

C-4



COUNTY OF HUMBOLDT

For the meeting of: February 23, 2016

Date: February 10, 2016
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of February 9, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of February 9, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of February 9, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their February 9, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval:

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Fennell, Lovelace, Bass

Nays

Abstain

Absent Sundberg, Bohn

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Feb. 23, 2016

By:
 Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

CHERYL DILLINGHAM
Interim County Administrative
Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, February 9, 2016

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Certificate of Recognition for Fire Chief Ken Woods on his Retirement (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificate of Recognition.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Appreciation Letter to Barbara Caldwell for her Services on the Human Rights Commission (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Appreciation Letter to Donna Matthews for her Services on the Human Rights Commission (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

4. Approval of the Action Summary - Special Meeting of January 28, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the special meeting of January 28, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Approval of the Action Summary - Special Meeting of January 29, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the special meeting of January 29, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

6. Approval of the Action Summary - GPU Meeting of February 1, 2016

Recommendation: That the Board of Supervisors approve the Action Summary for the General Plan Update (GPU) meeting of February 1, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

7. Approval of the Action Summary - Meeting of February 2, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of February 2, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Counsel**8. Legal Services Agreement with Water and Power Law Group**

Recommendation: That the Board of Supervisors approve the Legal Services Agreement for hiring of the Water and Power Law Group to assist in water rights relating to the 1955 Trinity River Division Authorization Act; and authorize the Chair to sign the agreement.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Public Health**9. AIDS Drug Assistance Program Funding Increase for Fiscal Years 2016-17**

Recommendation: That the Board of Supervisors authorize the Chair to sign four (4) original signature pages of Amendment 01 to the State Standard Agreement 15-10478 with the California Department of Public Health (CDPH) - Office of AIDS in the amount of \$20,504 in Fund 1175, Budget Unit 437-CARE North Coast AIDS Project (NorCAP) for the period of July 1, 2015 through June 30, 2017; direct the Clerk of the Board to return four (4) signed originals to Department of Health and Human Services (DHHS) Contract Unit; and authorize the Director of Public Health Director or designee to sign any subsequent amendments and documents directly related to agreement number 15-10478.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Social Services**10. Second Amendment to Lease with Fred Lundblade for Office and Warehouse Space Located at 790 West Clark Street, in Eureka**

Recommendation: That the Board of Supervisors approve the Second Amendment to Lease (Attachment 3) with Fred Lundblade for office and warehouse space located at 790 West Clark Street, Eureka, CA for the time period of May 1, 2016 through April 30, 2019; authorize the Chair to sign two (2) originals of the Second Amendment To Lease with Fred Lundblade; and direct the Clerk of the Board to return one (1) original of the executed Second Amendment to Lease to Public Works-Real Property Division for transmittal to Lessor.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

11. Second Amendment to July 1, 2014 Agreement between Remi Vista, Inc. and Humboldt County for the Provision of Mental Health Services for Fiscal Years 2014-15 and 2015-16

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Second Amendment to the July 1, 2014 Agreement with Remi Vista, Inc. for the provision of Mental Health Services (Attachment 1) for fiscal year 2015-16; direct the Clerk of the Board to return two (2) executed originals of the of the Second Amendment to the Department of Health and Human Services (DHHS) -Contract Unit for forwarding to DHHS-Children and Family Services Administration.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

District Attorney

12. Grant Application for Fiscal Year (FY) 2016-17 Unserved/Underserved Victim Advocacy and Outreach Program

Recommendation: That the Board of Supervisors authorize the Chair to sign both the Grant Sub-Award Face Sheet and the Certification of Assurance of Compliance; and direct the Clerk of the Board to process and return the executed original copy of the Grant to the District Attorney's Office, attention Rachelle Davis, for submission to the State.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Planning and Building Department

13. Memorandum of Understanding (MOU) with City of Fortuna for Assistance with State of California Housing and Community Development (HCD) Program Administration

Recommendation: That the Board of Supervisors review, approve and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Fortuna for assistance administering and managing HCD programs.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Treasurer/Tax Collector**14. Resolution to Auction Tax-Defaulted Properties**

Recommendation: That the Board of Supervisors approve Resolution # _____ (Attachment 1) for sale of properties tax-defaulted, subject to sale; and direct the Clerk of the Board to provide the Treasurer-Tax Collector with four certified copies of the Resolution by February 16, 2016. Approval is given to re-offer, within 90 days of the original sale date, unsold parcels in accordance with Revenue and Taxation Code, section 3698.5.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

D. SPECIAL PRESENTATIONS**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****County Administrative Office**

1. Mid-Year Budget Review for Fiscal Year (FY) 2015-16, Budget Outlook for FY 2016-17, and Recommendations for Budget Adjustments (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and file a review of the current (FY 2015-16) and projected (FY 2016-17) budget years;
2. Direct the County Administrative Office (CAO) to prepare the FY 2016-17 budget based on the following parameters:
 - a. Set departmental allocations from the General Fund distributing 90 percent of the revenue growth to departments based on current year General Fund allocations;
 - b. Accept and consider requests for additional General Fund appropriations that demonstrate a potential to generate future savings in the General Fund;
 - c. Refund \$600,000 in excess fund balance in the Workers' Compensation fund (3523) to be distributed proportionately to the county funds' past contribution to this fund;
 - d. Refund \$300,000 based on excess fund balance in the Purchased Insurance Fund, to be distributed proportionately to the county funds' past contribution to this fund;
 - e. Allocate the General Fund monies received as a result of the above approved recommendations c and d to the Liability Fund (3524) in the amount of \$358,483 for FY 2016-17;
3. Allocate \$532,926 in on-going Measure Z funding to the Department of Health and Human Services (DHHS) to increase rural child welfare/protection services, mental health and substance abuse treatment and public health services to protect and provide home-based services to the children and families;
4. Approve transferring Measure Z salary savings consistent with the Citizens' Advisory Committee's recommendations to 1100-197 Measure Z for North Coast Substance Abuse Council in the amount of \$113,150 and to 1100-298 Public Works Measure Z in the amount of \$230,000;
5. Roll \$2 million in unspent Measure Z funds from FY 2015-16 to FY 2016-17 for recommended distribution by the Citizens' Advisory Committee for one-time expenditures;
6. Accept one-time proposals from current Measure Z recipients that support and enhance service sustainability for remaining unspent FY 2015-16 Measure Z funds;
7. Provide direction to staff with respect to which of the departmental reorganizations listed on page 11 of this report;
8. Approve the list of budget adjustments shown on Attachment 1 and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
9. Allocate a 1.0 FTE Agricultural/Weights and Measures Inspector (class 648, salary range 346) to budget unit 261 Agricultural Commissioner;
10. Approve the concept of a pilot medical marijuana track and trace program as described on page 16 and direct the Agricultural Commissioner to return with a proposal for the program;
11. Direct the Auditor-Controller to transfer \$800,000 in FY 2015-16 from the Tax Loss Reserve Fund to the General Fund; and
12. Provide additional direction to staff as appropriate.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve Recommendations #2a through #2e, and Recommendation #11. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, to approve Recommendation #3. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve Recommendation #4. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, to fund Public Works with \$770,000 for roads, and roll the remaining \$1,230,000 in unspent Measure Z funds from Fiscal Year (FY) 2015-16 to FY 2016-17 for recommended distribution by the Citizens' Advisory Committee. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, to approve Recommendation #6. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to place the major public information and legislative functions of Department of Health and Human Services under the County Administrative Office (CAO); ask voters to combine the elected offices of Auditor-Controller and Treasurer-Tax Collector into a new Finance Department, the director of which will be elected, remove Revenue Recovery from the CAO and place it into Finance; restructure the Aviation Division to enhance the focus on airports as an economic development tool; and direct staff to bring back additional details as needed for these items. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to direct staff to discuss with department heads combining Environmental Health, Planning & Building, and most Public Works functions into a new department (tentatively titled "Development & Resource Management"), and move Code Enforcement from County Counsel to this new department; separate Motor Pool and Facilities Management from Public Works and re-form the prior General Services Department, remove Purchasing and Information Technology (IT) from the CAO and place them into General Services; and bring back recommendations to further meetings. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve Recommendation #8. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to approve Recommendation #9. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to approve Recommendation #10. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

I. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Verizon California, Inc. v. California State Board of Equalization, et al; Sacramento Superior Court Case No. 34-2011-00116029.

The Board of Supervisors met in conference with Legal Counsel on existing litigation pursuant to Government Code section 54956.9 subd. (a); Verizon California, Inc. v. California State Board of Equalization, et al; Sacramento Superior Court Case No. 34-2011-00116029. There was no action to report.

2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the appointment for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS

Planning and Building Department

1. Vacation Home Rental Zone Reclassification Petition, County-wide; Application Number 9986; Case Number ZRP-15-003

Recommendation: That the Board of Supervisors open the public hearing and receive the staff report and public comment; close public hearing; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; direct the Clerk of the Board to give notice of the decision to the Planning and Building Department, the Assessor's Office and any other interested party.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Supervisor Estelle Fennell left the meeting.

M. AFTERNOON DISCUSSION ITEMS

Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



February 9, 2016



MINUTES
TUESDAY, FEBRUARY 9, 2016
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 23, 2016, with the vote as shown below.

AYES:	Supervisors:	Fennell, Lovelace,	Bass
NAYS:	Supervisors:	n/a	
ABSENT:	Supervisors:	Sundberg, Bohn	


ANA HARTWELL
Deputy Clerk of the Board


MARK LOVELACE
Chair of the Board