the Lease, in duplicate (Attachment 1); and direct the Clerk of the Board to return two executed originals of the Lease to Real Property for transmittal to interested parties.

*Attachments:* [Real Property Lease at 2618 Myrtle Avenue, Eureka.pdf](#)

**Treasurer/Tax Collector****21. Request for Discharge of Accountability of Unsecured Tax Accounts**

**Recommendation:** That the Board of Supervisors approve an Authorization of Discharge of Accountability for county tax assessments, penalties, and costs deemed uncollectable pursuant to Revenue and Taxation Code 2611.1.

**Attachments:** [Discharge of Accountability of Unsecured Tax Accounts.pdf](#)

**22. Revenue Recovery Discharge of Accountability**

**Recommendation:** That the Board of Supervisors approve Revenue Recovery's application for discharge of accountability for specified debt collection accounts pursuant to Government Code sections § 25257, 25258, and 25259.

**Attachments:** [Revenue Recovery Discharge of Accountability.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet**

**Attachments:** [Public Comment Sign-In Sheet.pdf](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****Auditor/Controller****1. 11:30 a.m. - Audit Report for 2015-16**

**Recommendation:** That the Board of Supervisors receive and file the audit reports prepared by Gallina, LLP, regarding the financial statements of the County of Humboldt for the fiscal year ended June 30, 2016.

**Attachments:** [Audit Report for 2015-16.pdf](#)

**G. ITEMS PULLED FROM CONSENT**

## H. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

1. Film Commission Annual Report (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Attachments:** [Film Commission Annual Report.pdf](#)

2. Consider Making an Appointment of a New 2016-2017 Member and Alternate to the California State Association of Counties (CSAC) Board of Directors (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors consider making an appoint of a new Member and Alternate to the California State Association of Counties Board of Directors and, if new appointments are made, direct the Clerk of the Board to notify Sue Ronkowski at CSAC, 1100 K Street, Suite #101, Sacramento, CA 95814, of the appointments.

**Attachments:** [Appointment of CSAC Member and Alternate.pdf](#)

3. Appointment of County Delegate and County Alternate to Participate in the National Association of Counties (NACO) Annual Election of Officers and Policy Adoption (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors appoint a County Delegate and County Alternate to participate in the NACO annual election of officers and policy adoption, complete the NACO 2017 Credentials Voting Form, and return the form to Alex Koroknay-Palicz via fax at (866) 370-9421 or email at [AKPalicz@naco.org](mailto:AKPalicz@naco.org) no later than July 7, 2017.

**Attachments:** [NACO Annual Election of Officers, Policy Adoption.pdf](#)

4. Initiate Regulations for Overnight Parking in and near Populated Areas of Unincorporated Humboldt (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors direct Planning and Building Department staff to begin preparation of regulations for overnight parking in and near populated areas of unincorporated Humboldt.

**Attachments:** [Overnight Parking in Unincorporated Areas.pdf](#)



## I. DEPARTMENT REPORTS

### Code Enforcement Unit

1. Introduction of Ordinance Repealing Divisions 12 and 13 of Title II of the Humboldt County Code and Repealing Sections 351-1 through 351-44, Amending Chapters 1 and 2 and Adding Chapters 3 and 4 to Division 5 of Title III of the Humboldt County Code Relating to Public Nuisances, Abatement and Penalties

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the ordinance for adoption on July 11, 2017, or at least one (1) week away; direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124 (b)(1)]; direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)]; and direct staff to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the requirements of the California Environmental Quality Act.

**Attachments:** [Staff Report.pdf](#)  
[Ordinance and Code Pages.pdf](#)  
[Pre - & Post-Adoption Summaries, Notice of Exemption.pdf](#)

## J. ADMINISTRATIVE ABATEMENT HEARINGS

## K. PUBLIC HEARINGS

### Public Works

1. Consolidation of the Unincorporated Eureka, Arcata, Blue Lake and Fieldbrook Solid Waste Franchise Areas

**Recommendation:** That the Board of Supervisors open the public hearing and receive comments on the proposed consolidation, service standardization and rate adjustments for solid waste collections for the unincorporated Eureka, Arcata, Blue Lake and Fieldbrook areas of Humboldt County; close the public hearing; approve, and authorize the Chair of the Board to execute, the attached ninth amendment to the amended and restated solid waste collection franchise agreement for the unincorporated Eureka area of Humboldt County ("EOC Franchise Agreement") with Recology Humboldt County; approve, and authorize the Chair of the Board to execute, the attached eighth amendment to the solid waste collection franchise

agreement for the unincorporated Arcata area of Humboldt County ("AOC Franchise Agreement") with Recology Arcata; approve, and authorize the Chair of the Board to execute, the attached eighth amendment to the solid waste collection franchise agreement for the unincorporated Blue Lake and Fieldbrook areas of Humboldt County ("BL/FB Franchise Agreement") with Recology Humboldt County; and direct the Clerk of the Board to return two (2) fully executed copies of each amendment attached hereto to the Department of Public Works for further processing.

*Attachments:* [Consolidation of Unincorporated Solid Waste Franchise Areas.pdf](#)

## L. DISCUSSION ITEMS

## M. CLOSED SESSION

1. Conference with Legal Counsel - pursuant to Government Code section 54956.9 regarding pending litigation; Nelson-Hillside Association v. Humboldt County, et al., Humboldt Superior Court Case Number CV170372.
2. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Jack Hughes. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, Management & Confidential Employees, and Service Employees International Union for In-Home Supportive Services.

## N. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**