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DEPARTMENT OF PUBLIC WORKS
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LAND USE	445-7205
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LAND USE DIVISION INTEROFFICE MEMORANDUM

TO: Chris Lohofener, Associate Planner, Planning & Building Department

FROM: Kenneth Freed, Assistant Engineer 

DATE: 03/17/2025

RE: **CITY OF FERNDAL, APN 100-181-003, PLN-2025-19147 CDP**

The project involves replacement and new installation of stormwater drainage infrastructure within the City of Ferndale (Arlington Avenue and 5th Street) and within the County road right of way of Van Ness Avenue. In addition, project includes construction of a detention basin on County owned property.

ROAD: Van Ness Avenue (County Road No. 2G060), a paved County maintained road without pedestrian facilities.

SUBMITTED PLANS: In discussions with the consulting engineers, it was agreed that the addition of a Caltrans Type G1 drainage inlet box, at the north entrance to the County maintenance building, will be added to the next plan submittal. The Public Works Department will supply the inlet box for the City of Ferndale contractor to install.

LEASE AREA: Portions of the project are within the County lease area boundary with the Fairgrounds. The County will need to obtain approval from the Fairground Association for the project prior to start of construction.

Our review of this project is limited to what is shown on the submitted plot plan. If other facilities not shown on the plot plan will be constructed, contact this Department immediately for approval **before** construction. This Department has regulations regarding facilities such as retaining walls, fence site visibility, drainage culverts, and parking lanes within the County right of way. This Department has included general statements for facilities that may not be included on the plot plan.

The Departments recommended conditions of approval are as follows:

1. Applicant must apply for and obtain an encroachment permit for installation of storm drainage facilities and traffic control on Van Ness Avenue. [reference: County Code §411-11 (a)(b)]

2. Applicant shall enter into a Memorandum of Understanding (MOU) with the County (Humboldt County Roads Department) to address construction, operation, and maintenance of the facility. Contact Humboldt County Roads Department: attention Roads Division Manager, Steve Finch. For lease questions contact Public Works Facilities Division, Real Property Section: attention Senior Real Property Agent, Kirstie Greene.
3. Applicant shall be responsible to correct any involved drainage problems to the County road as a direct result of the project to the satisfaction of this Department. Applicant shall minimize the transport of sediment to drainage courses during construction. County Inspector shall be notified by applicant for review and approval of installed erosion control measures within County right of way.
4. Encroachment Permit will require that during construction, roadways shall be periodically cleaned of mud, soil, rock, and debris. California Storm Water Quality Association (CASQA) BMPs shall be used to prevent the tracking of material onto County roads. The following BMPs shall be used at a minimum: stone wash pad; rumble racks; sweeping roads on a daily basis.
5. No construction materials or debris shall be placed within the County road right of way during the project, unless permitted through an encroachment permit. All fueling, equipment maintenance, staging, and construction management shall be located **outside** the County road right of way.

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