



COUNTY OF HUMBOLDT

For the meeting of: 8/12/2025

File #: 25-936

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Adopt Resolution and Ratify Policy for the Distribution of Tickets and Passes

RECOMMENDATION(S):

That the Board of Supervisors:

1. Adopt the resolution and ratify the policy for the Distribution of Tickets and Passes.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

The California Fair Political Practices Commission ("FPPC") has established Regulation 18944.1 regarding the distribution of tickets and passes. To conform with FPPC regulations the county must adopt a policy regarding the distribution of complementary tickets and passes to county officials and employees.

The public and governmental purpose in distributing tickets and passes to events is to enable county officials and employees to promote the county's mission; resources; programs; achievements; growth and development; events; departments, boards, and agencies; services and programs available to the public pursuant to county initiatives; and to enhance employee morale.

The purpose of this policy is to ensure that all tickets and passes provided to the county are distributed in furtherance of governmental and/or public purposes as required under Title 2, Section 18944.1 of the California Code of Regulation. With the adoption of the Distribution of Tickets and Passes Policy, the County Administrative Officer or designee will disclose the distribution of tickets and passes in accordance with Section 18944.1(d) of Title 2 of the California Code of Regulations, on a form provided by the FPPC (currently, Form 802). The Ticket Administrator shall maintain the original form as a public record as set forth in Government Code Section 81008. The Ticket Administrator shall within 30 calendar days of the distribution of a ticket or pass prepare and certify a Form 802. The form shall be forwarded to the County Administrative Office to be posted to the County's website. The Distribution of Tickets and Passes Policy further defines the requirements for reporting.

SOURCE OF FUNDING:

General Fund

FINANCIAL IMPACT:

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There is no financial impact other than staff time to prepare the Board agenda item with the adoption of this resolution and the policy for the Distribution of Tickets and Passes.

STAFFING IMPACT:

There is no impact staffing impact associated with this item.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion.

ATTACHMENTS:

1. Resolution
2. Distribution of Tickets and Passes Policy

PREVIOUS ACTION/REFERRAL:

Meeting of: n/a

File No.: n/a