

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, March 2, 2021

9:00 AM

Regular Meeting - Virtual

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

*Email Public Comment:*

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

*Zoom Public Comment:*

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 955 7713 3873 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

## A. ROLL CALL

*Present: Supervisor Virginia Bass, Chair; Supervisor Mike Wilson, Vice Chair; Supervisor Rex Bohn; Supervisor Steve Madrone; Supervisor Michelle Bushnell*

*Staff Present: Amy Nilsen, County Administrative Officer; Jefferson Billingsley, County Counsel; and Ryan Sharp, Deputy Clerk of the Board*

## B. SALUTE TO THE FLAG

## C. MODIFICATIONS TO THE AGENDA

## D. CONSENT CALENDAR

### Board of Supervisors

#### 1. International Women's Day Proclamation (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:  
1. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

#### 2. Certificates of Recognition for Soroptimist International of Eureka (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:  
1. Ratify authorization for the Chair to sign the Certificates.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

#### 3. Certificate of Achievement for Every Student Succeeding Nominees (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:  
1. Ratify authorization for the Chair to sign the Certificates of Achievement.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Clerk of the Board****4. Approval of the Action Summary - Meeting of February 23, 2021**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 23, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Behavioral Health****5. Memorandum of Understanding with the City of Arcata Regarding the Provision of Community Outreach Services that are Designed to Prevent the Spread of COVID-19 Among Individuals and Families Who are, or at Risk of, Experiencing Homelessness in the City of Arcata**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with the City of Arcata regarding the provision of community outreach services that are designed to prevent the spread of COVID-19 among individuals and families who are, or at risk of, experiencing homelessness in the City of Arcata for the period of March 2, 2021 through Jan. 31, 2022;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with the City of Arcata, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached memorandum of understanding with the City of Arcata to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**First 5**

6. Allocation of 1.0 Full-Time Equivalent (FTE) Program Coordinator and Two .5 FTE Health Education Specialists for First 5 Humboldt Budget Unit 457

**Recommendation:** That the Board of Supervisors:

1. Allocate 1.0 FTE Program Coordinator (class 1425, salary range 427) position in budget unit 457, effective immediately following approval; and
2. Allocate two 0.5 FTE Health Education Specialist I/II (class 1595, salary range 378/411) positions in budget unit 457, effective immediately follow approval.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Public Works**

7. License Agreement with Organic Liberty, LLC for Friday Ridge Stockpile Site Agreement and Equipment Storage, APN 524-091-006

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign, in duplicate, the license agreement between the County of Humboldt and Organic Liberty, LLC (Attachment 1); and
2. Direct the Clerk of the Board to return both executed license agreements to the Department of Public Works Land Use Division for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

8. Bid Award Authorization for Storm Damage Repair to Alderpoint Road (6B165) Post Miles 9.45, 10.52, 11.94 and 11.98

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Alderpoint Road (6B165) Post Miles 9.45, 10.52, 11.94 and 11.98 Storm Damage Repair Project;
2. Award the attached project agreement to Van Meter Logging, Inc. for the total amount of Six Hundred Thirty-Four Thousand Six Hundred Seventy-Five Dollars and Sixty-Five Cents (\$634,675.65); and
3. Authorize the Chair of the Board to execute the attached project agreement with Van Meter Logging, Inc. upon submittal of the appropriate bonds and insurance.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

9. Continuing Authorities Program Section 1135 New Start Request for Redwood Creek Flood Control Project

*Recommendation:* That the Board of Supervisors:

- I. Authorize the Chair of the Board to sign the attached letter to the U.S. Army Corps of Engineers requesting a new start for a project involving the Redwood Creek Flood Control Project under Section 1135 of the Continuing Authorities Program.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS**

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. McKinleyville Municipal Advisory Committee (MMAC) Request for Additional County Support (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Consider the MMAC's request for the following financial/administrative support:

- \* An annual budget for MMAC expenses up to \$2,500;
- \* County administrative staff time up to 10 hours per month;
- \* An email account for each MMAC member;
- \* A video-conferencing account, with access provided and transferred to the Chair when a new Chair is appointed;
- \* Storage on county server for MMAC documents including but not limited to recommendations in addition to the posting and archiving of meeting agendas and minutes; and
- \* A county maintained webpage as a portal to MMAC information, member emails, and current issues.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve an annual budget not to exceed 3,000 dollars on billable items and up to 15 hours of county administrative staff time per month. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. MATTERS SET FOR TIME CERTAIN****Board of Supervisors - Closed Session**

1. 11:00 a.m. - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of HUMMAP v. Humboldt County, Humboldt Superior Court Case No. CV180425, A160161, A160264.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of HUMMAP v. Humboldt County, Humboldt Superior Court Case No. CV180425, A160161, A160264. There was no action to report.*

2. 11:00 a.m. - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME Local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential Employees.

*Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 the Board of Supervisors met in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME Local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential Employees. There was no action to report.*

### Auditor/Controller

3. 1:30 p.m. - Presentation of Fiscal Year 2018-2019 Audit Reports

**Recommendation:** That the Board of Supervisors:

1. Receive and file the audit reports prepared by CliftonLarsonAllen LLP, regarding the financial statements of the County of Humboldt for the fiscal year ended June 30, 2019;
2. Receive and file the Corrective Action Plan on behalf of the County of Humboldt as a response to the findings identified in the Single Audit report for the fiscal year ended June 30, 2019; and
3. Approve and authorize the Chair of the Board, the Auditor-Controller, and the Aviation Director to execute the engagement letters regarding the provision of external audit services for fiscal year 2019-20.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### **M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of County of Humboldt v. Purdue Pharma, et al.: Case No. 1:18-CV-04375.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of County of Humboldt v. Purdue Pharma, et al.: Case No. 1:18-CV-04375. There was no action to report.*

**N. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
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March 3, 2021




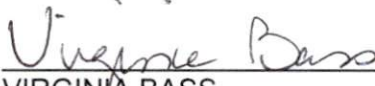


MINUTES  
TUESDAY, MARCH 2, 2021  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 9, 2021 with the vote as shown below.

AYES: Supervisors: Bushnell, Bohn, Madrone, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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VIRGINIA BASS  
Chair of the Board