



COUNTY OF HUMBOLDT

For the meeting of: 8/26/2025

File #: 25-995

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Supplemental Budget for Fiscal Year (FY) 2024-25 Public Works, Roads Maintenance Budget, 1200325; and Appropriation Transfer for FY 2024-25 Public Works Budgets, Roads Maintenance, 1200325, Roads Right-of-Way, 1200322 and Roads Administration/Business, 1200320. (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the supplemental budget (Attachment 1) for FY 2024-25 in the amount of \$276,000 in Roads Maintenance (1200325) (4/5 Vote Required); and
2. Approve the appropriation transfer (Attachment 2) for FY 2024-25 to decrease Services and Supplies in Roads Administration/Business (1200320), decrease Services and Supplies and Other Charges in Roads Right-of-Way (1200322) and increase Services and Supplies in in Roads Maintenance (1200325) the amount of \$227,140.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Workforce & Operational Excellence

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

Public Works experienced storm damage expenditures for Services and Supplies that were over the appropriation in Roads Maintenance budget, 1200325. Public Works is requesting that your Board approve the supplemental budget and appropriation transfer to balance the Roads Maintenance budget, 1200325.

Public Works would like to supplemental budget to increase the Road Maintenance budget (1200325) to reflect actual revenues received for Charges for Services in FY 2024-25. Additionally, Public Works would like to do an appropriation transfer to transfer funds between Services and Supplies in Roads Administration/Business (1200320), Services and Supplies and Other Charges in Roads Right-of-Way (1200322) and Services and Supplies in Road Maintenance (1200325) in FY 2024-25.

SOURCE OF FUNDING:

Road Fund (1200)

FINANCIAL IMPACT:

Expenditures	FY24-25 1200325	FY24-25 1200320	FY24-25 1200322
--------------	-----------------	-----------------	-----------------

Additional Appropriation Requested	\$ 503,140	\$ -42,000	\$ -185,140
Total Expenditures	\$ 503,140	\$ -42,000	\$ -185,140

**Projected amounts are estimates and are subject to change.*

Funding Sources	FY24-25 1200325	FY24-25 1200320	FY24-25 1200322
Use of Fund Balance	\$ 227,140	\$ -42,000	\$ -185,140
Charges for Current Services	\$ 276,000	\$	\$
Total Funding Sources	\$ 503,140	\$ -42,000	\$ -185,140

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

This item recommends a transfer of funds to the line item where expenses were incurred in FY 2024-25 for the Public Works Roads Maintenance (1200325) and reduce budget expenditures for FY 2024-25 in Roads Administration/Business (1200320) and Roads Right-of-Way (1200322). Additionally, this item recommends supplementing Roads Maintenance (1200325) in the amount of revenue of actual revenue received in FY 2024-25, the overall total expenditures utilizing the Roads Fund balance will not increase.

STAFFING IMPACT:

N/A

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the supplemental budget and appropriation transfer. This is not recommended as it would result in expenditures in excess of appropriations.

ATTACHMENTS:

1. Supplemental Budget 1200325
2. Appropriation Transfer 1200320, 1200322 and 1200325

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A