



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-11

For the meeting of: January 17, 2017

Date: December 28, 2016
To: Board of Supervisors
From: Connie Beck, Director *CB*
Department of Health and Human Services – Children and Family Services
Subject: Approve the Option to Extend the Lease Agreement with Rosemarie Dinsmore at 1711 Third Street, Eureka

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the option to extend the lease agreement (Attachment 1) at 1711 Third Street, Eureka for the period of April 1, 2017 through March 31, 2018; and
2. Direct the Clerk of the Board to return one (1) executed board agenda item to the Public Works-Real Property Section staff; and,
3. Authorize the Public Works-Real Property Section staff to send a letter notifying Rosemarie Dinsmore that the County is exercising the first option to extend the lease for an additional one year term, from April 1, 2017 through March 31, 2018.

SOURCE OF FUNDING:

Mental Health Fund

Prepared by Steve Homer, Administrative Analyst

CAO Approval *E. C. ...*

REVIEW:	Auditor <i>MSM</i>	County Counsel _____	Human Resources _____	Other _____
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TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor *Fennell* (Seconded by Supervisor *Wilson*)
 Ayes *Fennell, Wilson, Sundberg, Bass, Bohn*
 Nays _____
 Abstain _____
 Absent _____

PREVIOUS ACTION/REFERRAL:

Board Order No. C-15
Meeting of: 3/25/2014

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: January 17, 2017
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

DISCUSSION:

The Department of Health and Human Services (DHHS) –Children and Family Services has occupied leased space from Rosemarie Dinsmore at 1711 Third Street since July of 1996. The current lease was approved by the Board on March 25, 2014 (Item C-15.) Initial term of the current lease is from April 1, 2014 through March 31, 2017 with the option to extend the lease, upon the same terms and conditions, for three (3) one (1) year terms.

Item before the Board today will authorize the Public Works-Real Property agent to send a letter notifying Rosemarie Dinsmore that the County is exercising the first option to extend the lease for an additional one year term, from April 1, 2017 through March 31, 2018.

The space at 1711 Third Street houses the DHHS–Children’s Mental Health Clinic, a program of DHHS-Children and Family Services (C&FS) Division. This site location provides the space program staff members require to perform their duties and to provide C&FS clients with an array of services. This location also provides clients easy access to services, regardless of their mode of transportation.

Therefore, DHHS-Children and Family Services recommend that the Board approves the first option to extend the lease at 1711 Third Street, Eureka for the period of April 1, 2017 through March 31, 2018.

FINANCIAL IMPACT:

The cost of the lease is Ten Thousand Six Hundred Five Dollars (\$10,605) per month or \$0.93 per square foot. This expenditure has been included in the budget for FY 16-17, Mental Health Budget Unit 1170-497. There is no impact to the County General Fund.

Approving this lease term option supports the Board’s Strategic Framework by creating opportunities for improved health and safety, and protecting vulnerable populations.

OTHER AGENCY INVOLVEMENT:

Public Works-Real Property Division

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve this lease term option, in which case the Children’s Mental Health program would have to vacate the premises and find another suitable location for the provision of services to clients. DHHS does not recommend this option.

ATTACHMENTS:

1. Current lease for 1711 Third Street from April 1, 2014 to March 31, 2017

ATTACHMENT 1

CURRENT LEASE FOR 1711 THIRD STREET FROM APRIL 1, 2014 TO MARCH 31, 2017



DEPARTMENT OF PUBLIC WORKS
C O U N T Y O F H U M B O L D T

MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579
AREA CODE 707

ARCATA-EUREKA AIRPORT TERMINAL
McKINLEYVILLE
FAX 839-3596

AVIATION 839-5401

PUBLIC WORKS BUILDING
SECOND & L ST., EUREKA
FAX 445-7409

ADMINISTRATION	445-7491	ENVIRONMENTAL SERVICES	445-7741
BUSINESS	445-7652	NATURAL RESOURCES PLANNING	267-9540
ENGINEERING	445-7377	PARKS & TRAILS	445-7741
FACILITY MAINTENANCE	445-7493	ROADS & EQUIPMENT MAINTENANCE	445-7421

CLARK COMPLEX
HARRIS & H ST., EUREKA
FAX 445-7388

LAND USE 445-7205

January 20, 2017

Rosemarie Dinsmore
1523 1/2 Del Norte St.
Eureka CA 95501

RE: 1711 3rd Street Eureka Police Report

Dear Rosemarie,

The Humboldt County Board of Supervisors has authorized county staff's request to extend the lease for the county's use of your building at 1711 3rd Street. The new termination date of the lease is March 31, 2018. There are two additional optional year-long terms that may each be extended with 60 days advance notice, per the lease dated March 25, 2014.

If you have any questions, please feel free to call me at 707-268-2687.

Sincerely,

Erin D. Damm
Sr. Real Property Agent
Facilities Division
1106 2nd Street
Eureka, CA 95501