



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-14

For the meeting of: March 8, 2016

Date: March 1, 2016

To: Board of Supervisors

From: *TM* Thomas K. Mattson, Director of Public Works

Subject: Supplemental Budget for Budget Unit 3530381 for ACV Terminal Improvement for Food Service Facilities (4/5 vote required)

RECOMMENDATION(S): That the Board of Supervisors adopts the following supplemental budget for FY 2015-16 (4/5 vote required):

Revenue:	3530381-705501	Capital Projects Trust	\$ 65,000
Expenditure:	3530381-8186	Improvements	\$ 65,000

SOURCE OF FUNDING: Capital Projects Trust Fund 4492

DISCUSSION: On January 19, 2016, the Board of Supervisors directed the County Treasurer/Tax Collector and County Administrative Officer to secure funding to perform several projects. The list included the Arcata/Eureka Airport Restaurant-County Upgrades at \$250,000 to cover improvements that are necessary in the kitchen and adjacent areas to bring the facility into compliance with current building and health codes. Some of the improvements include the addition of floor sinks and a compliant grease interceptor, grease hood and mechanical system improvements.

Due to unavailability of Aviation funds for this endeavor, staff is requesting a loan from the County's Capital Projects Trust Fund 4492. Fund 4492 will be fronting the money at this time while the County is securing funding through debt issuance. The Aviation Division will repay Fund 4492 when the debt is issued and the funds become available for use in this

Prepared by: Thomas K. Mattson

CAO Approval

Amey Nissen

REVIEW:

Auditor *UBM*

County Counsel

Personnel

Risk Manager

Other

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other

PREVIOUS ACTION/REFERRAL:

Board Order No. H-3

Meeting of: 1/19/16

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Bass*

Ayes *Sundberg, Fennell, Lovelace, Bohni, Bass*

Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *March 8, 2016*

By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

project. It is necessary to take this route because of an existing opportunity wherein a client is interested in providing food services at the terminal. Furthermore, it is also in preparation for the anticipated increase in passengers at the terminal when Pen-Air services start on April 21, 2016.

A supplemental is necessary to set up the revenue and expense lines for project transactions through June 30, 2016.

FINANCIAL IMPACT:

Project costs through June 30, 2016 is estimated at \$65,000. Fund 4492 will be fronting this amount and the Aviation Division will repay Fund 4492 with debt issuance money when it is released.

Additional improvements costs for next fiscal year will be incorporated in the FY 2016-17 budget proposal.

The requested action conforms to the Board of Supervisors' Core Roles of providing and maintaining county infrastructure.

OTHER AGENCY INVOLVEMENT: County offices of Treasurer/Tax Collector and Administrative Officer

ALTERNATIVES TO STAFF RECOMMENDATIONS: The Board could choose to not approve the supplemental. This is not recommended because there is a client who is interested in providing food service at the terminal; and the revenue and expense lines need to be established to accommodate the project costs.

ATTACHMENT: None