



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C4

For the meeting of: December 12, 2017

Date: December 6, 2017

To: Board of Supervisors

From: Supervisor Virginia Bass

Subject: Retirement Resolution for Donna Jimenez on her Retirement from the Humboldt County Planning and Building Department

RECOMMENDATION(S): That the Board of Supervisors authorize the Chair to sign the Resolution.

SOURCE OF FUNDING: N/A

DISCUSSION: Donna Jimenez is retiring from the Humboldt County Planning and Building Department after 31 years of services. The Board of Supervisors would like to recognize and commend Donna on her years of service and commitment to the residents Humboldt County.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: Retirement Resolution.

Prepared by Kathy Hayes

Signature Virginia Bass

REVIEW: Auditor County Counsel Personnel Risk Manager Other

TYPE OF ITEM:
XX Consent
Departmental
Public Hearing
Other

PREVIOUS ACTION/REFERRAL:

Board Order No.

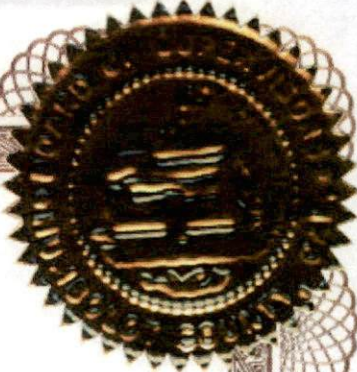
Meeting of:

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Wilson Seconded by Supervisor Sundberg
Ayes Sundberg, Fennell, Bass, Bohn, Wilson
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 12/12/17

By: Kathy Hayes, Clerk of the Board



**RESOLUTION
OF THE
BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

WHEREAS, on June 30, 1986 Donna Jimenez began her career as an Assessment Clerk for the Humboldt County Assessor's Office; and

WHEREAS, on June 27, 1988 Donna promoted and transferred as a Permits Information Specialist into the Humboldt County Planning and Building Department where she ultimately promoted on January 14, 2008 to a Senior Permit Specialist; and

WHEREAS, Donna has been the face of the Planning and Building Department for many years, either answering phone calls or greeting people at the counter; and

WHEREAS, customers often recognized what Donna did for them and without knowing her name would simply ask for the "blonde girl" that helped them; and

WHEREAS, Donna has trained Permit Specialists and other Planning and Building staff members in implementing current processes and procedures; and

WHEREAS, Donna has effectively been part of several department reorganizations and continued to provide consistent and excellent service; and

WHEREAS, Donna has been a consummate learner and successfully completed the County Leadership Academy and Cascadia training Programs.

NOW, THEREFORE, BE IT RESOLVED that the Humboldt County Board of Supervisors and citizens of Humboldt County hereby commend and thank Donna Jimenez for her dedication and service to the citizens of Humboldt County and wish her a long and prosperous retirement.

December 12, 2017


Virginia Bass, Chair