

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, January 5, 2021

9:00 AM

Regular Meeting

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

*Email Public Comment:*

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

*Zoom Public Comment:*

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 982 6281 9366 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Consider the Reappointment of Richard Phillis to the Assessment Appeals Board (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:

1. Reappoint Richard Phillis to the Assessment Appeals Board with a term expiring on February 5, 2024.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

2. Consider the Appointments of Mark Moore, Lane Russ, Gary Belli and Christine Manhart to the Humboldt County Resource Conservation District (HCRCD) (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:

1. Appoint Mark Moore, Lane Russ, Gary Belli and Christine Manhart to the HCRCD.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

3. Letter of Appreciation to William Wickman for his Service on the Humboldt County Aviation Advisory Committee (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

4. 2021 Operating Budgets for the Humboldt County Fair (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Approve Operating Budget for the Humboldt County Fair with the 2021 fair;
2. Approve Operating Budget for the Humboldt County Fair without the 2021 fair;
3. Authorize the Chair and the Clerk of the Board to sign both approved budgets; and
4. Return a fully executed copy of the budgets to the Humboldt County Fair Association.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

#### **Clerk of the Board**

5. Approval of the Action Summary - Meeting of December 15, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 15, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

6. Notice of Vacancies on the Law Library Board of Trustees

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**7. Approval of the Action Summary - Special Meeting of December 18, 2020**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 18, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**County Administrative Office****8. Notice of Two Vacancies on the Workforce Development Board**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**9. Donation of Vehicle to Motor Pool**

**Recommendation:** That the Board of Supervisors:

1. Approve the donation of a Dodge Ram 1500 truck to Motor Pool for capitalization, maintenance and insurance purposes.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**10. Extension of Extra Help Past the 960 Hour Limit (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the extension of extra help employment hours past the 960-hour limit for Dan Pambianco, Administrative Analyst II to a maximum of 1,920 hours through June 30, 2021.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone



11. Change Order Authorization for the Humboldt County Sheriff Lobbies Coronavirus Aid, Relief, and Economic Security (CARES) Act Project - #2020-103

**Recommendation:** That the Board of Supervisors:

1. Authorize the Purchasing Agent to sign the first Change Order for Humboldt County Sheriff Lobbies CARES Act Project - #2020-103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration**

12. Deallocation of Psychiatric Physician's Assistant and Allocation of Psychiatric Mid-Level Practitioner

**Recommendation:** That the Board of Supervisors:

1. Approve the deallocation of one full time equivalent (FTE) 1.0, Psychiatric Physician's Assistant (salary range 504, class 0921) position 01, in budget unit (BU) 1170-424; and
2. Approve the allocation of one FTE 1.0, Psychiatric Mid-Level Practitioner (salary range 555, class 0912) in BU 1170-424; effective the pay period following Board approval.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

13. First Amendment to the Software License and Services Agreement with AssetPulse LLC Regarding the Provision, Support and Maintenance of an Electronic Asset Tracking System

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the software license and services agreement with AssetPulse LLC regarding the provision, support and maintenance of an electronic asset tracking system for the period of July 9, 2019 through July 8, 2022;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the software license and services agreement with AssetPulse LLC, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached first amendment to the software license and services agreement with AssetPulse LLC to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

14. Grant Agreement with the United States Department of Housing and Urban Development Regarding Acceptance of Fiscal Year 2019 Planning Grant Funding Made Available through the Continuum of Care Program

**Recommendation:** That the Board of Supervisors:

1. Approve, and ratify the Department of Health and Human Services Director's execution of, the attached grant agreement with the United States Department of Housing and Urban Development regarding acceptance of fiscal year 2019 planning grant funding made available through the Continuum of Care Program; and
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached grant agreement with the United States Department of Housing and Urban Development, and any other agreements and/or documents required, or deemed necessary, to accept and secure fiscal year 2019 planning grant funding made available through the Continuum of Care Program, after review and approval by County Counsel, Risk Management and the County Administrative Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

#### **Department of Health and Human Services: Public Health**

15. Electronic Medical Record Software Agreement with Patagonia Health Inc.

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair to sign the software agreement between Department of Health and Human Services (DHHS) - Public Health and Patagonia Health Inc. for the period effective upon execution of the agreement through five consecutive years in the amount of \$155,722.52; and
2. Authorize the DHHS - Public Health Director, or designee thereof, to execute all future amendments directly related to this agreement upon review and approval by Risk Management and County Counsel.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

#### **Human Resources**

16. Amendment of the Classification Plan and Associated Resolutions to Comply with January 1, 2021 State Minimum Wage Requirements

**Recommendation:** That the Board of Supervisors:

1. Assign the following classifications to the following wage ranges effective December 27, 2020:

- \* Assign Assessment Technician I - 40 hour (0172A) from salary range 305 to 308;
  - \* Assign Child Care Worker - 40 hour (1732) from salary range 299 to 308;
  - \* Assign Child Support Assistant I - 40 hour (0366A) from salary range 296 to 308;
  - \* Assign Custodian - 40 hour (0276) from salary range 296 to 308;
  - \* Assign Election Worker - 40 hour (0191) from salary range 296 to 308;
  - \* Assign Election Worker Rover - 40 hour (0192) from salary range 296 to 308;
  - \* Assign Fiscal Assistant I - 40 hour (0177A) from salary range 305 to 308
  - \* Assign Laboratory Assistant I - 40 hour (1571A) from salary range 303 to 308;
  - \* Assign Laborer - 40 hour (0266) from salary range 296 to 308;
  - \* Assign Legal Clerk I - 40 hour (0351A) from salary range 300 to 308;
  - \* Assign Legal Office Assistant I - 40 hour (0178A) from salary range 300 to 308;
  - \* Assign Mail Services Driver - 40 hour (class 0162) from salary range 306 to 308;
  - \* Assign Medical Clinic Assistant I - 40 hour (0513A) from salary range 296 to 308;
  - \* Assign Medical Clinic Assistant II - 40 hour (0513B) from salary range 302 to 308;
  - \* Assign Medical Office Assistant I - 40 hour (0574A) from salary range 307 to 308;
  - \* Assign Mental Health Cook's Aide - 40 hour (0435) from salary range 296 to 308;
  - \* Assign Office Assistant I - 40 hour (0179A) from salary range 296 to 308;
  - \* Assign Office Assistant II - 40 hour (0179B) from salary range 307 to 308;
  - \* Assign Parent Partner I - 40 hour (0578A) from salary range 296 to 308;
  - \* Assign Parent Partner II - 40 hour (0578B) from salary range 301 to 308;
  - \* Assign Peer Coach I - 40 hour (0576A) from salary range 296 to 308
  - \* Assign Peer Coach II - 40 hour (0576B) from salary range 301 to 308;
  - \* Assign Services Support Assistant I - 40 hour (1137A) from salary range 296 to 308;
  - \* Assign Stock Clerk - 40 hour (1733) from salary range 296 to 308;
  - \* Assign Vocational Assistant - 40 hour (0742) from salary range 299 to 308;
  - \* Assign Vocational Assistant Trainee - 40 hour (0742U) from salary range 296 to 308;
  - \* Assign Laboratory Assistant I - 37.5 hour (0571A) from salary range 289 to 295;
  - \* Assign Legal Office Assistant I - 37.5 hour (0153A) from salary range 287 to 295;
  - \* Assign Library Assistant I - 37.5 hour (0157A) from salary range 283 to 295;
  - \* Assign Medical Office Assistant I - 37.5 hour (class 0570A) from salary range 294 to 295;
  - \* Assign Office Assistant I - 37.5 hour (class 0180A) from salary range 283 to 295;
  - \* Assign Office Assistant II - 37.5 hour (class 0180B) from salary range 294 to 295;
2. Delete the following classifications from the classification plan:
- \* Homemaker - 40 hour (0739)
  - \* Microfilm Technician I/II - 40 hour (0176)
  - \* Legal Services Assistant I/II - 40 hour (class 0106)
  - \* Legal Services Assistant III - 40 hour (class 0357)
  - \* Library Materials Mender - 40 hour (0152)
  - \* Mental Health Aide - 40 hour (0906)
  - \* Office Assistant I/II - M&C (0169)
  - \* Office Maintenance Worker - 40 hour (0159)
  - \* Reprographics Technician I/II - 40 hour (0160)

- \* Revenue Recovery Technician I/II - 40 hour (1198)
  - \* Child Care Worker - 37.5 hour (0732)
  - \* Fiscal Assistant I/II - 37.5 hour (0148)
  - \* Legal Clerk I/II - 37.5 hour (0350)
  - \* Service Support Assistant I/II - 37.5 hour (0137);
3. Adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to the Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4; and
4. Adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to the Compensation Plan between the County of Humboldt and designated Management & Confidential Employees for Units 8 & 9.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye:           5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone



**Planning and Building Department**

17. Benbow General Plan Amendment and Zone Reclassification Petition  
APNs: 033-041-038; 033-091-025, -026, -027, -033, -034 & -035;  
033-101-001, -002, -003, -004, -005, -006, -007, -008, -010, -011, -015, -021, -022, -028,  
-029, -031, -032, & -035  
Case No.: PLN-2020-16218

**Recommendation:** That the Board of Supervisors:

1. Accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and
2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

18. Authorization to Release Lien on the Vector Rehabilitation Inc. Property Located at 3289 Edgewood Road, Eureka

**Recommendation:** That the Board of Supervisors:

1. Authorize staff to release lien on Vector Rehabilitation Inc. property located at 3289 Edgewood Road, Eureka.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Probation**

19. Resolution for the Discharge of all Outstanding Juvenile Probation and Juvenile Public Defender Fees, per Senate Bill 1290

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution to discharge all outstanding juvenile probation and juvenile public defender fees and authorize the Humboldt County Probation Department to write-off remaining balances.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Public Works****20. Accept Completed Contract for ADA Curb Ramp Improvements Project (Phase 1)**

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between RAO Construction Co., Inc., and Humboldt County for construction of ADA Curb Ramp Improvements Project (Phase 1); and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$1,605.51, which will bring the total amount paid to 100% of the contract.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye:           5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**21. Accept Completed Contract for Williams Creek Emergency Streambank Repair Project**

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contract, including the change order approved by the Public Works Department, between Mobley Construction dba MCI, and Humboldt County for construction of Williams Creek Emergency Streambank Repair Project; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$306.57, which will bring the total amount paid to 100 percent of the contract.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye:           5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

22. Accept Completed Contracts for Storm Damage Repair to Mattole Road (F3D010) Post Miles 4.40, 5.10, 9.00, and 11.05-11.29

*Recommendation:* That the Board of Supervisors:

1. Ratify the Director of Public Works to sign Contract Change Order Number 2-S1 for the total amount of \$20,850.90 for Post Mile 4.40;
2. Ratify the Director of Public Works to sign Contract Change Order Number 2 for the total amount of \$15,445.70 for Post Mile 5.10;
3. Ratify the Director of Public Works to sign Contract Change Order Number 3 for the total amount of \$7,168.46 for Post Mile 5.10;
4. Ratify the Director of Public Works to sign Contract Change Order Number 2-S1 for the total amount of \$29,281.27 for Post Mile 9.00;
5. Ratify the Director of Public Works to sign Contract Change Order Number 1-S1 for the total amount of \$8,604.40 for Post Mile 11.05-11.29;
6. Accept the completed contracts, including all change orders approved by the Public Works Department, between William J. Etter Construction and Humboldt County for construction of Storm Damage Repair to Mattole Road (F3D010) Post Miles 4.40, 5.10, 9.00, and 11.05-11.29; and
7. Approve the final claims for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amounts of \$20,850.90 for Mattole Road (F3D010) Post Mile 4.40, \$22,626.78 for Mattole Road (F3D010) Post Mile 5.10, \$29,440.00 for Mattole Road (F3D010) Post Mile 9.00, and \$8,604.40 for Mattole Road (F3D010) Post Mile 11.05-11.29, which will bring the total amounts paid to 100 percent of the contracts.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

23. Storm Damage Repair to Alderpoint Road (6B165) Post Miles 9.45, 10.52, 11.94 and 11.98

*Recommendation:* That the Board of Supervisors:

1. Approve the attached plans and specifications for the Alderpoint Road (6B165) Post Miles 9.45, 10.52, 11.94 and 11.98 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, February 2, 2021, at 2:00 p.m.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

24. Purchase of a 772G 6WD Grader and Two (2) 310SL Backhoes, Authorization to Enter into a Purchase Agreement, Declare Equipment Surplus and Approve the Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the purchase of a 772G 6WD Grader and two (2) 310SL Backhoes;
2. Authorize the Purchasing Agent to enter into a purchase agreement with Pape Machinery;
3. Declare 1995 John Deere Grader asset number 71-207, 1995 CAT Backhoe asset number 43-871 and 1995 John Deere Backhoe asset number 43-870 as surplus; and
4. Approve the attached Supplemental Budget for Fiscal Year (FY) 2020-21.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**25. Adoption of Relocation Assistance Policy for County Property Acquisition**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution approving the Relocation Assistance Policy; and
2. Direct the Clerk of the Board to provide one (1) fully executed original copy of the attached resolution and policy to the Humboldt County Department of Public Works Facility Management.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Sheriff**

**26. Approve Advanced Step for Correctional Deputy I, Myrin Short (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve advance step at Salary Range 357, Step B, Job Class 0424A, for Correctional Deputy I, Myrin Short. (4/5 Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS**

**DHHS: Public Health**

**1. Update on Local Conditions Surrounding COVID-19**

**Recommendation:** That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

**Approved per order of the Chair.**



**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment of Board Members to Various Boards, Commissions and Committees for Calendar Year 2021

**Recommendation:** That the Board of Supervisors:

1. Appoint Board Members to various Boards, Commissions and Committees for calendar year 2021.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to accept and file the appointments and bring back the California Cannabis Authority appointment at the next meeting. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**County Counsel**

2. Agreement for Outside Counsel Representation of the Auditor-Controller

**Recommendation:** That the Board of Supervisors:

- 1) Authorize the Chair of the Board to sign an Agreement for Recommended Outside Legal Representation of the Auditor-Controller.

*A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to approve staff recommendations and if Ms. Burroughs is not available direct staff to hire other local alternative counsel. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Mike Wilson

Nay: 1 - Steve Madrone

**I. PUBLIC HEARINGS****J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN**

**L. CLOSED SESSION**

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9, subd. (d)(2) and (e)(3) regarding exposure to litigation in three potential cases: claims for property tax refund from Pacific Bell, AT&T Mobility and T-Mobile West.

*The Board of Supervisors met in conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9, subd. (d)(2) and (e)(3) regarding exposure to litigation in three potential cases: claims for property tax refund from Pacific Bell, AT&T Mobility and T-Mobile West. The Board voted unanimously to direct the Risk Manager to deny all three claims for tax years 2016 and 2017.*

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



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JANUARY 6, 2021

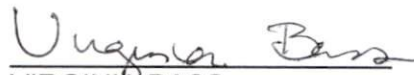


MINUTES  
TUESDAY, JANUARY 5, 2021  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 12, 2021 with the vote as shown below.

AYES: Supervisors: Bushnell, Bohn, Madrone, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
VIRGINIA BASS  
Chair of the Board