

Humboldt County Audit Committee Application



Instructions: Individuals interested in serving on the Humboldt County Audit Committee must complete this application form. Please submit this completed form along with a resume to:

Mail: Clerk of the Board
County of Humboldt
Re: Humboldt County Audit Committee
825 5th Street
Eureka, CA 95501

Email: COB@co.humboldt.ca.us.

Attach more pages if necessary, but please be concise. Applications are subject to the California Public Records Act and disclosure requirements.

Name: Carl Hansen
Address: [REDACTED], Ferndale, CA 95536
Phone: [REDACTED]
Email: hansen@humboldt.edu
Employer (if employed): self-employed

Are you applying for the Representative of a Special District or Schools? ☐ or
Are you applying for the Representative as a Citizen Member? ☒

1. Why do you want to be a member on the Audit Committee?

I am at a point in my personal and professional life when I would like to stay active and give back to my community. I am aware of the critical importance of financial statements so that department heads and Supervisors can make sound financial decisions. They are also critical for receiving and maintaining external funding. They must be timely and correctly represent the financial position of the county. I would like to apply my experience and expertise to provide oversight and guidance, in order to make the process as efficient, responsive, cost effective and timely as possible.

2. This appointment requires an understanding of generally accepted accounting principles and financial statements; the ability to assess the general application of such principles in connection with the accounting for estimates, accruals and reserves; knowledgeable of or have experience in preparing, auditing, analyzing or evaluating financial statements; and possess an understanding of internal controls and procedures for financial reporting. Describe how your experience and/or employment qualifies you to serve on the Audit Committee?

I have the academic preparation to sit for the CPA exam, although I have not tested. I have over 30 years of financial management experience, including preparation and use of financial statements. I have also participated in many financial and management audits, so I understand the auditing process. Because I worked for a State agency, I am familiar with GASB, in addition to FASB.

3. Do you have a bachelor's degree in accounting or related field. Please specify.

I have a bachelor's degree in Agricultural and Managerial Economics and a Masters in Business Administrations.

4. Describe any previous Committee (or comparable) experience and how that would assist on this Committee.

As a former manager at Cal Poly Humboldt, I served on and/or chaired numerous committees, simultaneously in many cases. I have also served on Humboldt County boards, including Workforce Investment and Headwaters. I am therefore familiar with group dynamics and good practices for effective committee work.

5. How would you work with other Committee members to arrive at decisions?

I believe that it's important to ask questions, share information, respect opinions and expertise, and then defer to the will of the group.

6. How much time would you have for this committee per month?

I am available to meet monthly, depending on the timing of any meetings. I anticipate and would allocate time to prepare for the meetings in advance.

7. Conflict of Interest:

A. Please disclose any campaign contributions you have made over the past 3 years to campaigns for the following: Board of Supervisors, Treasurer-Tax Collector, Auditor-Controller, or the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury (please note that campaign contributions do not prohibit a person from serving on the committee).

None.

B. Are you employed with, or employed by, any bond writers, bond counsel, security brokerages, or financial services firms with whom the county Treasurer-Tax Collector is doing business?

Yes

☐

No

☒

C. Do you understand and agree to abide by the Conflict of Interest provision in Section V of the Charter of the Humboldt County Audit Committee?

Yes

☒

No

☐

8. Please provide three references who can speak to your qualifications and ability to serve

a. Name: Scott Adair Title & Organization: Dir. of Economic Devel., County of Humboldt

Relationship to you: Oversees committees I've served on Phone: 707-476-4800 email: sadair@co.humboldt.ca.us

b. Name: Sandy Weickowski Title & Organization: Assoc. Dir. Student Financial Services, Cal Poly Humboldt

Relationship to you: former co-worker Phone: [REDACTED] email: slw61@humboldt.edu

c. Name: Ryan Heitz Title & Organization: Econ. Devel. Coordinator
Relationship to you: Committee Coordinator Phone: 707-476-4804 email: rheitz@co.humboldt.ca.us

I certify the information on this application to be accurate and complete to the best of my knowledge:

Signature Carl Hansen
Digitally signed by Carl Hansen
Date: 2024.01.24 10:53:24
-08'00'

Date 1/24/24

CARL HANSEN

100 Ferndale, CA 95536

Cell: [REDACTED] / email: hansen@humboldt.edu

CAREER PROFILE

Providing leadership development based on over 30 years of successful financial management and administrative leadership experience in higher education, developing and administering self-supporting professional development, certificate, credential and degree programs. With community and business partners, created innovative, high quality programs that focus on student success. Primary expertise in business management and leadership development, with broad, multi-disciplinary experience.

SELECTED ACCOMPLISHMENTS

- Facilitator/Instructor, California Dept. of Corrections and Rehabilitation (CDCR) Leadership Development Course: developed curriculum, hired instructors and provided classroom experience for this mandated, 80-hour course for CDCR managers; consultant for CDCR special projects
 - Board member, Headwaters Fund for Humboldt County
 - Board member, Workforce Investment Board for Humboldt County
 - Board member, Eureka Theatre
 - Facilitator, Peace Officer Standards and Training (POST) Management Course: developed curriculum, hired instructors and provided classroom experience for this mandated, 104-hour course for law enforcement managers
 - Member, Leadership Development Committee, California State University, Office of the Chancellor: developed programs and curriculum focused on leadership development
 - Member, Extended Education Leadership Council, California State University, Office of the Chancellor: participated in discussions and initiatives involving Extended Education programs and services statewide
 - Board member and Treasurer, Humboldt State University, Sponsored Programs Foundation: oversee financial management, investment and cost allocation policies, real estate acquisition and development
 - Member of various Humboldt State University campus committees: Integrated Curriculum Committee, Athletics Advisory Committee, International Advisory Committee and International Programs Resource Committee
 - Grant writer and grant manager for several successful projects
 - Recipient, \$2 million endowment for Humboldt State University Osher Lifelong Learning Institute (OLLI)
 - Former Designated School Official (DSO) and Alternative Responsible Officer (ARO) for international students, familiar with immigration regulations
 - Project member, several campus-wide technology implementation projects
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PROFESSIONAL EXPERIENCE

Consultant

2021 – current

- Providing leadership development, strategic visioning and organizational development services
 - Provide leadership development courses
 - Special projects to assess organizational culture and recommend strategies

Dean, College of Extended Education and Global Engagement

2009 – 2020

HUMBOLDT STATE UNIVERSITY

- Department administrator for self-support activities and online initiatives for Humboldt State University
- Provide vision, leadership and financial management for the college and monitor progress toward unit goals

- Strive to align College goals with the mission and strategic plan of the University, focusing on student success
- Manage operating budget, growing to over \$4 million annually
- Supervise 10 full time professional staff plus student assistants and hundreds of part time faculty
- Provide leadership for development of new programs, including a bachelor's degree in Leadership Studies and several certificate programs
- Develop efficient and compliant policies and procedures that insure data integrity while providing excellent customer service
- Liaison with Chancellor's Office, developing special reports and providing input into systemwide initiatives
- Member of campus implementation team for common management system

Director, Office of Extended Education

1991 – 2009

HUMBOLDT STATE UNIVERSITY

- Department administrator for self-support unit
- Managed annual budget, growing from \$1 million to \$2.5 million
- Prepared and monitored various financial reports, for information sharing and decision making
- Set aside funding for program development and capital improvements
- Provided over \$1 million to support the campus general fund
- Responsible for selection, training and supervision of professional staff
- Provided educational opportunities for over 8,000 students annually, hiring approximately 200 faculty members

Registrar/Budget Analyst, Office of Extended Education

1990 – 1991

HUMBOLDT STATE UNIVERSITY

- Responsible for oversight of registration services
- Provide financial management services
- Member of implementation team for new student information system (BANNER)

Accountant

1989 - 1990

CITY OF EUREKA, CALIFORNIA

- Worked on special projects including tracking and reporting investments and fixed assets

Accounting Technician

1986 - 1989

CITY OF DAVIS, CALIFORNIA

- Managed accounts receivable for city services (water, sewer, garbage) and business licenses
- Developed financial reports and worked cooperatively with other departments on special projects

EDUCATION

Masters of Business Administration

1997

HUMBOLDT STATE UNIVERSITY

Bachelor of Science - Major in Agricultural and Managerial Economics

1985

UNIVERSITY OF CALIFORNIA, DAVIS

REFERENCES

Academic and business references attesting to professional expertise are available upon request.
