

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of July 11, 2023

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS  
IMPLEMENTING SALARY INCREASES AND NEW JOB SPECIFICATIONS FOR CERTAIN  
CLASSIFICATIONS IN THE DESIGNATED MANAGEMENT AND CONFIDENTIAL  
EMPLOYEES AND ADOPTING THE COMPREHENSIVE COMPENSATION SCHEDULE**

**WHEREAS**, the Board of Supervisors of the County of Humboldt (County) is authorized by the provisions of Section 25300 of the Government Code of the State of California to provide for the number, compensation, tenure, appointment and conditions of employment of County employees by resolution; and

**WHEREAS**, on January 4, 2022, the Board of Supervisors adopted Resolution No. 22-19, providing for the implementation of the 2022-2024 Compensation Plan for Designated Management and Confidential Employees; and

**WHEREAS**, the Board of Supervisors intends to amend the 2022-2024 Compensation Plan for Designated Management and Confidential Employees; and

**WHEREAS**, California Employees Retirement System (CalPERS) requires all government agencies to provide and make available to the public the salary of all full-time, part-time employees and Elected Officials in a single salary format specified by CalPERS.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS:**

1. Adopt the new job specification of Revenue and Tax Manager (class # 1146, salary range 482) into the classification plan effective the pay period following board approval;
2. Approve the reallocation of 1.0 FTE Supervising Treasurer (class # 0171, salary range 421) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 0678, salary range 482) effective the pay period following board approval;
3. Reclassify Whitney Morgan from 1.0 FTE Supervising Treasurer (class # 0171, salary range 421) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 0678, salary range 482) effective the pay period following board approval;
4. Approve the reallocation of 1.0 FTE Administrative Services Officer (class # 0776, salary range 457) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 1146, salary range 482) effective the pay period following board approval;
5. Reclassify Shannon Wilson from 1.0 FTE Administrative Services Officer (class # 0776, salary range 457) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 1146, salary range 482) effective the pay period following board approval;
6. Approve an advanced step placement for Whitney Morgan as Revenue and Tax Manager, Step B, effective the pay period following board approval;
7. Approve the Comprehensive Compensation Schedule and Classification Summary effective the pay period following board approval (Attachment 3).

Dated: July 11, 2023

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Steve Madrone, Chair of the Board  
Humboldt County Board of Supervisors

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Adopted on motion by Supervisor, Seconded by Supervisor, and the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)

County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors. KATHY HAYES Clerk of the Board of Supervisors of the County of Humboldt, State of California.