



COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**CAO**

For the meeting of: June 12, 2018

Date: May 30, 2018

To: Board of Supervisors

From: *M* Thomas K. Mattson, Director of Public Works

Subject: Red Cap Road Shoulder Widening, Post Mile 0.30-1.56 (Phase 2); Federal Agreement Number: DTFH69-15-H-00051; Contract Number: 321606A

RECOMMENDATIONS:

That the Board of Supervisors:

1. Approve the attached Request for Budget Transfer/Adjustment in the amount of \$50,000, for the Engineering Division to fund the remainder of the project in the current fiscal year (4/5 vote required).
2. Accept the completed contract, including all change orders approved by the Public Works Department, between GR Sundberg, Inc., and Humboldt County for the Red Cap Road Shoulder Widening, Post Mile 0.30-1.56 (Phase 2).
3. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$33,461.44, which will bring the total amount paid to one hundred (100) percent of the contract.

Prepared by Angi Sorensen, Associate Civil Engineer *AS*

CAO Approval *[Signature]*

REVIEW:

Auditor *CO* County Counsel \_\_\_\_\_ Human Resources \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. C-16 / C-13

Meeting of: June 9, 2015 / September 8, 2015

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Wilson*

- Ayes *Fennell, sundberg, Bohn, Wilson*
- Nays \_\_\_\_\_
- Abstain \_\_\_\_\_
- Absent *Bass*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 6/12/18

By: *[Signature]*  
Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING:

Road Fund; Federal Highway Administration (Karuk Tribe TTPSF) Tribal Transportation Program Agreement with the Department of Transportation – Amendment Number 2

DISCUSSION:

This project consisted of drainage improvements, shoulder widening, and a paving overlay on Red Cap Road from post mile 0.30 to post mile 1.56, as the second phase of a project that widened the road and provided bike lanes from post mile 0.0 to post mile 1.56. This project completed the portion between Big Rock Gulch Bridge and Shivshaneen Lane. The Karuk Tribe agreed to provide funding that it received from the Federal Highway Administration Tribal Transportation Program to assist the county in implementing these improvements.

On June 9, 2015, the Board of Supervisors authorized the Clerk of the Board to advertise the above-referenced project for bids. On July 14, 2015, the county received four (4) bids for the project. The contract was awarded to GR Sundberg, Inc., the lowest responsible bidder, on September 8, 2015. The award amount was \$841,076.00, and change orders through project completion amounted to an increase of \$38,072.96.

FINANCIAL IMPACT:

Total construction costs for this project were \$879,148.96. This project was funded through the Federal Highway Administration, which provided one hundred (100) percent of the construction costs. Construction costs were included in the Fiscal Year 2017-2018 Road Fund Budget; therefore, this project did not affect the General Fund.

This project conforms to the Board of Supervisors' Core Role of providing for and maintaining infrastructure as identified in the Board's Strategic Framework.

OTHER AGENCY INVOLVEMENT:

California Department of Transportation (Caltrans)  
Federal Highway Administration (FHWA)  
Karuk Tribe

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to accept the project; however, staff does not recommend this alternative because the project has been completed, and the requested Board actions are needed to accept the contract.

ATTACHMENTS:

Request for Budget Transfer/Adjustment  
Acceptance Statement  
Executed Contract and Contract Change Orders #1 thru #10

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: Public Works-Engineering

DEPARTMENT #: 321

POSTING DATE: 6/12/2018

1.) The reason for this budget transfer request is:

<u>      </u>	Transfer within expenditure/revenue category (with Auditor Approval)	Original only
<u>      </u>	Transfer between expenditure/revenue category (with CAO & Auditor Approval)	Original +1
<u>      </u>	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
<u>      </u>	Transfer to or from Contingencies (with Board Approval)*	Original +1
<u>      </u>	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
<u>      </u>	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)	Original +1
<u>      </u>	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1
<u>      </u>		
<u>X</u>		

2.)	Amount:	Transfer to Account:		Transfer from Account:	
		Number:	Name:	Number:	Name:
	\$ 50,000.00	1200321-0320	Red Cap Road- GRS 321606A	1200321-2118	Professional and Special Services

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

a.) Red Cap Road Project 321606A has been completed during the fiscal year. Board approved change orders caused an additional need in funding

b.) Professional Services is a holding account for project funding done by contractors. An additional request to move 100,000 revenue from 1200321-621020 & 681200 down to expenditures 2118 Professional Services goes to the board on June 5th.

c.) Red Cap Road Project 321606A has been completed. The contractor requires payment this fiscal year.

4.) Department Authorization: \_\_\_\_\_ Date 5-30-18 (signed) Chris Peay

5.) Account balances verified by Auditor-Controller \_\_\_\_\_ Date 5-30-18 (signed) Chris Peay

6.) \_\_\_\_\_/Approved    \_\_\_\_\_/Not approved    \_\_\_\_\_/Recommended    \_\_\_\_\_/Not recommended

County Administrative Officer: \_\_\_\_\_ Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

\* Requires copy of Board Order to be attached      Revised 05/16      Posted by \_\_\_\_\_

**PROPOSED FINAL ESTIMATE OF WORK DONE ON Red Cap Road Shoulder Widening -Phase 2-**

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CONTRACT ITEMS (As detailed on attachment):

ORIGINAL CONTRACT AMOUNT	\$ 841,076.00
TOTAL APPROVED CHANGE ORDERS	\$ 38,072.96
TOTAL CONTRACT	<u>\$ 879,148.96</u>

ACCEPTANCE STATEMENT

I have examined the above proposed Final Estimate and agree to accept the total of \$879,148.96 as full payment for all work performed on the above contract, except as may be indicated below.

Exceptions (Check One):

None

As indicated per attachment letter dated \_\_\_\_\_.

By   
G R Sundberg Inc.

Title President

Date 5/24/2018

Please return this statement to:

Business Division  
County of Humboldt Public Works  
1106 2<sup>nd</sup> Street  
Eureka, CA 95501