



# COUNTY OF HUMBOLDT

For the meeting of: October 7, 2014

Date: September 24, 2014  
To: The Honorable Board of Supervisors  
From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of September 23, 2014**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of September 23, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of September 23, 2014 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their September 23, 2014 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of September 23, 2014

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: *[Signature]*

REVIEW:					
Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____	

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor **Bass** Seconded by Supervisor **Lovelace**  
Ayes **Sundberg, Lovelace, Bohn, Fennell, Bass**  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Oct. 7, 2014

By: Ana Hartwell  
Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice Chair - Second District  
MARK LOVELACE  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES  
County Administrative Officer  
WENDY B. CHAITIN  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, September 23, 2014

9:00 AM

Regular Meeting

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- A. SALUTE TO THE FLAG
- B. MODIFICATIONS TO THE AGENDA
- C. CONSENT CALENDAR

Auditor/Controller

1. Petrolia Cemetery District Review Schedule

**Recommendation:** That the Board of Supervisors unanimously approve the policy that the Petrolia Cemetery District shall replace their current audit requirement with annual financial reviews in accordance with California Government Code 26909(c)(1).

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Child Support Services**

2. Approval and Execution of Plan of Cooperation for Fiscal Services between the Humboldt County Department of Child Support Services and the Trinity County Department of Child Support Services for July 1, 2014 through June 30, 2015

**Recommendation:** That the Board of Supervisors approve and execute the Plan of Cooperation for fiscal services between the Humboldt County Department of Child Support Services and the Trinity County Department of Child Support Services for July 1, 2014, through June 30, 2015; and authorize the Director of the Department of Child Support Services to sign all future Plans of Cooperation for fiscal services between the Humboldt County Department of Child Support Services and the Trinity County Department of Child Support Services.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

3. Approval of the Action Summary - Meeting of September 16, 2014

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of September 16, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Administrative Office**

4. Financing for Agricultural Center Building Improvements

**Recommendation:** That the Board of Supervisors authorize the County Treasurer-Tax Collector to contract with a Financial Advisor, Bond Counsel, Underwriter, and bank if necessary, to develop a twenty year financing plan for up to \$2,500,000 of funding needed for an addition and for improvements to the Agricultural Center Building.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. California Home Finance Authority Joint Powers Agreement

**Recommendation:** That the Board of Supervisors adopt the Resolution (Attachment 1) for Obtaining Membership in the CRHMFA Homebuyers Fund; adopt the Resolution (Attachment 4) approving revisions to the California Home Finance Authority joint powers agreement; authorize the Chair of the Board to sign the signature page of the new joint powers agreement (Attachment 3); and direct staff to transmit the signature page, together with certified copies of the two Resolutions, to the California Home Finance Authority.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Counsel**

6. Resolution Amending Resolution No. 12-77 of the Conflict of Interest Code for the County of Humboldt

**Recommendation:** That the Board of Supervisors adopt the Resolution Amending Resolution No. 12-77 of the Conflict of Interest Code for the County of Humboldt.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Mental Health**

7. Donation of Mental Health Division Vehicle to the County Motor Pool for Capitalization, Maintenance, and Insurance Purposes

**Recommendation:** That the Board of Supervisors approve the donation of one (1) 2014 Dodge Grand Caravan 7-passenger vehicle to the County Motor Pool for capitalization, maintenance, and insurance purposes.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services****8. Lease Agreement with Pitney Bowes, Inc.**

**Recommendation:** That the Board of Supervisors approve the Lease Agreement with Pitney Bowes, Inc. for Postage and Metered Mail Machines; authorize the Chair of the Board to sign three (3) originals of the Lease Agreement; direct the Clerk of the Board to return three (3) signed originals of the Lease Agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Administration; and grant a waiver of the Nuclear Free Ordinance.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**9. Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement Activities Program**

**Recommendation:** That the Board of Supervisors approve the Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement Activities Program effective October 1, 2014; authorize the Chair to execute three (3) originals of the Agreement; and direct the Clerk of the Board to route two (2) originals of the Agreement to the Department of Health and Human Services Social (DHHS)-Contract Unit.

**This item was pulled for discussion.**

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Probation**

10. Request for Authority to Apply for the Probation Specialized Supervision Program Grant (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board sign the Certificate of Assurance of Compliance (Attachment 1) with the Violence Against Women Act (VAWA); authorize the Chief Probation Officer to sign the application to California Office of Emergency Services (Cal OES) Victim Services Division for the Probation Specialized Supervision Program for Fiscal Year 2014/2015 application (Attachment 2) and the Certificate of Assurance of Compliance (Attachment 1), and any subsequent grant paperwork, related to the Probation Specialized Supervision Program for Fiscal Year 2014/2015 grant; direct Clerk of the Board to return the executed Certificate of Assurance of Compliance (Attachment 2) to the Chief Probation Officer; and approve the supplemental budget, (Attachment 3) in Budget Unit 1100-235 for \$89,272.00, associated with the Probation Department's Specialized Supervision Program grant for FY 2014/15 (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

11. Red Cap Road Shoulder Widening, PM 0.0-0.3 (Phase 1), Project No.: RPSTPLE 5904(128), Contract No.: 321606

**Recommendation:** That the Board of Supervisors approve the plans and specifications, direct the Clerk to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with Bids to be opened on Tuesday, October 28, 2014 at 2:00 p.m.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

12. Adoption of Ordinance: Amending Sections 431-40, 431-52, and 431-65 Relating to Parking on the Sprowel Creek Road Overpass, Harrison Avenue, Rischer Avenue and School Road, to Title IV of the Humboldt County Code

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_, Amending Sections 431- 40, 431-52 and 431-65 relating to parking on the Sprowel Creek Road Overpass, Harrison Avenue, Fischer Avenue and School Road, to Title IV of the Humboldt County Code.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Title III, Secure Rural Schools and Community Self-Determination Act of 2000 Funding for County Projects and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve projected funding needs for existing Title III Projects as proposed in the staff report; and direct the Auditor-Controller to supplement the attached budget (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Methacrylate Treatment to Six Bridges in Humboldt County (4C-39, 4C-56, 4C-156, 4C-177, 4C-238 & 4C-243), Project No. BRLS 5904(120) & 5904(121), Contract No. 214120 & 214121

**Recommendation:** That the Board of Supervisors approve the plans and specifications; and direct the Clerk to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with Bids to be opened on Tuesday, October 28, 2014 at 2:00 p.m.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### Sheriff

15. Supplemental Budget in Sheriff's Homeland Security Budget 1100 213 for Expenditure of Funding from the Federal Fiscal Year (FFY) 2014 Governor's Office of Homeland Security Grant (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve supplemental budget in the amount of \$202,962 to purchase approved expenditures under the U.S. Department of Homeland Security grant through the Governor's Office of Emergency Management, Homeland Security (Attachment 1).

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

## D. SPECIAL PRESENTATIONS

### Board of Supervisors

1. College of the Redwoods 50th Year Anniversary Resolution (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

- 2. North Coast Stand Down Resolution for 2014 (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors adopt the Resolution.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

- 3. Binational Health Week and Latino Health Awareness Month in Humboldt County

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

- 4. Citizens Law Enforcement Liaison Committee (CLELC) Annual Report

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Per Order of the Chair*

**E. MATTERS SET FOR TIME CERTAIN**

**F. ITEMS PULLED FROM CONSENT**

**G. MATTERS INITIATED BY BOARD MEMBERS**

**H. DEPARTMENT REPORTS**

**I. CLOSED SESSION**

- 1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

- 2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Human Resources Director pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Human Resources Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

3. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9(d)(1); U.S. Department of Homeland Security Transportation Security Administration Case Nos. 2013ACV0005; and 2013ACV0007.

*The Board of Supervisors met in conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9(d)(1); U.S. Department of Homeland Security Transportation Security Administration Case Nos. 2013ACV0005; and 2013ACV0007. There was no action to report.*

4. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

*The Board of Supervisors met in conference with Labor Negotiator - Pursuant to Government Code section 54957.6 in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees. There was no action to report.*

#### J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

#### K. ADMINISTRATIVE ABATEMENT HEARINGS

#### L. PUBLIC HEARINGS

##### Auditor/Controller

1. Resolution Establishing Fiscal Year 2014-2015 Budgets for Special Districts Governed by the Humboldt County Board of Supervisors

**Recommendation:** That the Board of Supervisors adjourn and reconvene as the Board of Directors of those special districts governed by the Board of Supervisors: Open the public hearing; receive reports from staff; receive testimony from public; close the public hearing; approve and adopt the Fiscal Year 2014-2015 budgets for special districts governed by the Board of Supervisors; and adopt the attached Resolution No. \_\_\_\_ establishing fiscal year 2014-2015 budgets for special districts governed by the Board of Supervisors.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Planning and Building Department**

2. Community Development Block Grant Program Income Reuse Plan and Supplemental Activity

**Recommendation:** That the Board of Supervisors receive Staff Report; open Public Hearing; adopt the amended Community Development Block Grant Program Income Reuse Plan and related signature delegation to the Director of Planning and Building; and adopt resolution requesting supplemental activity for Palmer Creek Water Tank Improvement if CDBG threshold requirements are met by date of Board meeting, along with the related signature delegation to the Director of Planning and Building.

**A motion was made by Supervisor Fennell, seconded by Supervisor Lovelace, to support staff recommendations with the change that \$135,000 be allocated to the Palmer Creek Project and \$100,000 be allocated to the Public Defender's Office ADA improvements as a future project**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**M. AFTERNOON DISCUSSION ITEMS****County Administrative Office**

1. County Administrative Officer Report: Conference Attendance and Various Other Topics

**Recommendation:** That the Board of Supervisors receive an oral report from the County Administrative Officer on recent conference attendance, and various other topics, and take action as may be required.

*Per Order of the Chair*

**Board of Supervisors**

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
September 23, 2014

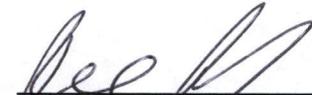


**MINUTES**  
**TUESDAY, SEPTEMBER 23, 2014**  
**Regular Session**

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 7, 2014, with the vote as shown below.

AYES: Supervisors: Sundberg, Lovelace, Bohn, Fennell, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
REX BOHN  
Chair of the Board