

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, July 30, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Alexander Von Humboldt Day Proclamation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Alexander Von Humboldt Day.pdf](#)

Clerk of the Board**2. Approval of the Action Summary - Meeting of July 23, 2019**

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of July 23, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 7-23-19](#)

County Administrative Office**3. Fiscal Year 2019-20 Personnel Allocation Table**

Recommendation: That the Board of Supervisors:
1. Approve the attached modifications to the fiscal year 2019-20 Personnel Allocation Table, effective July 1, 2019.

Attachments: [Staff Report](#)
[Personnel Allocations 20-21.pdf](#)

4. Transfer from General Fund Contingencies (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve a transfer from Contingencies (1100-990) (Attachment A) for fiscal year (FY) 2018-19 in the amount of \$235,000 for unanticipated expenditures in the Courts-County Contribution (1100-250) (requires 4/5 vote) and \$1,200 for unanticipated expenditures in the Grand Jury (1100-217); and
2. Direct the Auditor-Controller to post the transfer from Contingencies in accordance with Attachment A.

Attachments: [Staff Report](#)
[Appropriation Transfer](#)

5. Authorize Issuance and Sale of Bonds Approved by Voters in 2008 and 2016 Elections on Behalf of the Klamath-Trinity Joint Unified School District

Recommendation: That the Board of Supervisors:
1. Approve and authorize the Chair to sign the attached resolutions authorizing the County of Humboldt to issue and sell general obligation bonds approved by voters in 2008 and 2016 on behalf of the Klamath-Trinity Joint Unified School District; and
2. Authorize the Chair, Clerk of the Board and Treasurer-Tax Collector to sign any future documents necessary to process the sale of the aforementioned bonds.

Attachments: [Staff Report](#)
[Background letter to J. Bartholomew - Hum. Co. Treasurer](#)
[Resolution Providing for Sale of Bonds - Election of 2008, Series C](#)
[Resolution Providing for Sale of Bonds - Election of 2016, Series B](#)
[Resolution 19-70](#)
[Resolution 19-71](#)

6. Appointment of Interim Director of Human Resources

Recommendation: That the Board of Supervisors:

1. Accept the resignation of Lisa DeMatteo; and
2. Appoint Kelly Barns to the position of Director of Human Resources on an interim basis, effective July 29, 2019, and continuing until appointment of a permanent Director of Human Resources is made, or other solution is identified.

Attachments: [Staff Report](#)

Department of Health and Human Services: Administration

7. Authorize a temporary increase in pay for Sarah Duncan, Mental Health Clinician II pursuant to Section 12.4.1 of the American Federation of State, County and Municipal employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary increase in pay for Mental Clinician II, Sarah Duncan (class 0909B, range 456) as though promoted to Supervising Mental Health Clinician (class 0916, range 480) beginning July 27, 2019 and continuing until the incumbent returns from approved leave.

Attachments: [Staff Report](#)
[Out of Class Memo - Duncan.pdf](#)

8. Partnership HealthPlan of California Commission Appointment

Recommendation: That the Board of Supervisors:

1. Appoint John Reeves to represent Humboldt County on the Partnership HealthPlan of California Board of Commissioners.

Attachments: [Staff Report](#)
[Ordinance 2501](#)
[PHC Commission press release](#)
[Nomination Forms Received](#)

Department of Health and Human Services: Mental Health

9. Resolution Authorizing the Humboldt County Department of Health and Human Services to Accept an Allocation of Noncompetitive Funding Made Available through the California Department of Housing and Community Development's No Place Like Home Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept an allocation of noncompetitive funding made available through the California Department of Housing and Community Development's No Place Like Home Program; and
2. Direct the Clerk of the Board to return one fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Housing and Community Development.

Attachments:

[Staff Report](#)

[Attachment 1 - Resolution Re Acceptance of Noncompetitive NPLH Funds \(7-...](#)

[Attachment 2 - 2018-NPLH-NOFA-Noncompetitive-Allocation-Amendment](#)

[Attachment 3 - NPLH-2018-County-Noncompetitive-Allocation-Acceptance-For...](#)

[Resolution 19-72](#)

Department of Health and Human Services: Public Health

10. Adoption of Resolution to authorize the Director of Public Health, or designee, to apply for and sign agreements between the California State Water Resources Control Board (SWRCB) and the County of Humboldt, Department of Health and Human Services (DHHS) - Public Health, Division of Environmental Health (DEH) regarding the State Beach Safety Monitoring Program Grants for the period of July 1, 2019 through June 30, 2022

Recommendation: That the Board of Supervisors:

1. Adopt the resolution authorizing the Director of Public Health, or designee, to apply for funding for fiscal years 2019-20 through 2021-22 from the SWRCB (Attachment 1);
2. Approve and authorize the DHHS-Public Health Director, or designee, to enter into and execute grant agreements and grant agreement amendments with the SWRCB for DEH's Consumer Protection program in Fund 1175, Budget Unit (BU) 406- Consumer Protection; and
3. Direct the Clerk of the Board to return one certified original, signed copy of the resolution to Public Health Administration.

Attachments: [Staff Report](#)
[Resolution granting authority to the Director of Public Health, or their designee, to a Humboldt County Board of Supervisors Resolution No. 14-75 approved on October Resolution 19-73](#)

11. Correction of Clerical Error in Appointment to the Solid Waste Local Enforcement Agency Independent Hearing Panel

Recommendation: That the Board of Supervisors:

1. Revise the appointment of Tedd Ward as a Technical Expert Representative to a term to expire Dec. 18, 2022; and
2. Revise the appointment of Heidi Benzonelli as an alternate, At-Large Public Representative with a term to expire Dec. 18, 2022.

Attachments: [Staff Report](#)
[Humboldt County Resolution No 92-128](#)

Department of Health and Human Services: Social Services

12. Privacy and Security Agreement with the California Department of Social Services

Recommendation: That the Board of Supervisors:

1. Approve the attached Privacy and Security Agreement with the California Department of Social Services (CDSS);
2. Authorize the Department of Health and Human Services (DHHS) - Social Services Director to sign the agreement and any subsequent amendments or other documents related to this agreement; and
3. Direct the Clerk of the Board to forward one certified copy of the board report to the DHHS - Social Services, Attn: Paris Bauer.

Attachments: [Staff Report](#)
[2019 CDSS Privacy and Security Agreement \(Errata\)](#)

13. Agreement with Arcata House Partnership to Assist with CalFresh Outreach and Support Activities

- Recommendation:** That the Board of Supervisors:
1. Approve the agreement with Arcata House Partnership to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$189,970.00;
 2. Authorize the Chair to execute three originals of the agreement (Attachment 1); and
 3. Direct the Clerk of the Board to route two fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Staff Report](#)
[Arcata House Partnership CalFresh Contract FY 2019-20](#)
[Executed Arcata House Partnership CalFresh Contract FY 2019-20.pdf](#)

14. Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services

- Recommendation:** That the Board of Supervisors:
1. Approve the attached Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services (CDHCS);
 2. Authorize the Department of Health and Human Services (DHHS) - Social Services Director to sign the agreement and any subsequent amendments or other documents related to this agreement; and
 3. Direct the Clerk of the Board to forward one certified copy of the board report to the DHHS - Contract Unit.

Attachments: [Staff Report](#)
[2019 DHCS PSA](#)

Human Resources**15. New Classification of Senior Deputy District Attorney**

- Recommendation:** That the Board of Supervisors:
1. Adopt the new classification of Senior Deputy District Attorney (class 0621, salary range 540, unit 05) into the classification plan effective immediately; and
 2. Adopt Resolution No. _____ (Attachment A) approving the Amendment to the Compensation Plans for the California Attorney Association effective immediately.

Attachments: [Staff Report](#)
[Resolution No. _____](#)
[Job Specification for Senior Deputy District Attorney](#)
[Resolution 19-74](#)

Public Works**16. Proposed Sale of Encroached Area of Assessor Parcel Number 514-181-069 to Stratte-McClure Living Trust**

- Recommendation:** That the Board of Supervisors:
1. Find and declare the encroached area of real property of Assessor Parcel Number 514-181-069 is no longer necessary for the county or other public purposes pursuant to Government Code section 25526.5;
 2. Approve the sale of the encroached area of real property to Stratte-McClure Living Trust;
 3. Authorize the Chair of the Board to execute a Real Property Purchase and Lot Line Adjustment Agreement;
 4. Authorize the Chair of the Board to execute the Notice of Lot Line Adjustment and Certificate of Subdivision Compliance in the presence of a notary;
 5. Authorize the Chair of the Board to execute a Grant Deed for the encroached area of real property for the Lot Line Adjustment in the presence of a notary;
 6. Authorize and direct Humboldt County Public Works to open Escrow with any title company;
 7. Authorize the Director of Public Works to sign all escrow documents, with the exception of the Grant Deed of the encroached area of real property for the Lot Line Adjustment;
 8. Direct the Clerk of the Board to return the executed Real Property Purchase and Lot Line Adjustment Agreement, Notice of Lot Line Adjustment and Certificate of Subdivision Compliance, and Grant Deed to Humboldt County Public Works; and
 9. Authorize Public Works to return the executed Real Property Purchase and Lot Line Adjustment Agreement, Notice of Lot Line Adjustment and Certificate of Subdivision Compliance, and Grant Deed to the escrow company upon close of escrow.

Attachments:[Staff Report](#)[Real Property Purchase and Lot Line Adjustment Agreement](#)[Notice of Lot Line Adjustment and Certificate of Subdivision Compliance County](#)[Exhibit A of Notice](#)[Grant Deed](#)[Exhibit A of Grant Deed](#)[Attachment No. 1 - Vicinity Sketch](#)[Attachment No. 2 - Record of Survey](#)[Attachment No. 3 - Site Plan](#)[Attachment No. 4 - Application](#)[Attachment No. 5 - Appraisal](#)[Attachment No. 6 - Kip Stratte-McClure Trust's Notice](#)[Executed Real Property Purchase and Lot Line Adjustment Agreement.pdf](#)[Executed Grant Deed with Exhibit A](#)[Executed Notice of Lot Line Adjustment and Certificate of Subdivision Compliance](#)

17. Notice of Intention to Purchase Real Property at 1017 Fourth Street, 1023 & 1025 Fourth Street, and 1031, 1035, & 1039 Fourth Street, Eureka

Recommendation: That the Board of Supervisors:

1. Approve the Notice of Intention to Purchase Real Property (Notice) in accordance with Government Code section 25350;
2. Authorize the Chair of the Board to execute the Notice;
3. Direct the Clerk of the Board to return the Notice to Public Works;
4. Direct the Clerk of the Board to publish the Notice once a week for three (3) successive weeks pursuant to Government Code section 6063;
5. Direct Public Works to post the Notice in accordance with Government code section 25350; and
6. Authorize the Director of Public Works to initial, sign, and date where applicable the Property Purchase Agreement and Joint Escrow Instructions, Addendum No. 1A and 1B, and Possible Representation of more than one buyer or seller - disclosure and consent.

Attachments: [Staff Report](#)
[Notice of Intention to Purchase Real Property](#)
[Exhibit A – Notice of Intent to Purchase Real Property](#)
[Commercial Property Purchase Agreement and Joint Escrow Instructions](#)
[Possible Representation of more than one buyer or seller - disclosure and consent](#)
[Addendum No. 1A](#)
[Addendum No. 1B](#)
[Exhibit A - Site Plan](#)
[Exhibit B - Listing Agreement](#)
[Exhibit C - Offer to Purchase](#)
[Exhibit D - County Letter dated 5-23-19](#)
[Executed Notice of Intention to Purchase Real Property.pdf](#)
[Proof of Publication](#)

18. License Agreement with Rebecca Miriam Scales for the Centennial Ranch Equipment Storage and Stockpile Site, APN 102-111-001

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to sign, in duplicate, the License Agreement between the County of Humboldt and Rebecca Miriam Scales (Attachment 1); and
2. Direct the Clerk of the Board to return the executed License Agreement to the Department of Public Works Land Use Division for further processing.

Attachments: [Staff Report](#)
[Centennial Ranch Equipment Storage and Stockpile Agreement June 2019-2024](#)
[Executed Centennial Ranch Equipment Storage and Stockpile Agreement June 2019](#)

19. Humboldt County Fire Safe Council Membership and Resolution Update

- Recommendation:** That the Board of Supervisors:
1. Review the staff report and supporting documentation regarding the appointment of new Humboldt County Fire Safe Council members;
 2. Approve the attached list of Humboldt County Fire Safe Council member appointees and alternates; and
 3. Adopt the attached resolution which expands the membership of Humboldt County Fire Safe Council members.

- Attachments:** [Staff Report](#)
[Attachment 1 - Updated Humboldt County Fire Safe Council Member and Alternate Ap](#)
[Attachment 2 - Humboldt County Fire Safe Council Member Resignation and Nominati](#)
[Attachment 3 - Updated Humboldt County Fire Safe Council Resolution.pdf](#)
[Attachment 4 - Updated Humboldt County Fire Safe Council Resolution \(clean\).doc](#)
[Resolution 19-75](#)

20. Request for Budget Transfer/Adjustment in Roads Maintenance (1200325) and Approval for the Purchase of One Graco Dura-Flow 2400 Paint Pump (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve the attached Budget Transfer/Adjustment in the amount of \$12,000 for the Roads-Maintenance Division to purchase one Graco Dura-Flow 2400 Paint Pump in Fiscal Year 2019-20. (4/5 Vote Required)

- Attachments:** [Staff Report](#)
[Budget Transfer Appropriation Form 325 7-17-19 Sprayer](#)

21. Letter to the Federal Energy Regulatory Commission in Support of the Klamath River Renewal Corporation's Information Submittal Regarding Klamath River Dam Removal

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to sign, the attached letter to the Federal Energy Regulatory Commission supporting the Klamath River Renewal Corporation's licensing efforts for removal of the Klamath River dams; and
 2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached letter to Public Works - Environmental Services for formal submittal to the Federal Energy Regulatory Commission.

- Attachments:** [Staff Report](#)
[Klamath_map-7.20.17](#)
[Humboldt BOS support letter for KRRC 7-30-2019](#)
[Executed Humboldt BOS support letter for KRRC 7-30-2019.pdf](#)

Sheriff**22. Approval of Service Agreement for the Security System Upgrade, Replacement, and Maintenance with Integrated Security Controls, INC., and Supplemental Budget (4/5 Vote Required)**

- Recommendation:** That the Board of Supervisors:
1. Approve the Service Agreement for the Humboldt County Correctional Facility (HCCF) security system upgrade, replacement, and maintenance with Integrated Security Controls, INC.;
 2. Authorize the Chair of the Board to sign three original copies of the service agreement (Attachment 1);
 3. Authorize the Sheriff, Correctional Captain or Deputy Director of Sheriff's Administration, to sign all amendments, extensions, revisions or termination of the agreement;
 4. Direct the Clerk of the Board to return the signed agreements to HCCF, Attn: Captain Duane Christian;
 5. Approve the Supplemental Budget request for budget unit 243 - Correctional Facility for FY2019-20 (Attachment 2) (4/5 vote required); and
 6. Approve the Appropriations Transfer request for budget unit 243 - Correctional Facility for FY2019-20 (Attachment 3).

- Attachments:** [Staff Report](#)
[Attachment 1 - Service Agreement with Integrated Security Controls, INC](#)
[Attachment 2 - Supplemental Budget for 243 Security System](#)
[Attachment 3 - Appropriation Transfer for 243 Security System](#)
[Executed Service Agreement with Integrated Security Controls, INC.pdf](#)

23. Fiscal Year 2018-19 Supplemental Budget Adjustment Request for Correctional Facility Realignment Budget Unit 1100-244 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve a supplemental budget adjustment request in the amount of \$84,696 in Budget Unit 244 Correctional Facility Realignment to allow for increased costs in fiscal year budget 2018-19 (Attachment 1) (4/5 vote required).

- Attachments:** [Staff Report](#)
[Attachment 1 – FY1819 Supplemental Budget Adjustment Request for 1100244](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****Board of Supervisors - Closed Session**

1. 9:15 a.m. - A conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(a) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.; case number DR190340.

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment to Fill the Vacancy on the Headwaters Fund Board (HFB)

Recommendation: That the Board of Supervisors:
1. Appoint Jennifer Catsos to fill the vacant seat on the Headwaters Fund Board.

Attachments: [Staff Report](#)
 [Applications.pdf](#)
 [Roster.pdf](#)

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS**

L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the discipline/dismissal/release of a public employee pursuant to Govt. Code section 54954.5(e).

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>