



COUNTY OF HUMBOLDT

For the meeting of: 1/25/2022

File #: 21-1746

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

First Amendment to Lease at 404 H Street, Eureka

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the First Amendment to Lease for 404 H Street, Eureka;
2. Ratify and Authorize the Probation Department to submit a one-time payment of \$132 for increases in janitorial fees; and
3. Direct the Clerk of the Board to return one (1) executed original of the lease to Public Works Real Property for transmittal to the Lessor.

SOURCE OF FUNDING:

Law Enforcement Services Fund (3741)

DISCUSSION:

On Aug. 18, 2020, your Board approved a lease for the Community Corrections Resource Center (CCRC) to continue operations at 404 H Street, Eureka to serve adults on probation with an array of rehabilitative and correctional program services. Included in the lease is a monthly fee for janitorial services in the amount of \$884 (Attachment No. 1 - Lease).

Beginning Dec.1, 2021, monthly janitorial fees increased to \$928, representing an increase of \$44 (Attachment No. 2 - North Coast Cleaning Services Letter).

Attached is the proposed First Amendment to Lease that authorizes payments of monthly janitorial fees in the amount of \$928, effective March 1, 2022, with a one time-payment of \$132 to cover the increases for the months of Dec. 2021, Jan. 2022, and Feb. 2022 (Attachment No. 3 - First Amendment).

FINANCIAL IMPACT:

Monthly Janitorial fee increases in the amount of \$44 effective Dec. 1, 2021, represents an increase of

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\$924 (21 months) for the duration of the lease term ending on Aug. 30, 2023. These costs have been included in the budget for fiscal year 2021-22 in Probation Realignment (3741294).

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

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ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may elect not to approve the First Amendment and thus the Janitorial services fee increase. However, this is not advisable as county's custodians cannot perform the same services based on the current staffing levels.

ATTACHMENTS:

Attachment No. 1 - Lease

Attachment No. 2 - North Coast Cleaning Services Letter

Attachment No. 3 - First Amendment

PREVIOUS ACTION/REFERRAL:

Board Order No.: C20, C15, C16, D8, C23 & C27

Meeting of: 12/06/11, 2/01/12, 9/25/12, 9/22/15, 10/16/18 & 8/18/20

File No.: 18-1301 & 20-939