

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, January 23, 2024

9:00 AM

Regular Meeting - Virtual

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 890 6554 7938

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 2 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

[24-59](#)

1. Jacoby Creek Land Trust (JCLT) Letter of Support for 80 Acre Land Acquisition within the

Jacoby Creek Watershed (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Support.

Attachments: [Staff Report](#)
[Jacoby Creek Land Trust Letter of Support.pdf](#)
[Executed Letter - Wildlife Conservation Board.pdf](#)

[24-94](#)

2. Resolution Recognizing Junie Speier's 100th Birthday (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Adopt the resolution.

Attachments: [Staff Report](#)
[Resolution.pdf](#)

[24-121](#)

3. County Medical Services Program (CMSP) Governing Body- County Supervisor Position for Group 2 Counties (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Select Mike Ziegenmeyer as recommended to fill the CMSP Governing Board - County Supervisors Position for Group 2 Counties.
2. Forward the completed ballot to Shaw/Yoder/Antwih/Schmelzer/Lange.

Attachments: [Staff Report](#)
[Group 2 Letter to Supervisors 12.11.23.pdf](#)
[Supervisor Group 2 Ballot.pdf](#)
[Executed ballot.pdf](#)

[24-135](#)

4. Certificate of Recognition for the Humboldt County Sheriff's Special Services Deputies Willoughby and Taylor for Their Lifesaving Efforts (Supervisor Natalie Arroyo)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Certificate of Recognition.

Attachments: [Staff Report](#)
[Certificate for Deputy Willoughby .pdf](#)
[Certificate for Deputy King.pdf](#)

Clerk of the Board

[24-58](#)

5. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Board Expense Forms.pdf](#)

[24-100](#)

6. Approval of the Action Summary - Meeting of January 9, 2024

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of January 9, 2024, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - January 9, 2024.pdf](#)
[Minute Sheet.docx](#)
[Executed Action Summary - January 9, 2024.pdf](#)

County Administrative Office

[23-1601](#)

7. Bid Award Authorization and Supplemental Budget for the Ferndale Veterans Hall Americans with Disabilities Act Modification Project, Project Number 2022-802 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Receive and file the bid proposals submitted for the Ferndale Veterans Hall Americans with Disabilities Act Modification Project, Project Number, 2022-802;
2. Award the Ferndale Veterans Hall Americans with Disabilities Act Modification Project to Del Biaggio Construction Inc. in the amount of Two Hundred Ninety-Nine Thousand Nine Hundred Fifty Dollars (\$299,950.00);
3. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute a project agreement with Del Biaggio Construction Inc., that is substantially similar to the sample construction agreement attached hereto, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Purchasing Agent to execute contract change orders up to the amount of Twenty-Seven Thousand Four Hundred Ninety-Seven Dollars (\$27,497.00); and
5. Approve the Supplemental Budget in the amount of One Hundred Sixty Thousand Dollars (\$160,000.00) from Deferred Maintenance (3464) to ADA Compliance (3552-152) (4/5 Vote Required).

Attachments: [Staff Report](#)
 [Bid Results](#)
 [Sample Contract for Project](#)
 [Supplemental Budget - Ferndale Vets.1](#)

[24-84](#)

8. Modification to the Board Meeting Schedule for Calendar Year 2024

Recommendation: That the Board of Supervisors:
 1. Modify the current Board meeting schedule to have a meeting on March 19, 2024 and cancel the meeting of May 14, 2024; and
 2. Direct the Clerk of the Board to notify all county departments of this modification to the Board meeting schedule for calendar year 2024.

Attachments: [Staff Report](#)

[24-110](#)

9. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
 1. Approve a waiver of the 960 extra-help limitation for Kayla Watkins and an extension of 960 hours, to a maximum of 1,920 hours for fiscal year 2023-24, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

Attachments: [Staff Report](#)

County Clerk/Recorder/Registrar of Voters

[24-51](#)

10. Advanced Salary Step Request for Senior Recordable Documents Examiner Position (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
 1. Approve an advanced step appointment for Senior Document Examiner, Jason Cotter, in Budget Unit 271 from salary step "B" to salary step "C" effective at the beginning of the pay period immediately following approval. (4/5 Vote Required)

Attachments: [Staff Report](#)

[24-96](#)

11. Supplemental Budget Adjustment for Budget Unit 1100140-Elections (4/5th Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached Supplement Budget Adjustment in the amount of \$162,723 for Elections' budget unit, 1100140 (4/5 Vote Required).

Attachments:

[Staff Report](#)

[Contract21G30106 Hava 301 Funding.pdf](#)

[Supplemental Budget HAVA301.xlsx](#)

Department of Health and Human Services: Administration

[24-61](#)

12. Authorize One-Time Payment for Edgar Diaz to Receive 24.33 Hours of Compensatory Time Earned (CTE) for Previous Hours Worked for the Department of Health and Human Services (DHHS), Information Services (IS) Division in Pay Periods 2301025 and 2301026

Recommendation:

That the Board of Supervisors:

1. Authorize one-time payment of 24.33 hours of compensatory time earned (CTE) worked in pay periods 2301025 and 2301026 to be paid to M&C employee, Edgar Diaz, under the Humboldt County Salary Resolution, Section 7.

Attachments:

[Staff Report](#)

[24-74](#)

13. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for the following staff and an extension of 960 hours, to a maximum of 1,920 hours for fiscal year 2023-24, pursuant to Section 7 of the Humboldt County Salary Resolution. (4/5 Vote Required)

Attachments:

[Staff Report](#)

[24-97](#)

14. Adoption of Ordinance Amending Sections 591-1, 591-3 and 591-5 of the Humboldt County Code Relating to the Partnership HealthPlan of California Commission

Recommendation:

That the Board of Supervisors:

1. Adopt the attached Ordinance amending sections 591-1, 591-3 and 591-5 of the Humboldt County code relating to the Partnership HealthPlan of California Commission; and
2. Direct the Clerk of the Board, within 15 days after the adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and the clerk shall post in the office of the Clerk of the Board a certified copy of the full text of those adopted ordinances and amendments along with the names of those Supervisors voting for and against the ordinance. (Government Code section 25124(b)(1)).

Attachments: [Staff Report](#)
[Adoption of Ordinance amending sections 591-1, 591-3 and 591-5 of the Humboldt Post-Adoption Summary PHC ordinance amendments Jan 2024 Ordinance 2730.pdf](#)

[24-31](#)

15. Recommended Allocations of Funding Made Available Through the Homeless Housing, Assistance and Prevention Program

Recommendation: That the Board of Supervisors:

1. Approve the recommended allocations of funding made available through the Homeless Housing, Assistance and Prevention Program;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to enter into contract negotiations with the selected organizations; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board Order related to this item.

Attachments: [Staff Report](#)
[Recommended Allocations of Funding Made Available Through the Homeless Housing, Assistance and Prevention Program HHAP 4 AHP proposal one stop service center](#)
[HHAP 2023 City of Eureka Proposal - FINAL](#)
[HHAP RCAA West Village Studios.2023.grant-budget](#)
[HHAP RCAA Adult Protective Services 2023.grant and budget](#)
[RRHC HHAP4 DHHS 2023-02 Application](#)

Department of Health and Human Services: Public Health

[24-24](#)

16. Public Health Fiscal Year 2023-24 California Home Visiting Program Supplemental Budget (Requires 4/5 Vote)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$206,542 for Fiscal Year 2023-24, Department of Health and Human Services - Public Health Fund 1175, California Home Visiting Program Budget Unit 421. (4/5 Vote Required)

Attachments: [Staff Report](#)
[Public Health Fiscal Year 2023-2024 California Home Visiting Program Supplemental Budget CHVP 23-12 AFA FY23-24 Allocation Letter](#)

[24-66](#)

17. Public Health Fiscal Year 2023-2024 Foster Care Supplemental Budget (4/5 vote required)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget in the amount of \$217,173 For Fiscal Year 2023-2024 for the Department of Health and Human Services (DHHS) - Public Health Fund (1175), Foster Care Admin Program, Budget Unit (418001). (4/5 Vote Required)

Attachments: [Staff Report](#)
[418001 HCPCFC Supplemental FY 23-24](#)

Libraries

[24-35](#)

18. Grant Agreement with First 5 Humboldt for Library Services to Young Children and Families throughout Humboldt County for Fiscal Year (FY) 2023-24

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Purchasing Coordinator to execute, the attached grant agreement with First 5 Humboldt regarding library services in the amount of \$67,500 for the period of July 1, 2023, through June 30, 2024;
2. Authorize the Purchasing Coordinator to execute any and all subsequent amendments to the attached grant agreement with First 5 Humboldt, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return three fully executed original copies of the attached grant agreement with First 5 Humboldt to the Humboldt County Library.

Attachments: [Staff Report](#)
[First 5 Partnership Agreement Exhibits A-F 2023-24 rm.pdf](#)

Planning and Building Department

[24-98](#)

19. Restoration Forestry, Inc. Lot Line Adjustment and Joint Timber Management Plan
APNs: 215-192-005, 215-192-018, 215-232-002, and a Portion of 215-232-001
Record Number: PLN-2023-18209 Whitethorn Area (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
Adopt the Resolution (Attachment 1) to:
a. Find the project exempt from environmental review pursuant to Sections 15061(b)(3) and 15305(a) of the State CEQA Guidelines; and
b. Make all the required findings to approve the Lot Line Adjustment; and
c. Approve (by 4/5 vote) the Joint Timber Management Plan (Attachment 4) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) (Note: A 4/5 vote is required) and to approve the Lot Line

- Adjustment; and
2. Direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and
 3. Direct the Clerk of the Board to give notice of the decision to owners, the county Assessor's Office, and any other interested party.

Attachments:[Staff Report](#)[Attachment 1 - Draft Resolution](#)[Attachment 1A - Conditions of Approval](#)[Attachment 1B - Lot Line Adjustment Map](#)[Attachment 2 - Location Map](#)[Attachment 3 - Declaration of Covenants, Conditions and Restrictions Implement](#)[Attachment 4 - Joint Timber Management Plan](#)[Attachment 5 - Forestry Review Committee Meeting Draft Minutes, October 26,](#)[Attachment 6 - Applicant's Evidence in Support of the Required Findings](#)[Attachment 7 - Referral Agency Comments and Recommendations](#)[Resolution No. 24-5.pdf](#)***Public Works***[24-9](#)

20. License Agreement at the Shelter Cove Solid Waste Container Site with the Resort Improvement District No. 1

Recommendation:

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached License Agreement at the Shelter Cove Solid Waste Container Site with the Resort Improvement District No. 1 at 2093 Telegraph Creek Road; Shelter Cove, California; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached License Agreement with the Resort Improvement District No. 1 to the Department of Public Works - Real Property Division for further processing.

Attachments:[Staff Report](#)[Attachment 1 - License Agreement_rm.pdf](#)[Attachment 2 - License Agreement from March 4, 1997](#)[Attachment 3 - First Amendment to License Agreement](#)[Attachment 4 - Option No. 1](#)[Attachment 5 - Option No. 2](#)[Executed Agreement - Resort Improvement District 1.pdf](#)[24-33](#)

21. Change Order 2.0 to the Humboldt County Probation Building Fire Reconstruction Project

(Project No. 170212F) and Supplemental Budget of \$100,000 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Public Works Director to execute, Change Order 2.0 for the Humboldt County Probation Building Fire Reconstruction Project (Project No. 170212F), for a total cost increase of Eighty-Four Thousand Three Hundred Eleven Dollars and Ninety-Six Cents (\$84,311.96) and a time extension of fourteen (14) calendar days (4/5 Vote Required);
 2. Approve a transfer from Juvenile Regional Facility fund (3782) to Capital Projects (3562-170) in the amount of One Hundred Thousand Dollars (\$100,000.00) and the associated supplemental budget to fund certain betterments to the Probation Building Fire Reconstruction Project that have been requested by the Humboldt County Probation Department (4/5 vote required); and
 3. Direct the Clerk of the Board to provide the Humboldt County Department of Public Works with one (1) fully executed, certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[170212F-Change Order 2.0.pdf](#)
[Supplemental Budget-1100-235_BldgImpProbMain.pdf](#)

[24-45](#)

22. Authorization for the Humboldt County Department of Public Works to Apply for Funding Made Available Through the Wildfire Prevention Grants Program

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution authorizing the Humboldt County Department of Public Works Director, or a designee thereof, to apply for and, if awarded, accept and administer funding made available through the 2023-2024 California Climate Investments, Department of Forestry and Fire Protection ("CAL FIRE"), Wildfire Prevention Grants Program in order to fund the update of the 2019 Humboldt County Community Wildfire Protection Plan; and
 2. Direct the Clerk of the Board to provide a fully executed original copy of the attached resolution to the Humboldt County Department of Public Works for submission to CAL FIRE.

Attachments: [Staff Report](#)
[Attachment 1-Resolution Re California Climate Investment Fire Prevention Grant Resolution No. 24-6.pdf](#)

[24-53](#)

23. Extension of Extra Help Hours - Public Works 1200325 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize the extension of extra-help employment hours for Public Works

Dispatcher, Richard LaPreziosa, to a maximum of 1920 hours for fiscal year (FY) 2023-24 (4/5 Vote Required).

Attachments: [Staff Report](#)

[24-65](#)

24. Accept Completed Contract for Storm Damage Repair to Mattole Road (F3D010) at Post Mile 2.11

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Mercer-Fraser Company and Humboldt County for construction of Storm Damage Repair to Mattole Road (F3D010) at Post Mile 2.11; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$300, which will bring the total amount paid to 100% of the contract.

Attachments: [Staff Report](#)
[Executed Project Agreement and Change Orders](#)
[Acceptance Statement](#)

Sheriff

[23-1298](#)

25. Acceptance of Award Number 922564 Between the Humboldt County Sheriff's Office (HCSO) and the California Department of Public Health (CDPH) and Approval of Supplemental Budget for the California Providing Access and Transforming Health (PATH) Justice-Involved (JI) Round 3 Planning and Capacity Building Program Grant (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve Award Number 922564 between the Humboldt County Sheriff's Office (HCSO) and the California Department of Public Health (CDPH) (Attachment #1);
2. Authorize the Chair of the Board, Sheriff, Correctional Captain and Deputy Director of Financial and Support Services to execute all necessary contracts, Memorandums of Understanding, agreements and amendments thereto, in the name of the County of Humboldt, with prior review and approval by the CAO's office, County Counsel, and Risk;
3. Authorize the Chair of the Board, Sheriff, Correctional Captain and Deputy Director of Financial and Support Services to execute all other certifications, assurances, or documents required by the California Department of Public Health (CDPH), such authorization shall be retroactive to July 1, 2023, to facilitate documents that need to be signed timely for this grant; and
4. Approve the supplemental budget (Attachment #2) in the amount of \$350,000 for Fiscal Year (FY) 2023-24 for the California Providing Access and Transforming Health (PATH) Justice-Involved (JI) Round 3 Planning and

Capacity Building Program Grant (4/5 Vote Required).

Attachments: [Staff Report](#)
[Terms & Conditions of Award](#)
[Supplemental Budget](#)

[24-111](#)

26. Approval of an Exception to the Hiring Freeze to Hire 5.0 Full-Time Equivalents (FTEs) for the Humboldt County Sheriff's Office (HCSO)

Recommendation: That the Board of Supervisors:
1. Approve an exception to the hiring freeze to hire 5.0 FTEs in Fiscal Year (FY) 2023-24 for the following HCSO classifications:
a. 3.0 FTEs Correctional Deputy I/II (Class 0424)
b. 1.0 FTE Sheriff Deputy I/II (Class 0416)
c. 1.0 FTE Emergency Communications Dispatcher (Class 0128)

Attachments: [Staff Report](#)

[24-123](#)

27. Ratification of Local Emergency Proclamation Due to Flooding in Humboldt County

Recommendation: That the Board of Supervisors:
1. Ratify the Local Emergency Proclamation issued by the Humboldt County Sheriff/Director of Emergency Services on January 16, 2024, due to significant flooding in Humboldt County; and
2. Forward a copy of this signed resolution to the Governor of the State of California with the request that he proclaim the County of Humboldt to be in a state of emergency.

Attachments: [Staff Report](#)
[Local Emergency Proclamation Due to Mad River Flooding.pdf](#)
[Ratification of Local Emergency - 2024 Humboldt January Floods.pdf](#)
[Resolution No. 24-8.pdf](#)

Treasurer/Tax Collector

[24-44](#)

28. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation

Recommendation: That the Board of Supervisors:
1. Reappoint the following individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) effective this date for the 2024 calendar year:
* Bruce Rupp, President
* Daniel Sweet, Treasurer

* Greg Bowen, Secretary

Attachments: [Staff Report](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

[24-156](#)

1. Public Comment on Non Agenda Items

Attachments: [Public Comment on Non Agenda Items.pdf](#)

G. MATTERS SET FOR TIME CERTAIN

DHHS: Behavioral Health (Special Presentation)

[24-26](#)

1. 9:30 AM - AB1976 Mental Health Services: Assisted Outpatient Treatment and Implementation of Expanded Involuntary Commitment under SB 43

Recommendation: That the Board of Supervisors:

1. Receive and file a presentation by the Department of Health and Human Services- Behavioral Health (DHHS-BH) regarding Assisted Outpatient Treatment and Implementation of Expanded Involuntary Commitment under SB 43; and
2. Adopt a Resolution of the Board of Supervisors of the County of Humboldt to delay the implementation of SB 43 until no later than January 1, 2026, to ensure successful, and effective implementation of expanded involuntary commitment.

Attachments: [Staff Report](#)
[AB1976 Mental Health Services: Assisted Outpatient Treatment and Implementat Resolution No. 24-7.pdf](#)

Board of Supervisors (Closed Session)

[24-56](#)

2. 1:00 PM - Conference with Legal Counsel - Pursuant to Government Code Section 54954.5 and 54957 to Consider Public Employee Appointment for the Position of the Board Services Manager/Clerk of the Board

County Counsel (Closed Session)

[24-55](#)

3. 1:00 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Christopher Conway v. County of Humboldt, et al.,

Humboldt County Superior Court Case No. CV2300070

[24-64](#)

4. 1:00 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Billy Rutherford v. County of Humboldt, et al., Case No. 1:21-cv-02750-RMI

H. PUBLIC HEARINGS

Planning and Building Department

[24-99](#)

1. Appeal of Final Map Subdivision, Planned Development Permit, Conditional Use Permit, and Design Review, Together with Exceptions to the Minimum Parking Requirements, Solar Access Provisions, and Minimum Right-of-Way for an Approximately 2.47-acre Parcel Being Divided into 19 Parcels in Support of 62 New Multi-Family and Single-Family Units Approved by the Planning Commission on November 16, 2023

Recommendation:

That the Board of Supervisors:

1. Open the public hearing and receive the staff report, receive testimony by the appellant and applicant, and testimony from other members of the public, consider any of the additionally submitted information; and
2. Close the public hearing; and
3. Adopt the resolution in Attachment 1, which does the following:
 - a. Find that no additional environmental review is required per section 15183 of the State CEQA Guidelines; and
 - b. Finds that the project is consistent with the development density and policies established by an existing community plan and General Plan for which an EIR was certified; and
 - c. Find the proposed project complies with the General Plan and Zoning Ordinance; and
 - d. Denies the Appeal submitted by the Coalition for Responsible Housing; and
 - e. Approves the Final Map Subdivision, Planned Development Permit, Conditional Use Permit, and Design Review, together with Exceptions to the Minimum Parking Requirements, Solar Access Provisions, and Minimum Right-of-Way width requirements subject to the recommended conditions of approval.
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

Attachments: [Staff Report](#)
[Attachment 1 - Draft Board Resolution and Findings](#)
[Attachment 1A - Recommended Conditions of Approval \(1-17-24\)](#)
[Attachment 1B - Public Works Department Recommended Conditions of Approval](#)
[Attachment 1C - Tentative Map](#)
[Attachment 1D - Elevations, Floor Plans & Color samples](#)
[Attachment 1E - Landscaping Plan](#)
[Attachment 1F - Solar Shading Exhibit \(revised 1-4-2024\)](#)
[Attachment 2 - Materials submitted by Appellant justifying Appeal](#)
[Attachment 3 - PC Resolution 23-102 Valadao 17560](#)
[Attachment 3A - Staff Report & Supplemental](#)
[Attachment 4A - Preliminary Grading Plan](#)
[Attachment 4B - Prelim Drainage Report \(revised Dec 2023\)](#)
[Attachment 4C - LID Plan](#)
[Attachment 4D - Initial Wetlands and Waters Delineation](#)
[Attachment 4E - Trash & Recycling Enclosure Concept](#)
[Attachment 4F - Map of Two Story structures SL](#)
[Attachment 5 - Referral Agency Comments & Recommendations](#)
[Attachment 5A - MUSD comments](#)
[Attachment 5B - AFD Comments on Revised Tent Map](#)
[Attachment 6 - Parking Exception Analysis Exhibit](#)
[Attachment 7 - Exhibit showing changes to Tentative Map](#)
[Attachment 8 - Public Comments in Support of the project](#)
[Attachment 9 - Public Comments in opposition of the project](#)
[Public Comment submitted to the Board as of 1_19.pdf](#)
[Public Comment received during the Board Meeting - 1232024.pdf](#)
[Public Comment - H1.pdf](#)

I. MATTERS INITIATED BY BOARD

J. DEPARTMENT REPORTS

County Administrative Office

[24-75](#)

1. Measure Z Process for Fiscal Year 2024-25 Allocations and Ongoing Committee Role

Recommendation: That the Board of Supervisors:
1. Consider the committee's recommendation to reserve unspent funding from Fiscal Year (FY) 2022-23 so it can be allocated in FY 2024-25, and provide

- direction on any funding allocations to take place at mid-year;
2. Adopt the Citizen Advisory Committee's recommendation to alter the Measure Z award process so that it occurs only once per year with budget adoption;
 3. Adopt the committee's recommendation regarding funding a reserve account, with funding to be used when revenues are insufficient for projects in the 3-year spending plan approved by your Board on Dec. 5, 2023;
 4. Adopt the committee's recommendation to seek its input regarding any potential spending plans that could be adopted after FY 2026-27; and
 5. Provide further direction as to the ongoing committee role.

Attachments:

[Staff Report](#)

[3-year spending plan](#)

[2023-24 Measure Z Projects](#)

[Resolution Establishing Citizens' Advisory Committee on Measure Z](#)

Public Works

[24-36](#)

2. Resolution for the Temporary Employment of Retired Annuitant as Executive Secretary with the Humboldt County Public Works Department (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Adopt the attached resolution authorizing an exception to the 180-day wait period of the California Public Employees Retirement System (CalPERS); and
2. Approve the employment of Brooke Epperly as a temporary retired annuitant Executive Secretary (class 0167, salary range 418, step E) with the Humboldt County Public Works Department, to provide continuity of services while Public Works fills this critically needed permanent position (4/5 vote required).

Attachments:

[Staff Report](#)

[Resolution](#)

[Resolution No. 24-9.pdf](#)

K. CLOSED SESSION (See Matters Set for Time Certain)

L. ADJOURNMENT