



COUNTY OF HUMBOLDT

For the meeting of: 8/20/2024

File #: 24-1196

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Supplemental Budget in the Amount of \$273,193 for Motor Pool-Reserve for Fiscal Year 2024-25 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Motor Pool- Reserve (3500351) in the amount of \$273,193 (4/5 Vote Required).

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence

Strategic Plan Category: 3002 - Invest in county facilities

DISCUSSION:

Motor Pool replaces a portion of the vehicle fleet yearly. Vehicles that were ordered and expected to arrive in fiscal year (FY) 2023-24, are anticipated to arrive or have arrived in FY 2024-25, due to manufacturer delays. The funding for the vehicles ordered and funded in FY 2023-24 was not "rolled" forward to FY 2024-25 causing a shortfall in planned expenditures by \$273,193.

SOURCE OF FUNDING:

Motor Pool-Reserve 3500351

FINANCIAL IMPACT:

| <i>Expenditures (3500351)</i> | FY24-25 | FY25-26 Projected* | FY26-27 Projected* |
|---|---------------------|---------------------------|---------------------------|
| <i>Budgeted Expenses</i> | <u>2,372,274.00</u> | | |
| <i>Additional Appropriation Requested</i> | <u>273,193.00</u> | | |
| <i>Total Expenditures</i> | <u>2,645,467.00</u> | | |

**Projected amounts are estimates and are subject to change.*

| <i>Funding Sources (Fund, Budget Unit)</i> | FY24-25 | FY25-26 Projected* | FY26-27 Projected* |
|--|----------------|---------------------------|---------------------------|
| <i>General Fund</i> | | | |
| <i>State/Federal Funds</i> | | | |

| | |
|------------------------------|---------------------|
| Fees/Other | <u>2,645,467.00</u> |
| Use of Fund Balance | |
| Contingencies | |
| Total Funding Sources | <u>2,645,467.00</u> |

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The total amount required for the supplemental budget is \$273,193. Funds budgeted in FY 2023-24 were not expended as anticipated, due to missed deadlines for delivery and vehicles arriving late, leaving an unanticipated surplus in the Motor Pool Reserve 3500351. Adoption of the supplemental budget will utilize the unexpended surplus to pay for the current vehicles anticipating replacement.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

There is no staffing impact.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the supplemental request. This is not recommended as the funding was previously allocated and fleet replacement vehicles will need to be paid for this current fiscal year.

ATTACHMENTS:

1. Supplemental

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A