

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, April 2, 2019

9:00 AM

Regular Meeting

- 
- A. SALUTE TO THE FLAG**  
**B. MODIFICATIONS TO THE AGENDA**  
**C. CONSENT CALENDAR**

**Board of Supervisors**

1. National Library and National Volunteer Week Proclamation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
I. Adopt the Proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Certificates of Recognition for the McKinleyville Chamber of Commerce Award Recipients for 2018 (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the Certificates of Recognition.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Letter in support of the Institutes for Mental Disease (IMD) Exclusion Waiver (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Certificate of Achievement for Colton Johnston for Achieving the Rank of Eagle Scout (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Ratify the Certificate of Achievement.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Letter of Support to the California Fish and Game Commission Regarding the Duck Season End Date for the 2019-2020 Season (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Proclaim April 1-7, 2019 as National Public Health Week in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Appointment of Patte Rae to the Housing Trust Fund and Homelessness Solutions Committee (HTFHSC) Representing the 2nd District (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### Clerk of the Board

8. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. Approval of the Action Summary - Meeting of March 26, 2019

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 26, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### County Administrative Office

10. Bid Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at the Mental Health Facility, 720 Wood Street, Eureka, California 95501

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Mental Health Facility Americans with Disabilities Act (ADA) Project; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on May 1, 2019.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**11. Supplemental Budget for Fund 1120, Budget Unit 287, Workforce Investment, Fiscal Year (FY) 2018-2019 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget (Attachment 1) in the amount of \$305,660 for Budget Unit 287, Workforce Investment; and
2. Direct the Auditor-Controller to incorporate the budget changes.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Clerk/Recorder/Registrar of Voters**

**12. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)**

**Recommendation:** That the Board of Supervisors:

1. Receive staff report;
2. Receive staff impact analysis and district resolution for school and special districts; and
3. Approve school and special district resolutions to transition to even-year elections pursuant California Elections Code, Sections 14050-14057.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Mental Health**

13. Fifth Amendment to the License and Service Agreement with Netsmart Technologies, Inc. Regarding the Use and Operation of the Avatar Electronic Health Record Software System and the Provision of Related Training, Support and Project Management Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached fifth amendment to the license and service agreement with Netsmart Technologies, Inc. regarding the use and operation of the Avatar electronic health record software system and the provision of related training, support and project management services; and
2. Direct the Clerk of the Board to return two fully executed original copies of the attached fifth amendment to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

14. Application Process for Collaborative Partnership Agreements Regarding the Provision of Professional Services Intended to Reduce the Number of Adverse Childhood Experiences Occurring within Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve the attached collaborative partnership agreement application package;
2. Approve the attached collaborative partnership agreement templates regarding the provision of professional services intended to reduce the number of Adverse Childhood Experiences occurring within Humboldt County;
3. Authorize the Department of Health and Human Services - Mental Health Director to execute collaborative partnership agreements that are substantially similar to the attached collaborative partnership agreement templates, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Department of Health and Human Services - Mental Health Director to execute any future amendments to the collaborative partnership agreements executed thereby, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
5. Direct the Clerk of the Board to return one original executed copy of this item to the Department of Health and Human Services - Contract Unit.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Libraries****15. Literary Services Agreement with Humboldt Literacy Project**

**Recommendation:** That the Board of Supervisors:

1. Approve from the California State Library pass through funding to the Humboldt Literacy Project; and
2. Approve and authorize the Chair to sign the Literary Services Agreement with Humboldt Literacy Project.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Probation****16. Professional Services Agreement between Arcata House Partnership and County of Humboldt for Residential Community Re-Entry Services and Supplemental Budget for Probation Budget Unit 294 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve a professional services agreement with Arcata House Partnership (AHP) for Residential Community Re-Entry Services (Attachment 1);
2. Authorize the Chief Probation Officer to execute the above-referenced agreement with AHP as well as any amendments or extensions necessary to complete this year-long pilot program; and
3. Approve the corresponding supplemental budget for budget unit 294, (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works****17. Lease with David G. Katz and Anne Braak-Katz Trust at 3156 Redwood Drive in Redway to provide offices for Planning and Building Department and 2nd District Supervisor, Estelle Fennell**

**Recommendation:** That the Board of Supervisors:

1. Approve the lease with David G. Katz and Anne Braak-Katz Trust at 3156 Redwood Drive in Redway for office space for the Department of Planning and Building Department and 2nd District Supervisor, Estelle Fennell;
2. Authorize the Chair of the Board to sign two (2) originals of the lease; and
3. Direct the Clerk of the Board to return one (1) executed original of the lease to Public Works - Real Property - for transmittal to Lessor.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**18. Statement of Interest for Membership in Eel River Forum**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the attached letter expressing Humboldt County's statement of interest for membership in the Eel River Forum.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Sheriff****19. Sheriff Operations and Correction Facility Budget Transfer Requests between Fixed Asset and Expenses**

**Recommendation:** That the Board of Supervisors:

1. Approve an appropriation transfer request in FY2018-2019 for budget unit 221 - Sheriff Operations for the purchase of patrol vehicle after-market equipment (Attachment 1);
2. Approve an appropriation transfer request in FY2018-2019 for budget unit 221 - Sheriff Operations for the purchase of a network/data communications switch (Attachment 2); and
3. Approve an appropriation transfer request in FY2018-2019 for budget unit 243 - Sheriff Jail for the purchase of temporary holding cells and offset building repairs (Attachment 3).

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**20. Termination of Local Emergency - Feb.23 Storm**

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ to terminate the local emergency that occurred around Feb. 23.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**21. Termination of Local Emergency - Feb. 12 Storm**

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ to terminate the local emergency that occurred around Feb. 12, 2019.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**

1. 9:05 a.m. - Arcata High School Students Visit to the Board of Supervisors (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors:

1. Welcomes the Arcata High School Students to the Board Meeting.

*Approved per order of the Chair.*

**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Presentation by Kurt McCray, Unit Chief for Cal Fire, Humboldt-Del Norte Unit related to Governor Newsom's Emergency Declaration and Wildfire Mitigation Projects (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to receive the report.*

*The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Annual Update from the Child Abuse Prevention Coordinating Council and Proclaim April 2019 as Child Abuse Prevention and Awareness Month (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:

1. Adopt the proclamation and hear the annual update.

*A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. North Coast Rape Crisis Presentation on Sexual Assault Awareness Month (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



**I. DEPARTMENT REPORTS****Agricultural Commissioner**

1. Adoption of an Urgency Ordinance Establishing a Temporary Moratorium on the Cultivation of Industrial Hemp (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Interim Urgency Ordinance declaring a temporary moratorium on the cultivation of industrial hemp by "Established Agricultural Research Institutions" and any growers of industrial hemp within the unincorporated areas of Humboldt County based on the findings set forth within the Interim Urgency Ordinance under the provisions contained in California Government Code Sections 25123 (d) and 65858 (4/5 vote required); and
2. If adopted, direct the Clerk of the Board to publish the post-adoption summary of the ordinance within 15 days.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve staff recommendations including the recommendation from Director Ford to come back to the Board of Supervisors within 30 days with a plan of how to proceed. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

3. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

4. Conference with Legal Counsel – Initiation of Litigation pursuant to Government Code Section 54956.9, subd. (d)(4) regarding one potential case.

*The Board of Supervisors met in conference with Legal Counsel – Initiation of Litigation pursuant to Government Code Section 54956.9, subd. (d)(4) regarding one potential case. There was no action to report.*

**M. ADJOURNMENT**


*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

*APRIL 3, 2019*



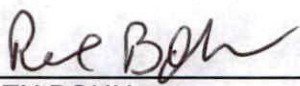


MINUTES  
TUESDAY, APRIL 2, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 9, 2019 with the vote as shown below.

AYES: Supervisors: Bass, Fennell, Bohn, Wilson, Madrone  
NAYS: Supervisors: --  
ABSENT: Supervisors: --

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
REX BOHN  
Chair of the Board