

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNEL  
Chair - Second District  
MIKE WILSON  
Vice-Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, January 7, 2020

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Agricultural Commissioner**

1. Waiver of Extra-help Hours Limit and Extension of 960 Hours, Up to a Maximum of 1,920 Hours and Approval of Supplemental Budget (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help hour limitation for Lauren Hatfield, Agricultural Inspector I, and approve an extension of 960 hours to a maximum of 1,920 hours for FY 2019-20, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required); and
2. Approve the attached supplemental budget and direct the Auditor-Controller to execute the supplemental budget (4/5 vote required).

*Attachments:*        [Staff Report](#)  
                              [Supplemental Budget Extra-help Hours Extension Hatfield](#)

**Board of Supervisors**

2. Letter of Support for Cottage Microbusiness License (Supervisor Steve Madrone)

*Recommendation:* That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of support.

*Attachments:*        [Staff Report](#)  
                              [Letter of Support.pdf](#)  
                              [Draft Cottage Info.pdf](#)  
                              [SRIA.pdf](#)

3. Certificate of Appreciation to Debbie Damiano for 30 Years of Employment at the County of Humboldt. (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:  
1. Authorize the Chair to sign the certificate of appreciation.

*Attachments:*        [Staff Report](#)  
                              [Certificate.pdf](#)

4. Letters of Appreciation to Wes Moore and Patria Lai for their Service on the Fish and Game Advisory Commission (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors:  
1. Receive and file the report.

*Attachments:*        [Staff Report](#)  
                              [Roster.pdf](#)  
                              [F&GVacancy.pdf](#)  
                              [F&G Appreciation\\_Redacted.pdf](#)

5. Letter of Appreciation for Bob Morris for his service on the Planning Commission (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors:  
1. Receive and file the report.

*Attachments:*        [Staff Report](#)  
                              [Vacancy.pdf](#)  
                              [Roster.pdf](#)  
                              [Morris\\_Redacted.pdf](#)

6. Letter of Appreciation for Monica Rose for her Service on the Behavioral Health Board (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

**Attachments:** [Staff Report](#)  
[Ms. Rose.pdf](#)

### Clerk of the Board

7. Approval of the Action Summary - Special Meeting of December 16, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of December 16, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary Special Meeting 12-16-19](#)

8. Approval of the Action Summary - Continued Special Meeting of December 17, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of December 17, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary Continued Special Meeting 12-17-19](#)

9. Notice of Vacancies on the Law Library Board of Trustees

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Vacancy.pdf](#)

10. Approval of the Action Summary - Special Meeting of December 20, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of December 20, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary Special Meeting 12-20-19](#)

**County Administrative Office**

11. Microsoft Enterprise Agreement with Dell Marketing LP Regarding the Provision of Software Licenses and Support and Hosting Services Required for the Continued Use of the Microsoft O365 Online Platform

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear Free Ordinance with regard to the attached Microsoft Enterprise Agreement with Dell Marketing LP;
2. Approve, and authorize the Board Chair, to execute, the attached Microsoft Enterprise Agreement with Dell Marketing LP, and all related documents attached hereto, regarding the provision of software licenses and support and hosting services required for the continued use of the Microsoft O365 Online platform; and
3. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute any and all subsequent amendments to the attached Microsoft Enterprise Agreement with Dell Marketing LP, after review and approval by County Counsel and Risk Management.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Humboldt County Microsoft Enterprise Agreement with Dell](#)  
[Attachment 2 - Microsoft Enterprise Agreement.pdf](#)  
[Attachment 3 – Amendment to Contract Documents.pdf](#)  
[Attachment 4 - Discount Transparency Disclosure Form.pdf](#)  
[Attachment 5 - Microsoft Product Selection Form.pdf](#)  
[Attachment 6 - Microsoft Program Signature Form.pdf](#)  
[Executed Microsoft Agreements](#)

**Department of Health and Human Services: Administration**

12. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the extension of Extra Help hours past the 960 hour limit for the following individuals:

1. Sherry Ables-Privette, Peer Coach I to 1920 hours through June 30, 2020;
2. Kirt Alexander, Peer Coach I to 1920 hours through June 30, 2020;
3. Jenny Bugnacki, Mental Health Case Manager I to 1920 hours through June 30, 2020;
4. Brian Davis, Administrative Analyst I to 1920 hours through June 30, 2020;
5. Petar Demirev, Departmental Information Systems Technician to 1920 hours through June 30, 2020;
6. Tami Hamilton, Peer Coach I to 1920 hours through June 30, 2020;
7. Aenoi Khounsinvong, Mental Health Cook to 1920 hours through June 30, 2020;
8. Sara Martin, Vocational Trainee to 1920 hours through June 30, 2020;

9. Brianna Penner, Mental Health Case Manager I to 1920 hours through June 30, 2020; and
10. Meghan Sheeran, Mental Health Clinician to 1920 hours through June 30, 2020.

**Attachments:** [Staff Report](#)

**13. Reallocation of the Office Assistant III to a Senior Office Assistant**

**Recommendation:** That the Board of Supervisors:

1. Approve the reallocation of the Office Assistant III Merit System Services (class 0186, salary range 342, M/C unit 09), position 01 to a Senior Office Assistant Merit System Services (class 0110, salary range 368 M/C unit 09), position 01; effective the pay period following Board approval.

**Attachments:** [Staff Report](#)  
[Humboldt ltr regarding OA III comparable to Sr OA\\_ 9 27 19.pdf](#)  
[2019-11-7 OA III M-C Classification Review.pdf](#)

**Department of Health and Human Services: Mental Health**

**14. Mental Health Organizational Provider Services Agreement with Remi Vista, Inc. Regarding the Provision of Children’s Specialty Mental Health Treatment Services, Therapeutic Behavioral Services and Intensive Home-Based Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Mental Health Organizational Provider Services Agreement with Remi Vista, Inc. regarding the provision of children's specialty mental health treatment services, therapeutic behavioral services and intensive home-based services to eligible Medi-Cal beneficiaries residing in Humboldt County for the period of January 1, 2020 through June 30, 2022;
2. Authorize the Department of Health and Human Services - Mental Health Director, or designee, to execute any and all subsequent amendments to the attached agreement after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached agreement to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Mental Health Organizational Provider Services Agreement with Remi Vista, Inc. R Humboldt-County-Med Remi-Vista,-Inc 19-20-GL-AU-UMB 4-3-2019 1460913 WC HumboldtCoDHHS](#)  
[Executed Mental Health Organizational Provider Services Agreement with Remi Vi](#)

**Department of Health and Human Services: Public Health****15. Establish Fixed Asset Line Item for the Purchase of Two Biological Safety Cabinets**

- Recommendation:** That the Board of Supervisors:
1. Approve the appropriation transfer to establish a fixed asset line item for the purchase of two Biological Safety Cabinets; and
  2. Direct the Auditor-Controller's Office to post the appropriation transfer in Attachment A.

**Attachments:** [Staff Report](#)  
[Attachment A - Appropriation Transfer](#)

**Department of Health and Human Services: Social Services****16. Professional Services Agreement with United Indian Health Services to Increase Utilization of CalFresh Benefits by Eligible Households**

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached Professional Services Agreement with United Indian Health Services (UIHS) to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$281,680.94; and
  2. Direct the Clerk of the Board to route the executed agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with United Indian Health Services to Increase Utilization of CalFresh Benefits by Eligible Households](#)  
[RENEWAL CERT -Chapman GL and WC 2019-20.pdf](#)  
[RENEWAL CERT -Auto Ins 2019-20.pdf](#)  
[Executed Professional Services Agreement with United Indian Health Services to Increase Utilization of CalFresh Benefits by Eligible Households](#)

**Planning and Building Department****17. Resolution for Denial of Humboldt Wind Project**  
Project # PLN-13999-CUP

- Recommendation:** That the Board of Supervisors:
1. Adopt Resolution No. \_\_\_\_\_ [Attachment 1] A Resolution of the Board of Supervisors of the County of Humboldt capturing the December 17, 2019 action of the Board to take the following actions on the Humboldt Wind Project:
    - a. Find the significant and unavoidable impacts of the proposed project are not outweighed by the benefits, and cannot be mitigated to an acceptable level through mitigation measures or project alternatives; and
    - b. Find the proposed project inconsistent with the General Plan and Zoning Ordinance and detrimental to the public health, safety, and welfare; and
    - c. Deny the applicant's appeal of the Planning Commission's denial of the Conditional Use Permit and Special Permit; and
    - d. Deny the Conditional Use Permit and Special Permit for development of the Humboldt Wind Energy Project.

**Attachments:** [Staff Report](#)  
[Resolution 12.30.19 HW.docx](#)  
[Resolution 20-01](#)

**Probation****18. Professional Services Agreement with Redwood Community Action Agency**

- Recommendation:** That the Board of Supervisors:
1. Approve the attached Professional Services Agreement between Humboldt County Probation and Redwood Community Action Agency (RCAA) to provide long-term case management services to clients recovering from drug and alcohol addiction; and
  2. Direct the Clerk of the Board to return two signed copies of the agreement to the Probation Department, Attention: Elisha Hardison, Legal Office Business Manager.

**Attachments:** [Staff Report](#)  
[HCCCP EC Minutes 112019 - DRAFT.docx](#)  
[RCAA Contract 2020-signed RM 12-20-19.pdf](#)  
[Executed RCAA Contract 2020-signed RM 12-20-19](#)

19. Supplemental Budget for Board of State and Community Corrections, Mental Health Training Grant (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve the attached supplemental budget for budget unit 1100-235002.

**Attachments:** [Staff Report](#)  
[Supplemental Budget 1100235002 MH Training Grant.xlsx](#)

**Public Works**

20. Budget Adjustment for Roads Maintenance Fiscal Year (FY) 2019-20 to Purchase Two Snow Plow Trucks

**Recommendation:** That the Board of Supervisors:  
1. Approve the attached budget adjustment for fund 1200, budget unit (BU) 325-Roads-Maintenance;  
2. Direct the Auditor-Controller to execute the attached budget adjustment establishing a fixed asset line for the purchase of two Ford 1-ton extended four-wheel drive (Ext 4WD) snow plow trucks; and  
3. Donate the purchased vehicles to Motor Pool.

**Attachments:** [Staff Report](#)  
[Budget-Adjustment-Roads-Maintenance \(1200325\).pdf](#)

**Sheriff**

21. Acceptance of Agreement Number 2020-16 between the Humboldt County Sheriff's Office (HCSO) and the Drug Enforcement Administration (DEA) of the United States Department of Justice and approval of Supplemental Budget for Domestic Cannabis Eradication/Suppression Program Grant (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve Agreement Number 2020-16 (Attachment 1) between the Humboldt County Sheriff's Office (HCSO) and the Drug Enforcement Administration (DEA) of the United States Department of Justice;  
2. Authorize the Chair of the Board, Sheriff, Undersheriff or Deputy Director Sheriff's Administration to sign Agreement Number 2020-16 (Attachment 1) and to execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other certifications, assurances, or documents required by the Department of Justice for this grant program; and  
3. Approve the supplemental budget (Attachment 2) for Sheriff Operations Domestic Cannabis Eradication/Suppression Program Grant (DCESP) budget unit 1100-221931 (4/5 vote required).



**Attachments:** [Staff Report](#)  
[Agreement Number 2020-16 between HCSO and DEA](#)  
[Supplemental Budget for 1100-221931 DCESP Grant](#)

22. Waiver of extra-help hours for Miyanna Dorrell, Emergency Communications Dispatcher and Jenna Nibert, Animal Shelter Office Assistant (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help hour limitation for Miyanna Dorrell, Emergency Communications Dispatcher (Budget Unit 1100-221) and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2019-20, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required); and
2. Approve a waiver of the 960 extra-help hour limitation for Jenna Nibert, Animal Shelter Office Assistant and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2019-20, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Staff Report](#)

#### D. ITEMS PULLED FROM CONSENT

#### E. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts](#)

#### F. SPECIAL PRESENTATIONS

##### Board of Supervisors

1. Human Rights Commission Introduction of their “Kindness Campaign” (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and receive and file the report.

**Attachments:** [Staff Report](#)

**G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Election and Official Ballot on Behalf of the County Medical Services Program (CMSP) Governing Board for Group 2 Counties Representative (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Designate Supervisor Leonard Moty from Shasta County or another Group 2 County representative to fill the open seat on the County Medical Services Governing Board, and direct the Clerk of the Board to return the Official Ballot to Shaw, Yoder, Antwih, Schmetzer and Lange, 1415 L Street, Suite 1000, Sacramento, CA 95814.

**Attachments:** [Staff Report](#)  
[CMSP Governing Board Letter and Ballot.pdf](#)  
[Executed CMSP Governing Board Ballot](#)

**H. DEPARTMENT REPORTS****I. PUBLIC HEARINGS****J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****Board of Supervisors - Closed Session**

1. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Public Works Director pursuant to Government Code sections 54954.5 and 54957.
2. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957.
3. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Child Support Services Director pursuant to Government Code sections 54954.5 and 54957.
4. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Aviation Director pursuant to

Government Code sections 54954.5 and 54957.

5. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.
  
6. 12:00 p.m. - Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) regarding exposure to litigation in one potential case.

## **L. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*All persons in attendance at public meetings are requested to observe the following rules of civil debate:*

1. *We may disagree, but we will be respectful of one another.*
2. *All comments will be directed to the issue at hand.*
3. *Personal attacks are unacceptable.*
4. *Applauding or other displays of approval/disapproval are discouraged.*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**