



AGENDA ITEM
NO. **C-14**

COUNTY OF HUMBOLDT

For the meeting of: August 15, 2017

Date: June 30, 2017

To: Board of Supervisors

From: Connie Beck, Director *Ms for Connie Beck*
Department of Health and Human Services—Public Health

Subject: First Amendment to the Professional Services Agreement with Humboldt County Office of Education for Nutrition Education and Obesity Prevention Program

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the first amendment to the Professional Service Agreement with the Humboldt County Office of Education (HCOE) to increase the total contract amount from \$78,636 to \$111,651 in Fund 1175, Budget Unit 433, Nutrition and Physical Activity for the term of October 1, 2016 through September 30, 2017.
2. Authorize the Chair of the Board to sign three (3) originals of the first amendment.
3. Direct the Clerk of the Board to return two (2) fully executed originals of the first amendment to the Department of Health and Human Services (DHHS), Contract Unit.

SOURCE OF FUNDING:

Public Health Fund

Prepared by Megan Montgomery, Admin Analyst

CAO Approval

E. S. Mackles

REVIEW:	Auditor <i>MSM</i>	County Counsel <i>JW</i>	Human Resources <i>KRG</i>	Other _____
---------	--------------------	--------------------------	----------------------------	-------------

TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. C-5, D-7

Meeting of: 8/16/16, 10/25/16

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Wilson* Seconded by Supervisor *Sundberg*

Ayes *Wilson, Sundberg, Bass, Bohn, Fennell*

Nays _____

Abstain _____

Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: August 15, 2017

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

DISCUSSION:

On August 16, 2016 (item C-5), your Board approved Grant Agreement #16-10150 with California Department of Public Health (CDPH) for Nutrition Education and Obesity Prevention (NEOP) grant funds. The NEOP grant is part of the Supplemental Nutrition Assistance Program - Education (SNAP-Ed). It operates on a Federal Fiscal Year (FFY) and is supported by the United States Department of Agriculture (USDA). FFY 2017 begins on October 1, 2016 and ends September 30, 2017.

The CDPH NEOP Branch supports local, state and national partners' work toward improving the health status of low-income Californians through increased fruit and vegetable consumption and daily physical activity. According to agreement #16-10150, the County of Humboldt is required to deliver SNAP-Ed services that use nutrition education, health promotion, and intervention strategies; comprehensive, multi-level interventions at multiple complementary organizational and institutional levels; and community and public health approaches to improve nutrition and prevent obesity.

The NEOP grant is intended to support community-wide activities by engaging partners through subcontracts. Humboldt County's NEOP Program staff, part of the Department of Health and Human Services– Public Health, Healthy Communities Division currently partners with Humboldt County Office of Education (HCOE) to complete a portion of the deliverables for the NEOP grant in FFY 2017 due to their ability to efficiently reach large numbers of SNAP-Ed eligible youth through their classroom and lunchroom settings.

In March 2017, Humboldt County's NEOP program was granted a \$143,743 increase in funding for the current contract term. In order to maximize services to the community, the California Department of Public Health's NEOP Branch encourages local distribution of resources through partnership like the existing agreement with HCOE. This amendment would increase funding to HCOE by \$33,015 for a new total of \$111,651 for the current contract term.

Additional funds will allow HCOE to increase services to the community and reach more youth. IN FFY 2017, HCOE planned to train sixty (60) teachers at four (4) local school sites to provide nutrition education and health promotion services to approximately one thousand five hundred (1,500) elementary school students. Additional funds will permit HCOE to train a total of eighty-four teachers (84) in schools and through after-school and summer programs in order to reach a total of one thousand eight hundred (1800) students.

The amendment before your Board today will allow DHHS – Public Health, Healthy Communities Division to increase the subcontract budget to HCOE to support an increased scope of work under current NEOP grant agreement #16-10150 A01.

FINANCIAL IMPACT:

The intent to work with HCOE as a sub-grantee was approved in the County's State agreement with CDPH and incorporated into the Scope of Work of the NEOP grant. The agreement will be 100% federally funded through the NEOP grant, awarded by CDPH. The maximum amount of the agreement with HCOE is \$111,651 over the term October 1, 2016 through September 30, 2017. Funding for the HCOE agreement was included in the fiscal year (FY) 2016-17 approved county budget and was included in the proposed county budget for FY 2017-18 through the term of the agreement under Fund 1175, Budget Unit 433, Nutrition and Physical Activity. There will be no net increase or decrease to the county General Fund.

The proposed agreement supports the Board's Strategic Framework by protecting vulnerable populations and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

Humboldt County Office of Education
California Department of Public Health

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the recommendations; however, this will result in decreased services to the community.

ATTACHMENTS:

Three (3) original first amendment to the Professional Service Agreements with Humboldt County Office of Education

One (1) copy of the executed Professional Service Agreements with Humboldt County Office of Education