



COUNTY OF HUMBOLDT

For the meeting of: October 13, 2015

Date: October 8, 2015  
 To: The Honorable Board of Supervisors  
 From: Tracy Damico, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of October 6, 2015**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of October 6, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of October 6, 2015 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their October 6, 2015 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of October 6, 2015

Prepared by Tracy Damico, Deputy Clerk of the Board

CAO Approval: Tracy Damico

REVIEW:	Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
 Upon motion of Supervisor Sundberg seconded by Supervisor Bass  
 Ayes Sundberg, Laidlaw, Fennell, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: October 13, 2015  
 By: Tracy Damico  
 Tracy Damico, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Chair - Second District  
MARK LOVELACE  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, October 6, 2015

9:00 AM

Regular Meeting

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- A. SALUTE TO THE FLAG
- B. MODIFICATIONS TO THE AGENDA
- C. CONSENT CALENDAR

**Auditor/Controller**

1. Resolution Fixing the Tax Rates for Fiscal Year 2015-2016

**Recommendation:** That the Board of Supervisors adopt the accompanying resolution fixing tax rates for the County of Humboldt, school districts and special districts within the County for fiscal year 2015-2016 pursuant to California Government Code, Title 3, Division 3, Chapter 1, Article 5.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**Board of Supervisors**

2. Appreciation Letter to Ruby Bayan for Service on the Behavioral Health Board (Supervisor Virginia Bass)  
*Recommendation:* That the Board of Supervisors authorize the Chair to sign the letter of appreciation.  
*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*  
Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg
3. Appreciation Letter to Merris Obie for Service on the Multi-Agency Juvenile Justice Coordinating Council (Supervisor Mark Lovelace)  
*Recommendation:* That the Board of Supervisors authorize the Chair to sign the letter of appreciation.  
*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*  
Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg
4. Appointment of Connie Sundberg and Cameron Mull to the First Five Humboldt Commission (Supervisor Mark Lovelace)  
*Recommendation:* That the Board of Supervisors approve the appointments of Connie Sundberg and Cameron Mull to the First Five Humboldt Commission.  
*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*  
Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg
5. Appreciation Letter to Lorraine Perry for Service on the Workforce Development Board (Supervisor Estelle Fennell)  
*Recommendation:* That the Board of Supervisors authorize the Chair to sign the letter of appreciation.  
*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*  
Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg
6. Consider Sending Letter to Caltrans Regarding Inappropriate Water Withdrawal within the Miranda Community Services District (Supervisor Estelle Fennell)  
*Recommendation:* That the Board of Supervisors authorize the Chair to sign a letter to Caltrans expressing concerns over inappropriate water withdrawal in the Miranda Community Services District (MCSD).  
*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, to not send the letter because the issue was already addressed by Cal Trans.*  
Aye: 3 - Rex Bohn, Mark Lovelace, and Ryan Sundberg  
Nay: 1 - Estelle Fennell



Child Support Services

## 7. First Option to Extend the Lease at 2420 Sixth Street, Eureka

**Recommendation:** That the Board of Supervisors approve exercising the first option to extend the lease at 2420 Sixth Street, Eureka, with Humboldt Partners (Lessor), for the period January 1, 2016, through December 31, 2020; authorize the Public Works-Real Property Division to send a notice to Humboldt Partners that the County is exercising the first option to extend the lease; direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division; and authorize the Director of Child Support Services to enter into sublease agreements after review by County Counsel, Real Property, and Risk Management for the lease at 2420 Sixth Street, Eureka, as needed.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Clerk of the Board

## 8. Approval of the Action Summary - Meeting of September 22, 2015

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of September 22, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

## 9. Report of Current and Projected Vacancies on Humboldt County Appointed Boards, Committees, and Commissions through December 31, 2015

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

County Administrative Office

## 10. Regionalization of Department of Child Support Services

**Recommendation:** That the Board of Supervisors authorize the County Administrative Officer and Director of Child Support Services to negotiate an agreement with Trinity County to create a Regional Department of Child Support Services.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**11. New Appointments to the Humboldt County Workforce Development Board (HC-WDB)**

**Recommendation:** That the Board of Supervisors review the attached membership applications for the following community members: Deanna Sisk, Robert Christensen, Rick Jordan; and appoint Deanna Sisk, Robert Christensen, and Rick Jordan to the HC-WDB for a term of two years effective immediately, in accordance with the HC-WDB bylaws.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**Department of Health and Human Services: Public Health****12. Professional Service Agreement with Redwood Community Action Agency for the Active Transportation Grant - Redwood Mobility Education Program**

**Recommendation:** That the Board of Supervisors approve the Professional Service Agreement by and between Humboldt County Department of Health and Human Services (DHHS) - Public Health and Redwood Community Action Agency (RCAA) for the Safe Routes to Schools Redwood Mobility Education Program (RMEP) in the amount of \$139,672 for the term of October 1, 2015 through April 30, 2018; authorize the Chair of the Board to sign three (3) originals of the Agreement; authorize the Director of Public Health to approve all future amendments and documents directly related to the Redwood Community Action Agency (RCAA)-Redwood Mobility Education Program (RMEP) Agreement; and direct the Clerk of the Board to return two (2) signed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Public Health.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**Department of Health and Human Services: Social Services****13. Memorandum of Agreement with Child and Family Policy Institute of California for Continuation of Linkages Program**

**Recommendation:** That the Board of Supervisors approve the attached Memorandum of Agreement (MOA) between Child and Family Policy Institute of California (CFPIC) and Humboldt County Department of Health and Human Services (DHHS)-Social Services for Continuation of the Linkages Program; authorize the Director of DHHS-Social Services to execute three (3) originals of the MOA; and direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS-Contract Unit.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg



14. Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement Activities Program

**Recommendation:** That the Board of Supervisors approve the Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement AmeriCorps Program effective October 1, 2015 for fiscal years 2015-16, 2016-17, and 2017-18; authorize the Chair to execute three (3) originals of the Agreement; authorize the Department of Health and Human Services (DHHS) -Director of Social Services to exercise the first and second options to extend the Agreement for additional one year terms from October 1, 2016 through September 30, 2017 and October 1, 2017 through September 30, 2018; and direct Clerk of the Board to route two (2) originals of the Agreement to the DHHS-Contract Unit.

*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

### Libraries

15. Staffing change from .9 FTE to 1.0 FTE

**Recommendation:** That the Board of Supervisors approve and authorize the staffing change of one Senior Library Assistant position (657-06) from .9 Full Time Equivalent (FTE) to 1.0 FTE.

*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

### Planning and Building Department

16. Young Jacobsen Joint Timber Management Plan Application. Case Number JTMP-15-001. Assessor Parcel Number 214-142-011-000. Redway Area (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve (by 4/5 vote) the Joint Timber Management Plan (Attachment A); direct the Planning Staff to record the Declaration of Covenants, Conditions and Restrictions (Declaration) and Joint Timber Management Plan with the County Recorder; and direct the Clerk of the Board to give notice of the decision to the applicant, the Planning Division, and any other interested party.

*A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**Probation**

## 17. Approval of Lease Agreement and Supplemental Budget (4/5 Vote)

**Recommendation:** That the Board of Supervisors approve the lease with PWM, Inc. and Fred Lundblade for office space at 555 H Street, in Eureka, suite A, for the period beginning December 1, 2015 through November 31, 2018; approve the supplemental budget for BU 294 to pay for office Lease costs (4/5 vote required); direct the Clerk of the Board to return one copy of the executed lease to Public Works-Real Property Division; and approve the attached appropriation transfer for BU 296-Measure Z Probation to fund building modifications.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**Public Works**

## 18. Professional Services Award for the Juvenile Hall Replacement Facility Construction Project, Project Number 170212

**Recommendation:** That the Board of Supervisors authorize the Chair to sign four (4) copies of the Agreement for Consultant Services with Lenders Construction Services, LLC, for an amount not to exceed \$530,000 (Five Hundred Thirty Thousand Dollars); direct the Clerk of the Board to return three (3) fully executed originals to the Public Works Department; and authorize the Public Works Director or his designee to issue a notice to Lenders Construction Services, LLC, to proceed with the agreement.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**Sheriff**

## 19. Governing Body Resolution, Certification and Grant Assurances for Fiscal Year 2015-16 Emergency Management Performance Grant Application

**Recommendation:** That the Board of Supervisors authorize the Chair to sign Resolution No. \_\_\_\_\_, the Governing Body Resolution and Certification (Attachment 1) and direct the Clerk of the Board to certify, for a grant request to the State of California Office of Emergency Services for the Fiscal Year 2015-16 Homeland Security Emergency Management Performance Grant; authorize the Chair to sign Grant Assurances (Attachment 2); and authorize the Sheriff to execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the State of California Office of Emergency Services for the grant program.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg



20. Reallocation of Vacant Position in Sheriff's Office Operations Division Budget Unit 297 Measure Z Funds

**Recommendation:** That the Board of Supervisors approve the corrected reallocation of the 1.0 FTE Fiscal Assistant I/II (class 0177, salary range 283/309, position 01) in budget unit 297 Sheriff's Office Measure Z Funds to Community Services Officer (class 0415, salary range 336, position 04) effective the beginning of the payroll period following approval.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

#### D. SPECIAL PRESENTATIONS

##### Board of Supervisors

1. Proclaim October 4th-10th, 2015 as National 4-H Week in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bohn, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

2. Proclaim October 7, 2015 as International Walk to School Day in Humboldt County (Supervisors Virginia Bass and Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the proclamation.

**A motion was made by Supervisor Bohn, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

3. Binational Health Week and Latino Health Awareness Month in Humboldt County (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

4. Domestic Violence Awareness Month in Humboldt County (Supervisor Mark Lovelace)

**Recommendation:** That the Board adopt the Proclamation.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg



**E. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**

1. 9:30 a.m. - St. Bernard's School "Live" and Senior Students Visit to the Board of Supervisors Meeting (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors welcome the St. Bernard's "Live" and Senior Students to the Board Meeting, hear a brief presentation, and take action, if needed.

*Per Order of the Chair*

**County Administrative Office**

2. 9:45 a.m. - Presentation on the County's 2015 State Legislative Program

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Per Order of the Chair*

**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. McKinleyville Municipal Advisory Committee (MMAC) Vacancy Notification (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors hear the informational report from Supervisor Sundberg and take appropriate action, if required.

*Per Order of the Chair.*

## H. DEPARTMENT REPORTS

### Planning and Building Department

1. Introduction of Ordinance Adding Chapter 2 to Division 4 of Title VIII of the Humboldt County Code Relating to Expedited, Streamlined Permitting Process for Small Residential Rooftop Solar Energy Systems

**Recommendation:** That the Board of Supervisors introduce the attached Ordinance by title and waive first reading; set the Ordinance for adoption at least one week away; direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code Section 25124(b)(1)]; and direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)].

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

### Public Works

2. Feedback from April 2015 Groundwater Workshop and Proposed Formation of Eel River Valley Groundwater Working Group

**Recommendation:** That the Board of Supervisors receive a staff report regarding the April 2015 workshop on how the state groundwater legislation applies to the Eel River Valley; and approve the Public Works Department's formation of an Eel River Valley Groundwater Working Group.

**A motion was made by Supervisor Bohn, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Rex Bohn, Estelle Fennell, and Mark Lovelace

Nay: 1 - Ryan Sundberg

## I. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

**It was the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957. This item was moved to the 10/13/15 Board Meeting.**



2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Agricultural Commissioner/Sealer of Weights and Measures pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Agricultural Commissioner/Sealer of Weights and Measures pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

3. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors to met in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

4. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Surveyor pursuant to Government Code sections 54954.5 and 54957.

*tThe Board of Supervisors to meet in closed session to consider the appointment for the position of County Surveyor pursuant to Government Code sections 54954.5 and 54957. The Board hired Ron Garton as the County Surveyor starting November 1st.*

5. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

*The Board of Supervisors to met in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees. There was no action to report.*

6. Conference with legal counsel to discuss the claim filed by the Judicial Council of California on September 1, 2015, regarding a water leak at County Courthouse on June 5, 2015, pursuant to Government Code Section 54956.9(b)(3)(C).

*The Board met in conference with legal counsel to discuss the claim filed by the Judicial Council of California on September 1, 2015, regarding a water leak at County Courthouse on June 5, 2015, pursuant to Government Code Section 54956.9(b)(3)(C). The Board authorized a payment to the claim for \$53,541.05.*

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. PUBLIC HEARINGS****County Administrative Office**

1. Public Hearing to Consider Adoption of an Ordinance for the 2015-16 Update of the Humboldt County Schedule of Fees and Charges and Transfer from Contingencies (4/5 Vote)

**Recommendation:** That the Board of Supervisors open the public hearing; introduce by title, Ordinance No. \_\_\_\_ (Attachment IV), updating the Humboldt County Schedule of Fees and Charges for 2015-16, waive the first reading of the ordinance; receive the staff report and public comments; approve and/or modify the new, increased, decreased, deleted or changed fees, as shown in the 2015-16 Humboldt County Schedule of Fees and Charges (Attachment I); adopt the Ordinance; direct the Clerk of the Board, within 15 days, to publish a post-adoption summary of the ordinance (Attachment V) with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [Government Code Section 25124 (b)(1)]; and close the public hearing.

***A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

2. Community Development Block Grant amended Business Assistance Loan Program Guidelines

**Recommendation:** That the Board of Supervisors open public hearing; receive staff report and public comments; close public hearing; adopt Resolution amending the Community Development Block Grant (CDBG) Business Assistance Program Guidelines (Attachment 1); and direct the Clerk of the Board to return a signed copy of the Resolution to the Economic Development office.

***A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg



**Planning and Building Department**

3. Appeal of Planning Commission Approval of the Homan Major Subdivision and Coastal Development Permit. Case Number FMS-08-002A, CDP-08-025A. Assessor Parcel Number 515-191 -037-000. Trinidad Area

**Recommendation:** That the Board of Supervisors open the public hearing and receive the staff report and public comment; based on the findings in the staff report and testimony received about the project, deny the appeal and approve the Homan Major Subdivision and Coastal Development Permit application subject to the modified conditions of approval; direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the agent and any other interested party; and close the public hearing.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, that the recommendations be approved to deny the appeal, to add in additional language as submitted by the Planning Department, and to remove the 2 foot widening of the 200 foot stretch as seen on the map. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

**L. ADMINISTRATIVE ABATEMENT HEARINGS****Code Enforcement Unit**

1. Appeal of the Code Enforcement Officer's Determination to the Notice and Order to Abate Unlawful Marijuana Cultivation, Served September 4, 2015, Property Owner: Peggy Ford: APN #522-352-001

**Recommendation:** That the Board of Supervisors open the administrative hearing and receive the staff report and public testimony; close the administrative hearing, and based on the findings in the Code Enforcement Officers Notice and Order, pursuant to 314-55.2.7.2.1 (Total plant canopy exceeding one hundred (100) square feet on a parcel one (1) acre or smaller) deny the appeal; direct the Clerk of the Board to issue a written decision in the form of a resolution (Attachment E), including the findings relating to the existence or nonexistence of the nuisance, as well as findings concerning the property and means of abatement of the nuisance conditions set forth in the Notice and Order, and direct the Clerk of the Board to give notice of the decision to the appellant, appellant's agent, Code Enforcement Officer, and any other interested party.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

2. Appeal of the Code Enforcement Officer's Determination to the Notice and Order to Abate Unlawful Marijuana Cultivation, Served September 9, 2015, Property Owner: Terry and Janie Ford: APN #522-361-005

**Recommendation:** That the Board of Supervisors open the administrative hearing and receive the staff report and public testimony; close the administrative hearing, and based on the findings in the Code Enforcement Officers Notice and Order, pursuant to 314-55.2.7.2.1 (Total plant canopy exceeding one hundred (100) square feet on a parcel one (1) acre or smaller) deny the appeal; direct the Clerk of the Board to issue a written decision in the form of a resolution (Attachment E), including the findings relating to the existence or nonexistence of the nuisance, as well as findings concerning the property and means of abatement of the nuisance conditions set forth in the Notice and Order; and direct the Clerk of the Board to give notice of the decision to the appellant, appellant's agent, Code Enforcement Officer, and any other interested party.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

## M. AFTERNOON DISCUSSION ITEMS

### County Administrative Office

1. County Administrative Officer Report: Recent Conference Attendance and Various Other Topics

**Recommendation:** That the Board of Supervisors receive an oral report from the County Administrative Officer providing an update on recent conference attendance, and various other topics, and take action as may be required.

*That the Board of Supervisors receive an oral report from the County Administrative Officer providing an update on recent conference attendance, and various other topics, and take action as may be required.*

### Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## N. ADJOURNMENT



I, TRACY DAMICO, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

TRACY DAMICO  
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



October 6, 2015



MINUTES  
TUESDAY, OCTOBER 6, 2015  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 13, 2015, with the vote as shown below.

AYES: Supervisors: Sundberg, Lovelace, Fennell, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

ANA HARTWELL  
Deputy Clerk of the Board

ESTELLE FENNELL  
Chair of the Board