



# COUNTY OF HUMBOLDT

For the meeting of: September 5, 2017

Date: August 23, 2017  
To: The Honorable Board of Supervisors  
From: Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of August 22, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of August 15, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of August 22, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their August 22, 2017 meeting.

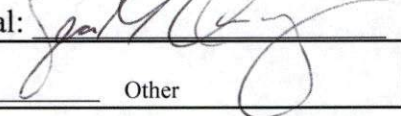
FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: 

REVIEW: Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor Sundberg Seconded by Supervisor Fennell  
Ayes Sundberg, Fennell, Bass, Bohn, Wilson  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Sep. 5, 2017

By:   
Kathy Hayes, Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, August 22, 2017**

**9:00 AM**

**Regular Meeting**

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Supplemental Budget for Agricultural Commissioner (BU 1100261) in Fiscal Year 2016-17

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget in Fund 1100, Budget Unit 261, Agricultural Commissioner/Sealer of Weights & Measures.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Board of Supervisors**

2. Breastfeeding Awareness and Promotion Week Proclamation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board****3. Approval of the Action Summary - Meeting of August 15, 2017**

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of August 15, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office****4. Approval and Adoption of the Phase II Memorandum of Understanding between the Humboldt County Workforce Development Board and the America's Job Center of California Partners**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign the Phase II Memorandum of Understanding (MOU) between the Humboldt County Workforce Development Board (HC-WDB) and America Job Center of California (AJCC) partners; and direct the Clerk of the Board to return the executed copy of the AJCC MOU to the County Administrative Office (CAO), Economic Development division.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**5. Transfer from General Fund Contingencies (Requires 4/5 Vote)**

**Recommendation:** That the Board of Supervisors approve a transfer from Contingencies (1100-990) (Attachment A) for fiscal year (FY) 2016-17 in the amount of \$205,832 for unanticipated expenditures in the Courts-County Contribution (1100-250) and to the State Trust fund (3720) to cover expenses associated to a Revenue Recovery Audit finding (requires 4/5 vote).

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Administration**

6. Professional Services Agreement with Montgomery Consulting Regarding the Provision of Technical Assistance with the Evaluation and Implementation of Mental Health and Substance Use Disorder Services for Fiscal Years 2017-2018 Through 2018-2019

**Recommendation:** That the Board of Supervisors approve the attached professional services agreement with Montgomery Consulting regarding the provision of technical assistance with the evaluation and implementation of mental health and substance use disorder services for fiscal years 2017-2018 through 2018-19; and authorize the Humboldt County Health and Human Services Director to execute a substantially similar version of the attached professional services agreement after review and approval by County Counsel and Risk Management.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

7. Certification of Compliance for the Child Health Disability Prevention and California Children's Services Programs for Fiscal Year 2017-18

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board to sign the Certification Statements for the Child Health and Disability Prevention and California Children's Services Programs; and direct the Clerk of the Board to return the two signed original Certification Statements to Public Health for submission to the State Department of Health Care Services.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Tobacco-Free Humboldt Allocation Agreement with California Tobacco Control Program and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors accept the Tobacco-Free Humboldt (TFH) allocation agreement with the California Tobacco Control Program (CTCP) in the amount of \$1,304,010 for the period of July 1, 2017 through June 30, 2021; authorize the Director of Public Health to sign the yearly allocation agreement for fiscal years (FY) 2017-21; approve Attachment B: Supplemental budget to increase revenues by \$219,105 in fund 1175 Public Health, budget unit 412 Tobacco Education (4/5 vote); direct Auditor-Controller to establish an interest bearing trust fund, per Local Lead Agency Allocation Agreement Terms and Conditions (attached) and Proposition 56; direct Auditor-Controller to supplement Fund 1175, per Attachment B; authorize the Director of Public Health or designee to approve all future applications to the allocation agreement and documents directly related to those applications that do not require matching funds from the county; and approve the allocation of one full-time (1.0 FTE) Health Education Specialist I/II position (salary range 370/403 class 1595) in budget unit 414 effective the beginning of the bi-weekly pay period following approval.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services**

9. Therapeutic Foster Care Services Provider

**Recommendation:** That the Board of Supervisors receive and file the proposals in response to Request for Proposals DHHS - RFP No. DHHS2017-01 for provision of Therapeutic Foster Care services; approve awarding a contract for the provision of Therapeutic Foster Care (TFC) services to Redwood Community Services, Inc.; approve the Department of Health and Human Services (DHHS) to enter into negotiations with Redwood Community Services Inc. to sign a contract for the provision of TFC services; authorize the DHHS-Director to execute a contract for the provision of TFC services with Redwood Community Services, Inc. upon approval of County Counsel and Risk Management that is substantially similar to the sample agreement for TFC services attached as Attachment D to RFP No. DHHS2017-01; and direct the Clerk of the Board to forward one (1) certified Board report to the DHHS-Contract Unit.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**District Attorney**

10. Budget Adjustments, Establish a Fixed Asset and Donation of District Attorney Victim Witness Vehicle to the Humboldt County Motor Pool

**Recommendation:** That the Board of Supervisors approve and establish a fixed asset account in budget unit 291 District Attorney (attachment 2): 1100-291-8777 Vehicle-Auto (1/2) 2017 all-wheel drive mid-size SUV; approve and establish a fixed asset account in budget unit 208 District Attorney (attachment 2): 1101-208-8777 Vehicle-Auto (1/2) 2017 all-wheel drive mid-size SUV; and approve the donation of one (1) 2017 all-wheel drive mid-size SUV from the District Attorney's Office to the Humboldt County Motor Pool.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Libraries**

11. Approve Appropriation Transfer from Fixed Assets for Fund 1500 Budget Unit 621 to Increase/Decrease Appropriation in Fiscal Year (FY) 2016-17 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached appropriation transfer in Fund 1500 Budget Unit 621 to increase/decrease appropriations (Attachment A) in FY 2016-17.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Works**

12. Request for Budget Transfer/Adjustment in Road Maintenance (1200325) for Purchase of a Line Striper System

**Recommendation:** That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$16,700 for the Road Maintenance division to purchase a Line Striper System in the current fiscal year.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

13. Supplemental Budget for McKay Community Forest- FY 2016-17 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget for Fiscal Year (FY) 2016-17 (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Sheriff**

- 14. Approval of Agreement to Provide Law Enforcement Services within the City of Blue Lake by the Humboldt County Sheriff's Office for the Thirty-six Month Term Beginning July 1, 2017 and Expiring June 30, 2020

**Recommendation:** That the Board of Supervisors approve of Agreement to Provide Law Enforcement Services (Agreement) within the City of Blue Lake by the Humboldt County Sheriff's Office for the 36 month term beginning July 1, 2017 and expiring on June 30, 2020 (Attachment 1); authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to execute three (3) originals of the Agreement; authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to approve any extensions, amendments and modifications for the term of the Agreement; and direct the Clerk of the Board to return two (2) fully executed originals of the Agreement to the Sheriff's Office for forwarding to interested parties.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Treasurer/Tax Collector**

- 15. RevQ Software License, Hosting and Support Services Agreement with Ontario Systems, LLC

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached RevQ software license, hosting and support services agreement with Ontario Systems, LLC for fiscal years 2017-2018 through 2019-2020; and direct the Clerk of the Board to return two (2) fully executed copies of the attached RevQ software license, hosting and support services agreement to the Humboldt County Treasurer-Tax Collector's Office for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS**

**F. MATTERS SET FOR TIME CERTAIN**

**Board of Supervisors**

- 1. 1:15 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Administrative Assistant/Deputy Clerk of the Board I pursuant to Government Code Section 54954.5.

**The Board of Supervisors met in closed session to consider the appointment for the position of Administrative Assistant/Deputy Clerk of the Board I pursuant to Government Code Section 54954.5. There was no action to report.**

**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Proposed Changes to the Humboldt Transit Authority (HTA) Bus Schedule to Accommodate Weekend Service to Southern Humboldt (Supervisor Rex Bohn and Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors request that the Humboldt Transit Authority (HTA) Board of Directors explore the possibility of providing weekend service to Southern Humboldt.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. The 2016 Annual Fire Chiefs' Association Service Report (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors hear the report and take action, if required.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Jack Hughes. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, Management & Confidential Employees, and Service Employees International Union for In-Home Supportive Services.

**The Board of Supervisors met in conference with Labor Negotiator pursuant to Government Code section 54957.6 to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Jack Hughes. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit),**



*Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, Management & Confidential Employees, and Service Employees International Union for In-Home Supportive Services. There was no action to report.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the appointment for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

3. Conference with Legal Counsel - pursuant to Government Code section 54956.9 regarding pending litigation; Randall Sand and Gravel v. County of Humboldt; Barnum Timer Company, et al., Real Party in Interest, Case No. CV170395.

*The Board of Supervisors met in conference with Legal Counsel pursuant to Government Code section 54956.9 regarding pending litigation; Randall Sand and Gravel v. County of Humboldt; Barnum Timer Company, et al., Real Party in Interest, Case No. CV170395. There was no action to report.*

#### **M. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*ANA HARTWELL*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*


  
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August 23, 2017

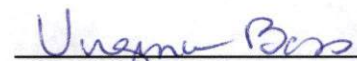


MINUTES  
TUESDAY, AUGUST 22, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 5, 2017 with the vote as shown below.

AYES: Supervisors: Fennell, Wilson, Sundberg, Bass, Bohn  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
VIRGINIA BASS  
Chair of the Board