

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, January 22, 2019

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*Agricultural Commissioner*

1. Supplemental Budget for Budget Unit 1100261 - Funding to Purchase a 4 x 4 Vehicle for Cannabis Cultivation Site Inspections (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for budget unit 1100261;
2. Direct the Auditor-Controller to execute the attached supplemental budget; and
3. Donate the purchased 4 x 4 vehicle to Motor Pool.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

2. Approval of Standard Agreement No. 18-0287, known as the CalCannabis Cultivation Licensing Inspection Agreement

**Recommendation:** That the Board of Supervisors:

1. Approve Standard Agreement No. 18-0287, known as the CalCannabis Cultivation Licensing Inspection Agreement;
2. Authorize the Chair to sign the original agreement, one copy of the cover page, and the contractor certification form; and
3. Direct the Clerk of the Board to return all signed copies and a copy of the action summary order authorizing execution of this agreement to the agriculture department for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

### **Board of Supervisors**

3. Proclaim 2019 as the “Year of the Ink People” (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

4. Proclamation for Humboldt County School Choice Week (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to not adopt the Proclamation and to not bring this item back. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

5. Proclaim January 2019 as National Mentoring Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

6. Informational Report on the Appointment of Peggy O'Neill to the Humboldt County Planning Commission Representing the 5th District (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

### Clerk of the Board

7. Letters of Appreciation for Resigning Members of the Citizens' Advisory Committee on Measure Z Expenditures

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letters of appreciation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

8. Approval of the Action Summary - Meeting of January 15, 2019

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of January 15, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

9. Letter of Appreciation for Ben Shepherd for his Service on the Humboldt County Planning Commission

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

County Administrative Office

10. Local Fire District Allocations for Fiscal Year 2018-19 for the Arcata, Blue Lake, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, and Telegraph Ridge Fire Protection Districts; Fieldbrook, Miranda, Orick, and Orleans Community Services Districts; and Shelter Cove Resort Improvement District No. 1

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to execute agreements with the Arcata, Blue Lake, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, and Telegraph Ridge Fire Protection Districts (FPD); Fieldbrook, Miranda, Orick, and Orleans Community Services Districts (CSD); and Shelter Cove Resort Improvement District (RID) No. 1 for revenue-sharing of the county's Fiscal Year (FY) 2018-19 Proposition 172 (Prop 172) funding; and
2. Direct the Clerk of the Board to submit one copy of the agreement to the County Administrative Office for processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Administration

11. Resolution Authorizing Acceptance of Funding Made Available through the California Business, Consumer Services and Housing Agency's Homeless Emergency Aid Program

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept funding made available through the California Business, Consumer Services and Housing Agency's Homeless Emergency Aid Program; and
2. Direct the Clerk of the Board to return a fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Business, Consumer Services and Housing Agency.

*This item was pulled from consent for discussion.*

*Supervisor Estelle Fennell joined the meeting at 10:30 a.m.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Libraries****12. Supplemental Budget Request to Purchase a Microfilm/Fiche Reader/Printer (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Adopt a Supplemental Budget in Fund 1500 Budget Unit 621, County Library for fiscal year 2018-19; and
2. Authorize the Auditor-Controller to supplement the budget as shown in Attachment 1. (4/5 Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

**Planning and Building Department****13. Memorandum of Understanding for Funding with Bear River Band of the Rohnerville Rancheria**

**Recommendation:** That the Board of Supervisors:

1. Approve the Memorandum of Understanding by and between County of Humboldt and Bear River Band of the Rohnerville Rancheria for fiscal years 2018-19 and 2019-20; and
2. Authorize the Director of Planning and Building to sign the Memorandum of Understanding by and between County of Humboldt and Bear River Band of the Rohnerville Rancheria for fiscal years 2018-19 and 2019-20.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

**14. Authority to Forgive interest for CalHome Program Loan Participant Mariana Krattiger**

**Recommendation:** That the Board of Supervisors:

1. Authorize staff to collect principal owed of \$19,600 and place in restricted fund number 3959; and
2. Authorize staff to write off interest accrued to date of \$5,086.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works****15. Approval of License Agreement with the Humboldt County Resource Conservation District**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached License Agreement and authorize the Chair to execute the License Agreement with the Humboldt County Resource Conservation District (HCRCDC); and
2. Direct the Clerk of the Board to return one original fully executed License Agreement to the Department of Public Works' Real Property Division for transmittal to Licensee.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

**16. High Reflectivity Striping Project on Freshwater Road (6F060) at Post Mile 0.0 to 3.0 and on Kneeland Road (6F060) at Post Mile 27.0 to 37.0; Federal Aid Project Number HRRRL-5904(136); Contract Number 214100**

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Central Striping Service, Inc., and Humboldt County for construction of High Reflectivity Striping Project on Freshwater Road at Post Mile 0.0 to 3.0 and on Kneeland Road at Post Mile 27.0 to 37.0; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor-Controller, in the amount of \$163.13, which will bring the total amount paid to 100 percent of the contract.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Mike Wilson, and Steve Madrone

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****Board of Supervisors****1. Retirement Resolution for Dean Flint (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

*Approved per order of the Chair.*

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT**

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**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Clerk of the Board****1. Measure Z Citizens' Advisory Committee Appointments**

**Recommendation:** That the Board of Supervisors:

1. Consider appointment of the two (2) Alternate positions on the Measure Z Citizens' Advisory Committee;
2. Appoint Sean Robertson as the Humboldt County Fire Chiefs Association representative;
3. Consider appointment of the District 4 representative who serves at the pleasure of the appointing Supervisor;
4. Appoint Vivienna Orcutt as the District 5 representative who serves at the pleasure of the appointing Supervisor;
5. Reappoint Ernie Branscomb as the District 2 representative; and
6. Reappoint Sheriff William Honsal as the Humboldt County Sheriff representative.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, to approve staff recommendations, appoint Scott Binder and Justin Robbins as the alternates and appoint Nicholas Kohl as the District 4 representative. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office****2. Amending Legislative Platform to Include Supporting Incentives for Water Storage**

**Recommendation:** That the Board of Supervisors:

1. Adopt a modification to the federal and state legislative platforms to include an item titled "Incentives for Water Storage."

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to accept the current language as is and that the discussion will inform the next edition of the language in the legislative agenda for the next year. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**J. PUBLIC HEARINGS****Planning and Building Department****1. Submission of a 2018 Community Development Block Grant (CDBG) application for 2019*****Recommendation:*** That the Board of Supervisors:

1. Open public hearing, take public testimony;
2. Close public hearing;
3. Adopt attached Resolution (Resolution 19-\_\_ ) (Attachment 3) doing the following:
  - a) Authorize submittal of an application in the amount of \$3,000,000 for the CDBG activities described below, pursuant to the October 2018 CDBG Notice Of Funding Availability;
    - \* Redwood Community Action Agency (RCAA) Multi-Family Housing Rehabilitation for the Murray Duplexes in the Amount of \$2,369,315
    - \* Microenterprise Technical Assistance in the amount of \$433,900
    - \* RCAA Planning and Technical Assistance (PTA) proposal for Mental Health Services Planning Project in the amount of \$96,785 including matching funds from RCAA in the amount of \$4,839
    - \* County general administrative costs in the amount of \$100,000
  - b) Direct the Chair of the Board of Supervisors to execute the Letter of Designation (Attachment 4) designating the Planning and Building Director as the county's designee for this application and to act on the county's behalf in all matters pertaining to this application;
    - a) Certify the county will follow the State Relocation Plan and the Federal Uniform Relocation Act (URA) requirements as stated in the Statement of Assurances (Exhibit B);
    - b) Approve the State of California Antidisplacement and Relocation Assistance Plan, Exhibit A, "Relocation Plan", for the Multi-Family Rehabilitation activity at 1419-1457 Murray Road, McKinleyville;
    - c) Authorize and direct the Planning and Building Director, or designee, to take the following actions:
      - i. Sign this application and act on the county's behalf in all matters pertaining to this application, except that the Humboldt County Administrative Officer is authorized and directed to sign the Statement of Assurances;
      - ii. Sign contracts or agreements to carry out grant activities upon the review and approval by County Counsel and Risk Management;
      - iii. Sign a subrecipient agreement, contingent upon funding, with the Redwood Community Action Agency for inclusion in the grant application;
      - iv. Initiate the State Housing and Community Development (HCD) appeal process for CDBG activities if HCD determines and notifies the county that the application does not meet the criteria;
      - v. Sign the grant agreement and any subsequent amendments with the State of California for purposes of this grant;
      - vi. Sign funds requests and other required reporting forms; and
  4. Direct the Clerk of the Board to return the certified Resolution to Planning and Building Department, Long Range Planning, by January 29, 2019.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the***



*recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**K. DISCUSSION ITEMS**

**L. CLOSED SESSION**

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*


  
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JANUARY 23, 2019

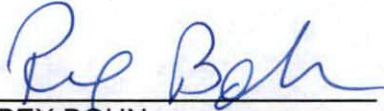


MINUTES  
TUESDAY, JANUARY 22, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 5, 2019 with the vote as shown below.

AYES: Supervisors: Bass, Fennell, Bohn, Wilson, Madrone  
NAYS: Supervisors: --  
ABSENT: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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REX BOHN  
Chair of the Board