

**MUTUAL AID AGREEMENT BETWEEN THE  
COUNTY OF HUMBOLDT AND COUNTY OF MENDOCINO  
FOR THE MUTUAL PROVISION OF TEMPORARY SECURE DETENTION NON-  
EXCLUSIVE SPACE FOR DETAINED YOUTH DURING AN EMERGENCY  
EVACUATION  
FOR FISCAL YEARS 2024-2025 THROUGH 2026-2027**

This Agreement, entered into this 10th day of September, 2024, by and between the County of Humboldt, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and COUNTY OF MENDOCINO, a political subdivision of the State of California, collectively these two entities may be referred to as "Parties", individually a "Party", for the purpose of providing temporary secure detention non-exclusive space for detained youth during an emergency evacuation.

**Section 1. DEFINITIONS:**

- A. Mutual Aid. "Mutual Aid" is defined as a reciprocal agreement between two or more counties wherein each agrees to assist the other when conditions exist that require the evacuation of youth residents from one county juvenile detention facility ("Sending County") to another county juvenile detention facility ("Receiving County"). Providing mutual aid is voluntary on the part of the Receiving County based on its ability at the time the aid is requested.
- B. Transferring Youth. "Transferring Youth" are those detained minors who cannot otherwise be released or furloughed by order of the juvenile court during the emergency evacuation of the Sending County. These youth must remain in secure custody regardless of the emergency necessitating the evacuation of the Sending County.
- C. Humboldt County Division Director, Detentions. The person in charge of overseeing all aspects of the operation of the Humboldt County Juvenile Detention Facility.
- D. Mendocino County Juvenile Hall Division Manager. The person in charge of overseeing all aspects of the operation of the Mendocino County Juvenile Detention Facility.

**Section 2. MUTUAL RESPONSIBILITIES AND RIGHTS:**

- A. Each Party acknowledges that the timing of the request for mutual aid is critical to ensure that the transportation, intake and housing of the Transferring Youth into the Receiving County is completed in a manner that maximizes safety and supports the mental, physical and emotional needs of the transferring youth.

- B. The Sending County is responsible for furnishing the following information when requesting mutual aid:
1. Identity of the person in charge of the evacuation, and their contact information.
  2. The number of Transferring Youth.
  3. The estimated time of arrival (ETA) of the Transferring Youth.
  4. Special classification needs, such as, but not limited to:
    - a. The number of Transferring Youth who are required to room alone in single cells, a special security risk status, special dietary needs, and any other information relevant to the special classification needs of any Transferring Youth.
    - b. Number of staff supervising the Transferring Youth during transport to the Receiving County.
- C. Receiving County shall house the Transferring Youth either with the general population or in a vacant pod, staffed by the Receiving County, at Receiving County's discretion.
- D. The Receiving County agrees to provide non-exclusive, secure, detention space that is in compliance with 28 Code of Federal Regulations, sections 115.5 *et. seq.*, California Code of Regulations Title 15 and Title 24 standards and regulations, and will ensure that the Transferring Youth have access to basic medical care, programs, rights and services as defined in Title 15.
- E. The Sending County shall pay and shall be solely responsible for providing any and all legal services for the Transferring Youth and is solely responsible for any costs of legal services provided. In the event a petition for a writ of habeas corpus or similar proceeding is initiated by or on behalf of a Transferring Youth in the Superior Court of the Receiving County, the Sending County shall defend said litigation at its own expense.
- F. The Sending County shall be responsible for providing the conformed Juvenile Court orders committing the Transferring Youth to the Receiving County, and consent to medical treatment signed by a parent/legal guardian/Juvenile Court Judge to the Receiving County prior to placement.
- G. The Sending County shall promptly remove any Transferring Youth upon request of either County. Receiving County shall have sole discretion to request removal of any Transferring Youth. Upon decision to remove a Transferring Youth, the Receiving County shall notify the Transferring County by telephone and Transferring County shall pick-up Transferring Youth as soon as reasonably possible, but in no event later than within five (5) working days of notification.

**Section 3. SUBORDINATION OF THIS AGREEMENT TO THE FACILITY LEASE AND FACILITY SUBLEASE**

Notwithstanding anything in this Agreement, the parties agree:

- A. (i) This Agreement in all respects is subordinate and subject to the terms of the Indenture for the State Public Works Board of the State of California Lease Revenue Bonds 2020 Series D (Various Capital Projects) (the “Bonds”), and the Site Lease, the Facility Lease, and the Facility Sublease (including but not limited to, reletting rights) related to the Bonds that involve, or are executed by, the County of Humboldt and any subsequent indenture or amended or restated site lease, facility lease, and facility sublease entered into to facilitate a refunding of the Bonds; (ii) to the extent the Bonds are refunded, the foregoing subordination shall be self-executing and effective automatically without the requirement that any further agreement or confirmation be executed or delivered by County; provided, however, that upon written request from the State Public Works Board in connection with any State Public Works Board Financing, County shall execute such further writings as may be reasonably required to separately document any such subordination; and
- B. This Agreement is subject to the review and written consent of the State Public Works Board and Department of Corrections and Rehabilitation prior to execution, as is any amendment or modification thereto; and
- C. This Agreement shall be terminable by the Parties or at the direction of the State Public Works Board upon thirty (30) days’ written notice, without penalty or cause.

**Section 4. COMPENSATION**

- A. Each Party agrees that it will not seek from the other Party compensation for services rendered under this agreement for the first seven calendar days. After seven calendar days, the Sending County shall compensate the Receiving County at the rate of \$80.00 per day per Transferring Youth for days eight through 21.
- B. In the event that the emergency evacuation transitions into long-term housing and the Transferring Youth need to remain in the Receiving County for more than 21 calendar days, Sending County shall compensate the Receiving County at the rate of \$175.00 per day per Transferring Youth for days 22 and over.
- C. One Party shall pay a maximum of \$50,000 per year to the other Party for all reasonable and necessary costs in accordance with applicable Circulars of the Office of Management and Budget (“OMB”) of the Executive Office of the President of the United States, for satisfactorily providing services pursuant to this agreement. In no event shall the maximum amount payable under this agreement exceed \$150,000, by either Party, for the entire term of the agreement.

- A. If either Party violates or breaches the agreement terms it may result in fiscal penalties, withholding of compensation, or termination of agreement by the other Party.

**Section 5. BILLING AND PAYMENT**

- A. The Receiving County shall submit to the Sending County within five days after completion of the services prescribed in this agreement, an itemized statement or invoice of services rendered including all support and backup documentation. The Sending County shall make payment within 30 days of receipt of the Receiving County's correct and approved statement or invoice.
- B. Compensation under this agreement shall be reduced by applicable revenues. The term "applicable revenues" refers to those receipts or reductions in expenditures or costs which operate to offset or reduce expense or cost items that are allocable to the Receiving County's compensation under this agreement (such as but not limited to: purchase discounts, rebates or allowances, insurance refunds and adjustments or overpayment, or other erroneous charges). To the extent that applicable revenues, accruing or received by Receiving County relate to allowable costs, they shall be credited to the Sending County either as a reduction, or a cash refund, as appropriate and agreed to by both parties in writing.
- C. Should county, or the state or federal government, disallow any amount claimed by the Receiving County, the Receiving County shall reimburse the Sending County, or the state or federal government, as directed by county, or the state or federal government, for such disallowed cost.

**Section 6. TERM OF AGREEMENT**

The term of this agreement shall be for three years beginning as of the last date it has been signed by all Parties and ending three years from date of signing.

**Section 7. TERMINATION OF AGREEMENT**

- A. If either Party materially fails to perform its responsibilities under this agreement, or if either Party fails to fulfill in a timely and professional manner its responsibilities under this agreement, or if either Party violates any of the terms or provisions of this agreement, then the other Party shall have the right to terminate this agreement for cause effective immediately upon the giving written notice thereof.
- B. Either Party may terminate this agreement without cause on 30 days' written notice to other Party.
- C. Mendocino's right to terminate this agreement may be exercised by the County Executive Officer or the Chief Probation Officer.

- D. Humboldt's right to terminate this agreement may be exercised by the Chief Probation Officer.
- E. Receiving County shall only be paid for services satisfactorily completed and provided prior to the effective date of the termination.

**Section 8. ENTIRE AGREEMENT; AMENDMENTS; HEADINGS; EXHIBITS/APPENDICES**

- A. This agreement supersedes all previous agreements relating to the subject of this agreement and constitutes the entire understanding of the Parties hereto. Parties shall be entitled to no other benefits other than those specified herein. Parties specifically acknowledge that in entering into and executing this agreement, Parties rely solely upon the provisions contained in this agreement and no others.
- B. No changes, amendments or alterations to this agreement shall be effective unless in writing and signed by both Parties.
- C. The headings that appear in this agreement are for reference purposes only and shall not affect the meaning or construction of this agreement.

**Section 9. NONASSIGNMENT OF AGREEMENT; NON-WAIVER**

Inasmuch as this agreement is intended to secure the specialized services of each of the Parties to this agreement, neither Party may assign, transfer, delegate, or sublet any interest herein without the prior written consent of the other Party. The waiver by Parties of any breach of any requirement of this agreement shall not be deemed to be a waiver of any other breach.

**Section 10. EMPLOYMENT STATUS OF PARTIES**

Each of the Parties to this agreement shall, during the entire term of this agreement, and any renewal periods, be construed to be an independent contractors, and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, a separate legal entity, or to allow either Party to exercise discretion or control over the professional manner in which the other Party performs the work or services that are the subject matter of this agreement; provided, however, that the work or services to be provided by each of the Parties shall be provided in a manner consistent with the professional standards applicable to such work or services in the State of California. No additional benefits arise due to participation in assistance under this agreement.

**Section 11. INDEMNIFICATION**

- A. Sending County acknowledges that each Sending County youth has been determined to be delinquent and that Receiving County cannot guarantee the safety of Sending County youths. Sending County acknowledges this risk and shall defend, hold harmless, and indemnify Receiving County, its elected officials,

officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County Counsel and counsel retained by County, expert fees, litigation costs, and investigation costs), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of Receiving County) damaged by the negligent acts, willful acts, or errors or omissions of the Sending County, Sending County Youth, or any of Sending County's subcontractors, any person employed under Sending County, or under any subcontractor, or in any capacity during the progress of the work or the provision of services pursuant to this agreement, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of Receiving County.

- B. Receiving County shall defend, hold harmless and indemnify Sending County, its elected officials, officers, employees, agents and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County, expert fees, litigation costs, and investigation costs), damages, judgments or decrees by reason of any person's or persons' bodily injury, including death, or property (including property of Sending County) damaged by the negligent acts, willful acts, or errors or omissions of Receiving County or any of Receiving County's subcontractors, any person employed under Receiving County, or under any subcontractor, or in any capacity during the progress of the work, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of Sending County.

**Section 12. INSURANCE REROUIREMENTS**

Each Party shall secure and maintain in full force and effect during the full term of this agreement commercial general liability and workers' compensation insurance or participation in a self-insurance program, including coverage for owned and non-owned automobiles with limits of liability of not less than \$2 million combined single limit bodily injury and property damage. Policies shall be written by carriers reasonably satisfactory to each Party. On request, a certificate evidencing the insurance requirements of this paragraph shall be provided.

**Section 13. NOTICE OF CLAIM; APPLICABLE LAW; VENUE**

- A. If any claim for damages is filed with either Party or if any lawsuit is instituted concerning either Party's performance under this agreement and that in any way, directly or indirectly, contingently or otherwise, affects or might reasonably affect the other Party, claiming Party shall give prompt and timely notice thereof to the other Party. Notice shall be prompt and timely if given within 30 days following the date of receipt of a claim or 10 days following the date of service of process of a lawsuit.
- B. Any dispute between the Parties, and the interpretation of this agreement, shall be governed by the laws of the State of California. Litigation filed in Mendocino

County shall be venued in Mendocino County. Litigation filed in Humboldt County shall be venued in Humboldt County.

**Section 14. COMPLIANCE WITH LAWS; NON-DISCRIMINATION**

- A. Parties shall observe and comply with all applicable federal, state, and local laws, ordinances, and codes that relate to the work or services to be provided pursuant to this agreement.
- B. Parties shall not discriminate in employment practices or in the delivery of services on the basis of race, color, creed, religion, national origin, sex, age, marital status, sexual orientation, medical condition (including cancer, HIV and AIDS) physical or mental disability or use of family care leave under either the Family & Medical Leave Act or the California Family Rights Act, or on the basis of any other status or conduct protected by law.
- C. Parties represents that they are in compliance with and agree that they shall continue to comply with the Americans with Disabilities Act of 1990 (42 U.S.C. sections 12101, *et seq.*), the Fair Employment and Housing Act (Government Code sections 12900, *et seq.*), and regulations and guidelines issued pursuant thereto.
- D. No funds or compensation received by either Party under this agreement shall be used by the Party for sectarian worship, instruction, or proselytization. No funds or compensation received by either Party under this agreement shall be used to provide direct, immediate, or substantial support to any religious activity.

**Section 15. ACCESS TO RECORDS; RECORDS RETENTION**

- A. County, federal, and state officials shall have access to any books, documents, papers, and records of both Parties that are directly pertinent to the subject matter of this agreement for the purpose of auditing or examining the activities of either Party. Except where longer retention is required by federal or state law, the Parties shall maintain all records for five years after final payments are made hereunder. This provision shall survive the termination, expiration, or cancellation of this agreement.
- B. Both Parties shall maintain appropriate records to ensure a proper accounting of all funds and expenditures pertaining to the work performed or the services provided pursuant to this agreement. Both Parties shall maintain records providing information that account for all funds and expenses related to the provision of services provided pursuant to this agreement. Access to these records shall be provided during working days, 8:00 a.m. to 5:00 p.m. and at other times upon reasonable notice by the other Party, and upon request of state and federal agencies charged with the administration of programs related to the work or services to be provided pursuant to this agreement.
- C. Both Parties agree to accept responsibility for receiving, replying to, and/or complying with any audit exception by appropriate federal, state, or county audit directly related to the provisions of this agreement. Both Parties agree to repay the

other Party the full amount of payment received for duplicate billings, erroneous billings, audit exceptions, or false or deceptive claims. Both Parties agree that the Sending County may withhold any money due and recover through any appropriate method any money erroneously paid under this agreement if evidence exists of less than full compliance with this agreement including, but not limited to, exercising a right of set-off against any compensation payable to Receiving County.

#### **Section 16. COMPLIANCE WITH CHILD, FAMILY, AND SPOUSAL SUPPORT REPORTING OBLIGATIONS**

Both Parties agree to comply with state and federal child, family, and spousal support reporting requirements regarding the Parties' employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family, and spousal support obligations shall constitute a default under this agreement. Either Party's failure to cure such default within 90 days of notice by the other Party shall be grounds for termination of this agreement.

#### **Section 17. LICENSES AND PERMITS**

Both Parties agree that their officers, employees, and agents performing the work or services required by this agreement, shall possess and maintain all necessary licenses, permits, certificates, and credentials required by the laws of the United States, the State of California, the applicable county, and all other appropriate governmental agencies, including any required certification and credentials. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this agreement and constitutes grounds for the termination of this agreement.

#### **Section 18. PERFORMANCE STANDARDS**

Both Parties shall perform the work or services required by this agreement in accordance with the industry and/or professional standards applicable to the services pursuant to this agreement.

#### **Section 19. CONFLICTS OF INTEREST**

Parties' officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property, or source of income that could be financially affected by or otherwise conflict in any manner or degree with the performance of the work or services required under this agreement.

#### **Section 20. NOTICES**

- A. Except as provided in Section 7 of this agreement, any notices required or permitted pursuant to the terms and provisions of this agreement shall be given to the appropriate Party at the address specified below or at such other address as the Party shall specify in writing. Such notice shall be deemed given: (1) upon personal delivery; or (2) if sent by first class mail, postage prepaid, two days after the date of mailing.



If to Mendocino County: Mendocino County Probation Department  
Chief Probation Officer  
589 Low Gap Road  
Ukiah, CA 95482  
Phone: 707-463-5461

If to Humboldt County: Humboldt County Probation Department  
Chief Probation Officer  
2002 Harrison Avenue  
Eureka, CA 95501  
Phone: 707-268-3308

- B. Any oral notice authorized by this agreement shall be given to the persons specified in Section 20.A. and shall be deemed to be effective immediately.
- C. Unless otherwise stated in this agreement, any written or oral notices on behalf of the County as provided for in this agreement may be executed and/or exercised by the County Executive Officer or their designee.

**Section 21. AGREEMENT PREPARATION**

It is agreed and understood by both Parties that this agreement has been arrived at through negotiation and that neither Party is to be deemed the Party which created any uncertainty in this agreement within the meaning of section 1654 of the Civil Code.

**Section 22. COMPLIANCE WITH POLITICAL REFORM ACT**

Both Parties shall comply with the California Political Reform Act (Government Code, sections 81000, *et seq.*), with all regulations adopted by the Fair Political Practices Commission pursuant thereto, and with the County's Conflict of Interest Code, with regard to any obligation on the part of Parties to disclose financial interests and to recuse from influencing the other Parties decision which may affect Parties' financial interests. Both Parties agree to comply with the ethics training requirements of Government Code sections 53234, *et seq.*

**Section 23. SEVERABILITY**

If any portion of this agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or regulation or county ordinance, the remaining provisions of this agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this agreement are severable.

**Section 24. CONFIDENTIALITY**

During the term of this agreement, both Parties may have access to information that is confidential or proprietary in nature. Both Parties agree to preserve the confidentiality of and to not disclose any such information to any third party without the express written consent of the other Party or as required by law. This provision shall survive the termination, expiration, or cancellation of this agreement.

**Section 25. COMPLIANCE WITH POLITICAL REFORM ACT**

Parties shall comply with the California Political Reform Act (Government Code sections 87100, *et seq.*), with all regulations adopted by the Fair Political Practices Commission pursuant thereto, and with the applicable County's Conflict of Interest Code, with regard to any obligation on the part of Parties to disclose financial interests and to recuse from influencing the other Parties decision which may affect Parties' financial interests. Both Parties agree to comply with the ethics training requirements of Government Code section 53234 *et seq.*

**Section 26. COUNTERPARTS/ELECTRONIC, FACSIMILE, AND PDF SIGNATURES**

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

***SIGNATURE PAGES TO FOLLOW***

IN WITNESS WHEREOF, the Parties have executed this agreement on the day and year set forth below. By their signatures below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF MENDOCINO

Date: 09/10/2024

Maureen Mulheren  
Maureen Mulheren, CHAIR  
Board of Supervisors  
County of Mendocino

ATTEST:

Clerk of the Board of Supervisors

By: [Signature]  
Deputy Clerk 09/10/2024

Approved as to form:  
CHARLOTTE E. SCOTT  
County Counsel

By: Brina Blanton  
Deputy County Counsel 08/13/2024

RISK MANAGEMENT APPROVAL

Darcie Antle  
Risk Management Date  
Mendocino County 08/13/2024

Darcie Antle  
Darcie Antle Date  
Chief Executive Officer 08/13/2024

[Signature]  
Executive Office Fiscal Review Date  
Mendocino County 08/13/2024

Izen Locatelli 8/16/24  
Izen Locatelli Date  
Chief Probation Officer Date



**STATE OF CALIFORNIA**

CONSENTED TO (Pursuant to a Facility Sublease Dated October 1, 2020 between the Department of Corrections and Rehabilitation of the State of California and the County of Humboldt and the County certificate to the Tax Certification referenced therein).

STATE PUBLIC WORKS BOARD OF  
THE STATE OF CALIFORNIA  
CALIFORNIA

DEPARTMENT OF CORRECTIONS AND  
REHABILITATION OF THE STATE OF  
CALIFORNIA

By: \_\_\_\_\_  
Koreen H. van Ravenhorst  
Deputy Director

By: \_\_\_\_\_  
Michelle Weaver  
Deputy Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date