




COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**C-20**

For the meeting of July 25, 2017

Date: July 14, 2017  
To: Board of Supervisors  
From: John H. Ford, Director of Planning and Building Department   
Subject: Allocate 1.0 FTE Senior Planner to Budget Unit 277

RECOMMENDATIONS:

That the Board of Supervisors:


1. That the Board of Supervisors approve the allocation of 1.0 FTE Senior Planner to BU 277 class 0630 range 433 effective July 2, 2017

SOURCE OF FUNDING: General Fund, Budget Unit 277

DISCUSSION:

Due to an oversight, the adopted fiscal year (FY) 2017-2018 Planning and Building Personnel Allocation Table needs to be modified. The Planning and Building Department inadvertently requested to disallocate two Senior Planner positions in budget unit 1100-277. One of the disallocated positions is currently occupied and needs to remain allocated. This recommended action corrects the error made during the budget process.

Prepared by Catherine Munsee

CAO Approval 

REVIEW: Auditor MSM County Counsel JH2 Personnel K20 Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor Wilson Seconded by Supervisor Fennell  
Ayes Wilson, Fennell, Sundberg  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent Bass, Bohn

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: July 25, 2017  
By: Kathy Hayes  
Kathy Hayes, Clerk of the Board

FINANCIAL IMPACT:

This action increases budget unit 277 by 1.0 FTE. The salary for this position has been included in the FY 17-18 budget for 1100-277. The recommendations included in this agenda item support the Board of Supervisors' Strategic Framework by managing County resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose to not allocate 1.0 FTE Senior Planner to budget unit 277, however this is not recommended as the position is currently occupied.

ATTACHMENTS:

None