

BOARD OF SUPERVISORS

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ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

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County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 19, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Certificate in Recognition of the Southwest Rotary of Eureka on their 50th Golden Jubilee Anniversary (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[Southwest Rotary of Eureka Certificate of Recognition.pdf](#)

2. Tsunami Preparedness Week Proclamation (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Proclamation](#)

3. Letter of Support for the Blue Lake Rancheria's Funding Request to the Coordinated Tribal Assistance Solicitation (CTAS) Grant Program for Increased Law Enforcement (Supervisor Mike Wilson and Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[Blue Lake Rancheria Letter of Support for Funding Request for Officer.pdf](#)

4. International Women's Day Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[International Womens Day Proclamation](#)

Clerk of the Board

5. Notice of Vacancy on the Humboldt County Resource Conservation District Board

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[HCRCB Attachments RE Vacancy](#)

6. Approval of the Action Summary - Meeting of March 12, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 12, 2019 and authorize

the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
 [Action Summary 3-12-19](#)

Department of Health and Human Services: Administration

7. Reallocation of one (1.0) full-time equivalent Employment and Training Manager to Senior Program Manager - Employment and Training Division

Recommendation: That the Board of Supervisors:
1. Approve the reallocation of 1.0 full-time equivalent (FTE) Employment and Training Manager (class 0851, position 01, salary range 501) in budget unit (BU) 597, occupied by Consuelo Lorenzo to 1.0 FTE Senior Program Manager - Employment and Training Division (class 0751, salary range 511, unit 8) in BU 597 effective the beginning of the first full bi-weekly pay period following approval.

Attachments: [Staff Report](#)
 [Revised ETM Class Review Report dated 01-11-2019](#)

Department of Health and Human Services: Public Health

8. Redwood Coast Healthcare Coalition Governance Document between Del Norte County and Humboldt County

Recommendation: That the Board of Supervisors:
1. Approve the Redwood Coast Healthcare Coalition Governance Document between Del Norte County and Humboldt County;
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director and the Health Officer to sign the Humboldt County signature page of the Governance Document; and
3. Authorize the DHHS - Public Health Director or designee to sign any amendments to the Governance Document upon review and approval by County Counsel and Risk Management.

Attachments: [Staff Report](#)
 [Redwood Coast Healthcare Coalition Governance Document](#)

Probation

9. Supplemental Budget for Budget Unit 294, for Treatment Services (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget for budget unit 1100-294, to increase the appropriation for contract services line item 2-118 (4/5 vote required).

Attachments: [Staff Report](#)
[Supplemental Budget- 294 Treatment](#)

Public Works

10. Right of Way Contract (Temporary Construction Easement) - State Highway 101 (4th Street) Improvement Project - 839 4th Street, Eureka

Recommendation: That the Board of Supervisors:
1. Approve the Right of Way Contract for a Temporary Construction Easement (TCE) to perform curb and driveway improvements along the entrance to 839 4th Street;
2. Authorize the Chair of the Board to sign two originals of the TCE;
3. Authorize the Public Works Director to execute a quitclaim document for the TCE after completion of the California Department of Transportation (Caltrans) project; and
4. Direct the Clerk of the Board to return one executed original of the TCE to Public Works - Real Property - for transmittal to the Caltrans.

Attachments: [Staff Report](#)
[Right of Way Contract 12732](#)
[Attachment 1 - Right of Way Appraisal Map 12732](#)
[Attachment 2 - Valuation of Summary Statement 12732](#)
[Attachment 3 - Sketch](#)

11. Storm Damage Repair to Stanford Drive

Recommendation: That the Board of Supervisors:
1. Approve the attached plans and specifications for the Stanford Drive Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 16, 2019 at 2 pm.

Attachments: [Staff Report](#)
[217316 Stanford Dr. PM 0.08 Plans.pdf](#)
[217316 Stanford Dr. PM 0.08 Special Provisions.pdf](#)
[Proof of Publication.pdf](#)

12. Right of Way Contract (Temporary Construction Easement) - State Highway 101 (4th Street) Improvement Project - 826 4th Street, Eureka (Courthouse)

- Recommendation:** That the Board of Supervisors:
1. Approve the Right of Way Contract for a Temporary Construction Easement (TCE) to perform curb and driveway improvements along the entrance to 826 4th Street;
 2. Authorize the Chair of the Board to sign two originals of the TCE;
 3. Authorize the Public Works Director to execute a quitclaim document for the TCE after completion of the California Department of Transportation (Caltrans) project; and
 4. Direct the Clerk of the Board to return one executed original of the TCE to Public Works - Real Property - for transmittal to Caltrans.

- Attachments:** [Staff Report](#)
[Right of Way Contract 12733](#)
[Attachment 1 - Right of Way Appraisal Map 12732](#)
[Attachment 2 - Valuation of Summary Statement 12733](#)
[Attachment 3 - Sketch 12733](#)

13. Allocation of Parks Caretaker I for Public Works Parks & Recreation

- Recommendation:** That the Board of Supervisors:
1. Allocate one (1.0) full-time equivalent (FTE) Parks Caretaker I (class 0272, salary range 310, position 05) in budget unit (BU) 713, effective immediately following approval.

- Attachments:** [Staff Report](#)

14. Memorandum of Understanding for Redwood Coast Airport Renewable Energy Microgrid Project

- Recommendation:** That the Board of Supervisors:
1. Authorize the Director of Aviation to sign the attached Memorandum of Understanding with Redwood Coast Energy Authority, Humboldt State University Sponsored Programs Foundation, and the Schatz Energy Research Center to develop, design, install and operate a renewal energy microgrid facility at the California Redwood Coast - Humboldt County Airport.

- Attachments:** [Staff Report](#)
[RedwoodCoastAirportMG-MOU-Final-2_21_19](#)
[SERC memo 1-24-2019](#)
[RCEA_memo_production_assurance_2101212](#)

Sheriff

15. Set a Public Hearing pursuant to Government Code Section 7283.1(d) to Provide Information to the Public about Immigration and Customs Enforcements (ICE) Access to Individuals 2018 and to Receive and Consider Public Comment on April 23

Recommendation: That the Board of Supervisors:

1. Direct the Clerk of the Board to Schedule a public hearing on Tuesday, April 23, at 9 am or as soon thereafter as the matter may be heard to provide information about ICE's access to individuals and allow public comment; and
2. Direct the Clerk of the Board to post and publish the required public hearing notice at least 30 days prior to the public hearing.

Attachments: [Staff Report](#)
[Public Hearing Notice](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office**

1. Urgency Ordinance Adopting a Humboldt County Cannabis Local Equity Program

Recommendation: That the Board of Supervisors:

1. Adopt Resolution No. _____ adopting the Humboldt County Local Equity

Program Manual and authorizing the County Administrative Officer (CAO) to execute all documents necessary to submit a grant application to the Bureau of Cannabis Control, on behalf of the county, for the purpose of funding the Humboldt County Cannabis Local Equity Program;

2. Adopt Ordinance No. _____, regarding a Humboldt County Cannabis Local Equity Program as an urgency ordinance pursuant to Government Code Section 25123(d); and direct the Clerk of the Board to publish the full text of the ordinance with the names of the Supervisors voting for and against the ordinance within 15 days [Government Code Section 25124(a)];

3. Authorize the CAO to make changes, as necessary to better qualify for grant funding, to the Humboldt County Cannabis Local Equity Program (CLEP) Manual (Attachment 3) and to submit any new manual to the state and the Board; and

4. Direct the Auditor-Controller to establish the Community Reinvestment Fund (Fund No. 4215) for the purposes of receiving and distributing funding related to the LEP.

Attachments:

[Staff Report](#)

[Resolution Adopting a County of Humboldt Cannabis Local Equity Program Manual LEP Manual](#)

[URGENCY ORDINANCE ADOPTING CANNABIS LOCAL EQUITY PROGRAM](#)

[Ordinance 2623](#)

[Resolution 19-24](#)

[Proof of Publication.pdf](#)

Clerk of the Board

2. Annual Review of the Board of Supervisor's Rules

Recommendation: That the Board of Supervisors:

1. Review the attached set of Rules of the Board of Supervisors and make modifications where appropriate.

Attachments:

[Staff Report](#)

[Current Rules of the Board of Supervisors](#)

[Agenda Item I-1 RE Board Rules.pdf](#)

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with legal counsel pursuant to paragraph (1) of subdivision (b) of Government Code Section 54957 to consider the evaluation of performance of a public employee and to hear complaints

or charges brought against the employee by another person or employee.

2. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9, subd. (d)(1); Gail Bradley v. Humboldt County; Case No. DR180099.
3. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) and (e)(3) regarding exposure to litigation in one potential case.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>