

BOARD OF SUPERVISORS

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ESTELLE FENNEL
Vice Chair - Second District
MARK LOVELACE
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
WENDY B. CHAITIN
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, December 2, 2014

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Auditor/Controller**1. Resolution Establishing Balance in Tax Loss Reserve Fund**

Recommendation: That the Board of Supervisors adopt the accompanying resolution establishing the balance of the Tax Loss Reserve fund pursuant to Revenue and Taxation Code section 4703.

Attachments: [Resolution Establishing Balance in Tax Loss Reserve Fund.pdf](#)

Board of Supervisors**2. Resolution Recognizing 100th Anniversary of the International City/County Management Association (ICMA) (Supervisor Virginia Bass)**

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Resolution for 100th Anniversary of ICMA.pdf](#)

3. Continuation of Emergency - Prolonged Drought in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors declare that a local state of emergency, per Resolution #14-88, remains in effect until December 16, 2014, related to prolonged drought in Humboldt County.

Attachments: [Continuation of Drought Emergency.pdf](#)

4. Resolution Honoring Retiring Mayor Sherman Schapiro from the Blue Lake City Council (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors ratify the Resolution.

Attachments: [Resolution Honoring Retiring Mayor Sherman Schapiro.pdf](#)

5. Appreciation Letter to Director Dennis Harper for Services on the Shelter Cove Resort Improvement District Board (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter for Service on Shelter Cove Board.pdf](#)

6. Informational Report on the Appointment of Annette Demodena to the Citizens Law Enforcement Liaison Committee (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment of Annette Demodena to CLELC.pdf](#)

7. Resolution Regarding the Inadequate Forest Management and Wildfire Prevention Activities on Federal Lands in California (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors Authorize the Chair to sign the Resolution and forward a fully executed copy to Rural County Representatives of California (RCRC), % of Patricia J. Megason, Executive Vice President, 1215 K Street, Suite # 1650, Sacramento, CA 95814.

Attachments: [Resolution for Inadequate Forest Management and Wildfire Prevention.pdf](#)

8. Informational Report on the Appointment of Larry Hourany to the Human Rights Commission Representing District 3 (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment of Larry Hourany to Human Rights Commission.pdf](#)

Clerk of the Board

9. Local Appointments List for 2015

Recommendation: That the Board of Supervisors receive said list. Direct the Clerk of the Board to send a copy of said list to the Humboldt County Library, Eureka Main Branch pursuant to Government Code Section 54973, and that the Board hereby designates the Humboldt County Library, Eureka Main Branch, as the public library required to receive a copy of such list.

Attachments: [Local Appointments List 2015.pdf](#)

10. Approval of the Action Summary - Meeting of November 14, 2014

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of November 14, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 11-14-2014.pdf](#)

County Administrative Office

11. Local Fire District Allocations for Fiscal Year 2014-15 for the Ferndale Fire Protection District and Fieldbrook, Miranda, Carlotta, and Orleans Community Service Districts

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute agreements with Ferndale Fire Protection District and Fieldbrook, Miranda, Carlotta, and Orleans Community Service Districts for revenue-sharing of the County's Fiscal Year 2014-15 Proposition 172 (Prop 172) funding; and direct the Clerk of the Board to submit one copy of the agreement to the County Administrative Office for processing.

Attachments: [Local Fire District Allocations FY 2014-15.pdf](#)

Department of Health and Human Services: Administration

12. Adopt New Job Classification of Senior Laboratory Assistant and Reallocate Laboratory Assistant II Position to the Job Classification of Senior Laboratory Assistant

Recommendation: That the Board of Supervisors adopt the new classification of Senior Laboratory Assistant (salary range 353, class number 1572, employee unit 01) into the classification plan; reallocate the Laboratory Assistant II position (salary range 327, class 1571B, position 01) currently occupied by Kylee Hee in budget unit 435 to Senior Laboratory Assistant (salary range 353, class 1572); and adopt the revised classification of Laboratory Assistant I/II (salary range 281/327, class 1571).

Attachments: [New Job Classification for Senior Laboratory Assistant.pdf](#)

Department of Health and Human Services: Mental Health

13. California Department of Health Care Services Substance Use Disorder Services Standard Agreement for Fiscal Years 2014-15, 2015-16, and 2016-17

Recommendation: That the Board of Supervisors authorize and approve the execution of the California Department of Health Care Services Substance Use Disorder Services Standard Agreement for Fiscal Years 2014-15, 2015-16, and 2016-17; authorize the Department of Health and Human Services (DHHS)-Mental Health Director, as the County Alcohol and Drug Administrator, to sign and submit the Substance Use Disorder Services Standard Agreement, Certifications, and any subsequent amendments to this multi-year Substance Use Disorder Services Standard Agreement to the State Department of Health Care Services; and direct the Clerk of the Board to send a certified copy of this agenda item to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration.

Attachments: [Substance Use Disorder Services Standard Agreement.pdf](#)

Department of Health and Human Services: Public Health

14. Professional Services Agreement with Humboldt County Office of Education for Nutrition Education and Obesity Prevention Program

Recommendation: That the Board of Supervisors approve the Professional Services Agreement between the Department of Health and Human Services (DHHS)-Public Health and Humboldt County Office of Education (HCOE) in the amount of \$158,538 for the term of October 1, 2014 through September 30, 2015; authorize the Chair of the Board to sign three (3) originals of the signature page of the Agreement; authorize the Director of Public Health to approve all future amendments and documents directly related to the Agreement; and direct the Clerk of the Board to return two (2) signed originals to DHHS-Contracts Unit for forwarding to DHHS-Public Health.

Attachments: [Professional Services Agreement with Humboldt County Office of Education.pdf](#)

Department of Health and Human Services: Social Services

15. Lease at 1105 Sixth Street, Suite B, Eureka with PWM, Inc.

Recommendation: That the Board of Supervisors approve and authorize the Chair of the Board to sign two (2) originals of the Lease with PWM, Inc. at 1105 Sixth Street, Suite B, Eureka for office space for the Department of Health and Human Services (DHHS)-Social Services, Public Guardian for the period of December 15, 2014 through November 30, 2021; and direct the Clerk of the Board to return one (1) executed original of the Lease to the Public Works-Real Property Agent for transmittal to Lessor.

Attachments: [Lease at 1105 Sixth Street, Suite B in Eureka with PMW, Inc.pdf](#)

Libraries

16. Annual Contract between the County and Humboldt Literacy Project (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached contract between the County and Humboldt Literacy Project and authorize the Chair to sign the contract (2 copies). Return signed copies to the Director of Library Services; and approve the attached supplemental budget (4/5 vote required).

Attachments: [Annual Contract with Humboldt Literacy Project.pdf](#)

Probation

17. Cash and In-Kind Match Resolution for Senate Bill 81 Youthful Offender Block Grant - Juvenile Hall Replacement Project, Project #170212

Recommendation: That the Board of Supervisors adopt the attached resolution (Attachment 1) clarifying some of the County of Humboldt staff time spent on the Juvenile Hall Replacement Facility Project is funded by existing General Fund department budgets and is therefore counted as in-kind match and rescind Resolution No. 14-58 as approved by your Board on July 1, 2014.

Attachments: [Cash and In-Kind Match Resolution for SB 81.pdf](#)

Public Works

18. Extension of Extra-Help Hours - Roads Engineering (321)

Recommendation: That the Board of Supervisors extend Isral Konopa extra-help employment hours 1,200 hours to a maximum of 2,120 hours for fiscal year 2014-2015 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Extension of Extra-Help Hours Roads Engineering.pdf](#)

19. Request to Use County Equipment in the Annual Trucker's Parade

Recommendation: That the Board of Supervisors authorize the use of County Road trucks and heavy equipment in the annual Trucker's Parade.

Attachments: [Request to Use County Equipment in Annual Trucker's Parade.pdf](#)

20. Agreement with the Federal Emergency Management Agency for a Detailed Flood Hazard Study of Humboldt Bay (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve and ratify the attached Mapping Activity Statement No. 2 with the Federal Emergency Management Agency for Public Works to implement a detailed flood hazard study of Humboldt Bay; and adopt the attached supplemental budget (4/5 vote) for Fiscal Year 2014-2015.

Attachments: [Agreement with Federal Emergency Management Agency.pdf](#)

21. Request for Allocation of a Regular Full-Time Senior Environmental Analyst Position in the Water Management Budget Unit (1100251) (4/5 Vote Required)

Recommendation: That the Board of Supervisors allocate one (1.0) full-time employee (FTE) Senior Environmental Analyst (Class 0520, Salary Range 411) in budget unit 251, effective immediately; and adopt the attached supplemental budget (4/5 vote) for Fiscal Year 2014-2015.

Attachments: [Allocation of Senior Environmental Analyst Position.pdf](#)

Recorder/County Clerk/Elections

22. Certification of the Results of the November 4, 2014, Statewide General Election

Recommendation: That the Board of Supervisors accept the Certified Statement of Results of the Official Canvass for the November 4, 2014, Statewide General Election.

Attachments: [November 4, 2014 Election Results Certification.pdf](#)

23. Biennial Conflict of Interest Code-Special and School Districts

Recommendation: That the Board of Supervisors approve the changes being requested by Arcata Elementary School District, Eureka City Schools, Maple Creek School District, Pacific Union School District, Scotia Union School District, Humboldt County Board of Education, Humboldt Community Services District, Manila Community Services District, Weott Community Services District, Bridgeville Fire Protection District, Humboldt Bay Municipal Water District, and North Humboldt Recreation and Park District.

Attachments: [Biennial Conflict of Interest Code-Special and School Districts.pdf](#)

Sheriff

24. Approve Service Agreement with Airbus DS Communications and Accept Proposal for 5 Year Term for Communicator! NXT 4.4 Geocast Web System

Recommendation: That the Board of Supervisors approve service agreement and proposal with Airbus DS Communications for an upgraded telephone emergency notification system; authorize the Chair to sign the Airbus DS Communications Service Agreement; and direct the Clerk of the Board to return the fully executed Agreement to the Sheriff's Office, Attention Keri Furtado for further processing.

Attachments: [Service Agreement with Airbus DS Communications.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Proclaim December 2014 as Human Rights Awareness Month (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [Human Rights Awareness Month Proclamation.pdf](#)

E. MATTERS SET FOR TIME CERTAIN**Board of Supervisors**

1. 10:00 a.m. - Presentation & Request for Letter of Support to CalTrans Requesting Alternate Route Around "Last Chance Grade" in Del Norte County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and authorize the Chair to sign the letter of support.

Attachments: [Last Chance Grade Alternate Route Letter of Support to CalTrans.pdf](#)
[Last Chance Grade Handouts.pdf](#)

F. ITEMS PULLED FROM CONSENT**G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment of Chair and Vice Chair for the Board of Supervisors - Calendar Year 2015

Recommendation: That the Board of Supervisors appoint a Chair and Vice Chair for the Board of Supervisors for Calendar Year 2015.

Attachments: [Appoint Chair and Vice Chair 2015.pdf](#)

County Administrative Office**2. Board Meetings - Calendar Year 2015**

Recommendation: That the Board of Supervisors cancel Board meetings on the following dates in Calendar Year 2015 and direct the Clerk of the Board to notify all County departments of these cancelled meetings:
Tuesday, February 17, 2015 (Presidents' week)
Tuesday, March 31, 2015 (5th Tuesday)
Tuesday, June 30, 2015 (5th Tuesday)
Tuesday, August 4, 2015 (Summer break)
Tuesday, August 11, 2015 (Summer break)
Tuesday, September 29, 2015 (5th Tuesday)
Tuesday, November 24, 2015 (Thanksgiving week)
Tuesday, December 1, 2015 (CSAC Conference)
Tuesday, December 22, 2015 (Christmas break)
Tuesday, December 29, 2015 (5th Tuesday/Christmas break)

Attachments: [Board Meetings Calendar Year 2015.pdf](#)

3. Adoption of 2015 State and Federal Legislative Platforms

Recommendation: That the Board of Supervisors provide input and direction to staff as desired regarding the proposed State and federal legislative platforms for 2015; provide input and direction to staff as desired on federal policy issues to receive priority federal advocacy services; provide input and direction to staff as desired on state issues to receive priority state advocacy services; provide direction to staff on the continuation of incorporating other local governmental agencies' platforms into the County's legislative platform in future years; adopt the proposed State and federal legislative platforms, incorporating any changes desired by the Board, as the final platforms for 2015; direct the County Administrative Officer to submit the final version of the State legislative platform to Governor Jerry Brown, Assembly Member Jim Wood, State Senator Mike McGuire, California State Association of Counties, Rural County Representatives of California and Peterson Consulting; direct the County Administrative Officer to submit the final version of the federal legislative platform to U.S. Representative Jared Huffman, U.S. Senators Dianne Feinstein and Barbara Boxer, National Association of Counties and Waterman & Associates; and authorize and direct the County Administrative Officer to submit letters to State and federal representatives, as needed to support the County's legislative platform during 2015.

Attachments: [2015 State and Federal Legislative Platforms.pdf](#)

4. Resolution for the Loan of Federal Excess Personal Property Agreement for the Loleta Fire Protection District

Recommendation: That the Board of Supervisors adjourn as the Board of Supervisors and reconvene as the Board of the Loleta Fire Protection District (LFPD); approve a resolution authorizing the LFPD, Fire Chief to enter into an agreement with the State of California, Department of Forestry and Fire Protection for the loan of Federal Excess Personal Property for the purpose of emergency response; and adjourn as the Board of LFPD and reconvene as the Board of Supervisors.

Attachments: [Resolution for Federal Excess Personal Property Agreement Loan.pdf](#)

5. Ordinance Amending Section 242-1 of the Humboldt County Code Relating to the Consolidation of the Offices of Public Administrator, Coroner and Sheriff

Recommendation: That the Board of Supervisors introduce the attached Ordinance by title (Attachment 1), amending Section 242-1 of the Humboldt County Code, and waive the first reading; set the Ordinance for adoption at least one week away; direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance (Attachment 2), and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code Section 25124 (b)(1)]; and direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post adoption summary of the ordinance (Attachment 3) with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)].

Attachments: [Ordinance Consolidating Coroner-Public Administrator with Sheriff.pdf](#)

6. Citizens' Advisory Committee on Measure Z Expenditures

Recommendation: That the Board of Supervisors review and discuss composition of a citizens' advisory committee on expenditure of funds derived from the countywide local sales tax imposed pursuant to Measure Z and provide direction to staff to return with a resolution establishing the committee.

Attachments: [Citizens' Advisory Committee on Measure Z Expenditures.pdf](#)

I. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd.(d)(1); County of Humboldt v. Robert C. McKee; Humboldt County Superior Court Case No. DR020825.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Appearances Sign-In Sheet and Handouts

Attachments: [Public Appearances Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS**L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors****1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters****N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>