

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, July 11, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Appreciation Letter to Liz Smith for Her Service on the Human Rights Commission (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Liz Smith Appreciation Letter](#)

2. Informational Report on the Reappointment of Carol Larsen to the Human Rights Commission Representing District 1 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Reappointment to the Human Rights Commission](#)

3. Informational Report on the Reappointment of Larry Miller to the Human Rights Commission Representing District 2 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Reappointment to the Human Right Commission](#)

4. Appreciation Letter to William Kleiner for His Service on the Forestry Review Committee (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter to William Kleiner](#)

5. Appointment of Robert J. Perkins to the Myers Flat Fire Protection Board of Commissioners (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors appoint Robert J. Perkins to the Myers Flat Fire Protection Board of Commissioners to fill an unscheduled vacancy on the Board due to the resignation of Commissioner William Eastham.

Attachments: [Appointment of Robert J. Perkins](#)

6. Recommendation to Reappoint John Vevoda to the Williamson Act Committee (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the reappointment of John Vevoda to the Williamson Act Advisory Committee for another two year term, expiring June 30, 2019.

Attachments: [Reappointment of John Vevoda](#)

7. Informational Report on the Appointment of Erin Rowe to the Human Rights Commission Representing District 5 (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment to the Human Rights Commission](#)

8. Recommendation to Appoint Mark Moore to the Williamson Act Committee (Supervisor Virginia Bass)
- Recommendation:** That the Board of Supervisors approve the appointment of Mark Moore to the Williamson Act Advisory Committee with a term expiring on June 30, 2019.
- Attachments:** [Appointment to the Williamson Act Committee](#)
9. Appreciation Letter to Marsha Mielke for Service on the Behavioral Health Board (Supervisor Virginia Bass)
- Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.
- Attachments:** [Appreciation Letter for Service on BHB](#)
10. Letter of Support for the Van Arken Community Forest Project Located in the Mattole River Headwaters, Humboldt County, CA (Supervisor Estelle Fennell)
- Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.
- Attachments:** [Support Letter for Community Forest Project](#)
11. Recommendation to Reappoint John LaBoyteaux to the Williamson Ace Committee (Supervisor Mike Wilson)
- Recommendation:** That the Board of Supervisors approve the reappointment of John LaBoyteaux to the Williamson Ace Advisory Committee for another two-year term, expiring on June 30, 2019.
- Attachments:** [Reappointment of John LaBoyteaux](#)
12. Appointment to the Local Government Commission (Supervisor Mike Wilson)
- Recommendation:** That the Board of Supervisors receive and file.
- Attachments:** [Appointment to the Local Government Commission](#)

Clerk of the Board

13. Approval of the Action Summary - Meeting of June 27, 2017
- Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of June 27, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.
- Attachments:** [Action Summary - Meeting of June 27, 2017](#)

14. Quarterly Report of Current and Projected Vacancies on Humboldt County Appointed Boards Committees and Commissions

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Quarterly Report](#)

15. Notice of Vacancy on Forestry Review Committee

Recommendation: That the Board of Supervisors receive and file this report.

Attachments: [Notice of Vacancy on Forestry Review Committee](#)

County Administrative Office

16. Allocation of a CAO Project Manager for Americans with Disabilities Act (ADA) Projects and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors allocate a 1.0 full-time equivalent (FTE) GAG Project Manager position (class 0198, salary range 493) in fund 3552 budget unit 152 (ADA Compliance); and approve the attached supplemental budget in the amount of \$101,572 in fund 3552 budget unit 152 (ADA Compliance) for fiscal year 2017-18.

Attachments: [Allocation of a CAO Project Manager](#)

17. Bulk Fuel and Petroleum Products Request for Proposal Evaluation and Recommendation for Award

Recommendation: That the Board of Supervisors authorize the Director of Public Works and/or his designee to execute a professional services agreement contract with Renner Petroleum for the purchase and delivery of bulk fuel and petroleum products, substantially in the form of the sample agreement, Exhibit C attached to the Request for Proposal, upon approval as to form by County Counsel and Human Resources Risk Management for an initial contract period of five years.

Attachments: [Staff Report](#)
[RFP #DPW2017-201](#)
[Proposal Response Renner Petroleum](#)
[Proposal Response Redwood Coast Fuels](#)

County Clerk/Recorder/Registrar of Voters

18. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)

Recommendation: That the Board of Supervisors receive staff report; receive staff impact analyses and district resolutions for school and special districts; and approve school and special district resolutions to transition to even-year elections pursuant California Elections Code, Sections 14050-14057.

Attachments: [District Resolutions](#)

Department of Health and Human Services: Administration

19. Agreement with Betty Kwan Chinn Homeless Foundation to Provide Services at the Betty Kwan Chinn Day Center for Department of Health and Human Services (DHHS) Social Services Clients Experiencing Homelessness

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the amendment to the professional services agreement with Betty Kwan Chinn Homeless Foundation for the period of May 1, 2017 to June 30, 2018; and direct the Clerk of the Board to return two (2) executed originals of the agreement to the Department of Health and Human Services (DHHS) - Contract Unit.

Attachments: [Agreement with Betty Kwan Chinn Homeless Foundation](#)

Department of Health and Human Services: Mental Health

20. Appointments to the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors appoint Lance Morton and GeorgeAnne Wence to the Humboldt County Behavioral Health Board for a three year term.

Attachments: [Appointments to the Humboldt County Behavioral Health Board](#)

Department of Health and Human Services: Public Health

21. Agreement with Preferred Healthcare Registry, Inc. for Temporary Placement of Occupational Therapists

Recommendation: That the Board of Supervisors approve the agreement between Department of Health and Human Services (DHHS) - Public Health and Preferred Healthcare Registry, Inc. for temporary placement of up to two (2) Occupational Therapists in the California Children's Services' Medical Therapy Program; authorize the Chair to sign three (3) originals of the agreement; authorize the Public Health Director to sign future amendments to this agreement thereto after review by County Counsel and Risk Manager; and direct the Clerk of the Board to return

two (2) signed agreements to DHHS - Contract Unit to forward to DHHS - Public Health.

Attachments: [Agreement with Preferred Healthcare Registry, Inc.](#)

Department of Health and Human Services: Social Services

22. Granting DHHS SSB Continued Third Party Access to the California Department of Child Support Services Child Support Enforcement Program

Recommendation: That the Board of Supervisors approve the attached Memorandum of Understanding (MOU) granting continued third party access to the California Department of Child Support Services Child Support Enforcement Program; authorize the Director of the Department of Health and Human Services - Social Services Branch or their designee to sign three (3) copies of the MOU; and authorize the Director of the Department of Health and Human Services - Social Services Branch or their designee to sign any amendments to the MOU with approval of County Counsel.

Attachments: [3rd Party Access to CDCSS Child Support Enforcement Program.](#)

23. Approve the Joint Exercise of Powers Agreement (JPA) for California Automated Consortium Eligibility System

Recommendation: That the Board of Supervisors approve the Joint Exercise of Powers Agreement for California Automated Consortium Eligibility System; authorize the Chair to execute four (4) copies of the agreement; and direct Clerk of the Board to route three (3) fully executed copies of the agreement to the Deputy Director, Department of Health and Human Services - Social Services Branch.

Attachments: [JPA for California Automated Consortium Eligibility System](#)

24. Approve the Memorandum of Understanding (MOU) between the California Automated Consortium Eligibility System

Recommendation: That the Board of Supervisors approve the Memorandum of Understanding (MOU) between the California Automated Consortium Eligibility System; authorize the Chair to execute four (4) copies of the MOU; and direct Clerk of the Board to route three (3) fully executed copies of the MOU to the Deputy Director, Department of Health and Human Services - Social Services Branch.

Attachments: [MOU with the CA Automated Consortium Eligibility System](#)

25. Team Observation and Wraparound Fidelity Index License Agreements with the University of Washington

Recommendation: That the Board of Supervisors grant a waiver of the requirements of the Nuclear Free Humboldt County Ordinance with regard to the attached license agreements; and authorize the Department of Health and Human Services Director to execute the attached license agreements and any future documents, agreements and amendments related thereto, after review and approval by County Counsel and Risk Management.

Attachments: [Team Observation, Wraparound Fidelity Index License Agreements](#)

Human Resources

26. Adopt Revised Merit System Services Classifications of Social Worker I/II, Social Worker III, Social Worker IV A, B, C, D, Social Worker Supervisor I, and Social Worker Supervisor II

Recommendation: That the Board of Supervisors adopt the revised Merit System Services (MSS) classifications of Social Worker I/II 37.5 hours per week (class 0726, salary range 342/367) and Social Worker I/II 40 hours per week (class 0727, salary range 355/380); adopt the revised MSS classifications of Social Worker III 37.5 hours per week (class 0726, salary range 383) and Social Worker III 40 hours per week (class 0727, salary range 396); adopt the revised MSS classifications of Social Worker IV A, B 37.5 hours per week (class 0706, salary range 393/407) and Social Worker IV A, B, C, D 40 hours per week (class 0707, range 406/420/422/452); adopt the revised MSS classification of Social Worker Supervisor I 40 hour per week (class 1708, salary range 449); and adopt the revised MSS classifications of Social Worker Supervisor II 37.5 hour per week (class 0704, salary range 462) and Social Worker II 40 hour per week (class 0714, salary range 475) effective immediately following approval.

Attachments: [Revised Merit System Services Classifications for Social Workers](#)

27. Authorization for the 2nd Annual All Hands Training Day, October 9, 2017

Recommendation: That the Board of Supervisors approve the 2nd Annual All Hands Training Day for October 9, 2017 for mandatory and other trainings for all county employees; authorize departmental closures to the public so training may be attended by as many employees as is feasible; and direct each department to assign a training coordinator to work with the Hum 21 Training Task Force to ensure broad participation and compliance by county personnel.

Attachments: [2nd Annual All Hands Training Day](#)

Libraries**28. Grant Agreement with First 5 Humboldt 2017-18**

Recommendation: That the Board of Supervisors approve and execute the Grant Agreement between First 5 Humboldt and the County of Humboldt (see Attachment 1); authorize the Chair to sign three (3) copies of the attached grant agreement; direct the Clerk of the Board to return three (3) signed copies of the grant agreement to the Humboldt County Library.

Attachments: [Grant Agreement with First 5 Humboldt 2017-18](#)

Probation**29. Donation of Vehicle 19013 to County Motor Pool**

Recommendation: That the Board of Supervisors approve the donation of vehicle 19013 to the County Motor Pool for capitalization, maintenance and insurance purposes.

Attachments: [Donation of Vehicle 19013 to County Motor Pool](#)

30. Supplemental Budget for Budget Unit 294, for Contract Services (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached fiscal year 2017-18 supplemental budget for budget unit 1100-294, to increase the appropriation for contract services line item 2-325 (4/5 vote required).

Attachments: [Supplemental Budget](#)

Public Works**31. Bridge Preventative Maintenance Program Projects at North Fork Mad River Bridge (4C-026) on Maple Creek Road (5L100) Post Mile 1.32 and Honeydew Bridge (4C-055) on Mattole Road (3D010) Post Mile 0.0, Federal Aid Project Number BRLS-5904(118); Contract Number 214118**

Recommendation: That the Board of Supervisors approve the plans and specifications; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, August 15, 2017, at 2:00 pm.

Attachments: [Bridge Preventative Maintenance Program Projects](#)

32. First Amendment to the Agreement for Consultant Services with Ghirardelli Associates, Inc. Regarding the Provision of Construction Management Services for the Red Cap Road Bridge Replacement Over Big Rock Gulch at Post Mile 0.30, Project Number 594021

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the agreement for consultant services with Ghirardelli Associates, Inc. regarding the provision of construction management services for the Red Cap Road Bridge Replacement Project; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Public Works for further processing.

Attachments: [First Amendment to the Agreement with Ghirardelli Associates, Inc.](#)

33. First Amendment to Agreement for Consultant Services for the Juvenile Hall Replacement Facility Construction Project, Project Number 170212

Recommendation: That the Board of Supervisors approve, and authorize the Chair to execute, the attached first amendment to the agreement for consultant services with Lenders Construction Services, LLC regarding the provision of construction administration services for the Juvenile Hall Replacement Facility Construction Project; and direct the Clerk of the Board to return three (3) original copies of the attached amendment to the Department of Public Works for further processing.

Attachments: [First Amendment to Agreement for Consultant Services](#)

Sheriff

34. FY 2017-18 Supplemental Budget Adjustment Request for Humboldt County Sheriff's Operations Budget Unit 221 for Purchase of Dispatch Emergency Radio Console (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a supplemental budget adjustment request in Budget Unit 221 Sheriff - Operations to establish a fixed asset line item in FY 2017-18 for the purchase of a dispatch radio console (4/5 vote required).

Attachments: [Supplemental Budget](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handout

Attachments: [Public Comment Sign-In Sheet and Handout](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Resolution Recognizing Sheriff's Office Investigator Todd Fulton on His Retirement (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Sheriff Investigator Retirement Resolution](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS**

1. Report on CSAC Humboldt County Regional Meeting (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the report and take appropriate action, if necessary.

Attachments: [Report on CSAC Humboldt County Regional Meeting](#)

I. DEPARTMENT REPORTS**Probation**

1. Corrected Resolution for Employment of Temporary Retired Annuitant as Senior Substance Abuse Counselor in the Probation Department

Recommendation: That the Board of Supervisors resolve that the employment of Terry Coddington as a temporary retired annuitant Senior Substance Abuse Counselor with the Humboldt County Probation Department is necessary to fill a critically needed position and that Terry Coddington's employment as a is needed before the California Public Employees Retirement System (CalPERS) 180-day period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

Attachments: [Resolution for Employment of Temporary Retired Annuitant](#)

2. Corrected Resolution for the Employment of Temporary Retired Annuitant as Legal Office Services Manager at the Probation Department

Recommendation: That the Board of Supervisors resolve that the employment of Page Ludtke as a temporary retired annuitant Legal Office Business Manager with the Humboldt County Probation Department is necessary to fill a critically needed position and that Page Ludtke's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

Attachments: [Resolution for the Employment of Temporary Retired Annuitant](#)

J. ADMINISTRATIVE ABATEMENT HEARINGS

K. PUBLIC HEARINGS

L. DISCUSSION ITEMS

M. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Jack Hughes. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, Management & Confidential Employees, and Service Employees International Union for In-Home Supportive Services.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Human Resources pursuant to Government Code sections 54954.5 and 54957.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>