

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, May 31, 2016

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Agricultural Commissioner

1. Approval of Cooperative Agreement No. 16-0282-SA, Nursery Inspection Program Contract in the Amount of \$1,398.00

Recommendation: That the Board of Supervisors approve Standard Agreement No. 16-0282-SA, known as the Nursery Inspection and Enforcement Program contract with the California Department of Food and Agriculture in the amount of \$1,398.00;

authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments: [Nursery Inspection Program Contract.pdf](#)

2. Approval of Cooperative Agreement No. 16-0226-SA California Organic Program Contract with the California Department of Food and Agriculture in the Amount of \$8,480.00

Recommendation: That the Board of Supervisors approve Cooperative Agreement No. 16-0226-SA, known as the California Organic Program Contract between Humboldt County and the California Department of Food and Agriculture; authorize the Chair to sign the original agreement and one copy of the cover page, and return all copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments: [California Organic Program Contract.pdf](#)

Board of Supervisors

3. Appreciation Letters to Jon Sapper and Dennis Mullins for Service on the Workforce Development Board (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letters of appreciation.

Attachments: [Letters of Appreciation.pdf](#)

4. Support Letter for the Willow Creek Service District Wastewater Project (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Letter of Support.pdf](#)

5. Consider Sending a Letter of Support for SB 1081 (Morrell) Related to Hunting and Sport Fishing Reduced or Free License Fees for Veterans and Senior Citizens (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors send a letter to Senator Mike Morrell in support of his bill, SB 1081 related to hunting and sport fishing reduced or free license fees for veterans and senior citizens.

Attachments: [Letter of Support.pdf](#)

6. Letter of Support for SB 1190 (Jackson) California Coastal Commission Ban on Ex-Parte Communications (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support for SB 1190.

Attachments: [Letter of Support.pdf](#)

Clerk of the Board

7. Approval of the Action Summary - Meeting of May 24, 2016

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of May 24, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of May 24, 2016.pdf](#)

County Administrative Office

8. Adoption of an Ordinance Amending Humboldt County Code to Authorize Participation in the Community Choice Aggregation Program Implemented and Operated by the Redwood Coast Energy Authority

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, adding Sections 861-1 and 861-2 relating to Authorizing Participation in the Community Choice Aggregation Program Implemented and Operated by the Redwood Coast Energy Authority to Title VIII of the Humboldt County Code.

Attachments: [Adoption of Ordinance.pdf](#)

9. Measure Z Contract with Kneeland, Blue Lake and Willow Creek Fire Protection Districts

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute agreements with Kneeland, Blue Lake and Willow Creek Fire Protection Districts for Measure Z funding, a local half-cent sales tax; and direct the Clerk of the Board to return two copies of all of the agreements to the County Administrative Office for processing.

Attachments: [Measure Z Contracts with Fire Protection Districts.pdf](#)

10. Headwaters Fund Revolving Loan Fund Co-Recipient Agreement with Redwood Region Economic Development Corporation for Economic Development Administration Grant

Recommendation: That the Board of Supervisors authorize the County Administrative Officer, or designee, to sign grant co-recipient application, and all related forms, for the Economic Development Administration's (EDA) Revolving Loan Fund (RLF); upon acceptance of the application by EDA, authorize the Chair of the Board to sign the Memorandum of Understanding (MOU) with Redwood Region

Economic Development Corporation (RREDC); and concurrently with the execution of the MOU with RREDC, authorize the Chair of the Board to sign the amendment to the lenders agreement with RREDC, acknowledging the MOU and incorporating the MOU into the contract by reference.

Attachments: [Headwaters Fund Agreement.pdf](#)

Department of Health and Human Services: Administration

11. Agreement with Area 1 Agency on Aging to Provide Older Americans Act Activities for Fiscal Year 2016-17

Recommendation: That the Board of Supervisors approve the agreement with Area 1 Agency on Aging to assist the Department of Health and Human Services (DHHS) to provide Older Americans Act activities for fiscal year 2016-17; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS Administration.

Attachments: [Agreement with Area 1 Agency on Aging.pdf](#)

Department of Health and Human Services: Social Services

12. Memorandum of Understanding (MOU) with Del Norte County for Legal Services Related to a Child Welfare Services (CWS) Case Due to Conflict of Interest

Recommendation: That the Board of Supervisors approve the Memorandum of Understanding (MOU) with Del Norte County for legal services related to a Child Welfare Services (CWS) case due to conflict of interest; authorize the Chairperson to execute four (4) originals of the MOU; and direct the Clerk of the Board to route three (3) fully executed originals of the MOU to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [MOU for Legal Services.pdf](#)

Human Resources

13. Corrected 2015-2017 Memorandum of Understanding (MOU) Between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) for Representation Units 1 - 4

Recommendation: That the Board of Supervisors approve the attached corrected 2015-2017 Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1684 for Units 1 - 4.

Attachments: [Staff Report.pdf](#)
[Memorandum of Understanding \(64 pages\).pdf](#)
[Appendix A-AFSCME Represented Classes & Salary Ranges.pdf](#)
[Humboldt County Salary Range Schedule \(88 pages\).pdf](#)
[Appendices B through G.pdf](#)

Probation

14. Approval of 30-Year Staffing Plan and Operational Cost of Juvenile Hall Replacement Facility Construction Project, Project Number 170212

Recommendation: That the Board of Supervisors approve the attached 30-Year Staffing Plan and Operational Cost Analysis.

Attachments: [Juvenile Hall 30-Year Staffing Plan, Operational Cost.pdf](#)

Public Works

15. Requests for Proposals to Provide Professional Services for the Eel River Valley Groundwater Basin Assessment Project

Recommendation: That the Board of Supervisors authorize Public Works to issue the two attached Requests for Proposals, and direct Public Works to bring the Agreements for Professional Services with the selected contractors back to the Board for review and approval.

Attachments: [Staff Report.pdf](#)
[RFP - Professional Geologist Consulting Services.pdf](#)
[RFP - Drilling Services.pdf](#)

16. Advance Salary Step Request for Nanette Shepard-Long, Extra-help Park Caretaker, from Step 1A to B (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve an advance salary step increase for Nanette Shepard-Long, extra help park caretaker, (1100-713, 0272A, 299) from step 1A to B, effective the first full pay period after Board approval, pursuant to

Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), section 10.1.1. (4/5 vote required).

Attachments: [Advance Salary Step Request.pdf](#)

17. Federal Apportionment Exchange and State Match Program for Regional Surface Transportation Program (RSTP) Funds

Recommendation: That the Board of Supervisors authorize the Chair to sign two copies of the Agreement No. X16-5904 (158); and direct the Clerk of the Board to return two signed copies of the agreement and the authorizing Board Order to the Department of Public Works for transmittal to California Department of Transportation (Caltrans).

Attachments: [Regional Surface Transportation Program.pdf](#)

18. Request for Qualifications to Provide Environmental Services for the Honeydew Bridge Replacement Project

Recommendation: That the Board of Supervisors authorize Public Works to issue the attached Request for Qualifications, and direct Public Works to bring the Agreement for Professional Services with the selected consulting firm back to the Board for review and approval.

Attachments: [RFQ for Honeydew Bridge Replacement Project.pdf](#)

19. Bid Authorization and First Amendment to the Architectural Services Agreement for the Juvenile Hall Replacement Facility Construction Project, Project Number 170212

Recommendation: That the Board of Supervisors receive the plans and specifications pertaining to the Juvenile Hall Replacement Facility Construction Project, Project Number 170212 ("Juvenile Hall Replacement Project"); authorize the Clerk of the Board, upon the Director of Public Works obtaining State approval to Proceed to Bid, to advertise the Juvenile Hall Replacement Project, pursuant to Section 22037 of the California Public Contract Code, on June 7, 2016 with bids to be opened on Tuesday, July 12, 2016 at 2:00 PM; approve the attached first amendment to the architectural services agreement, between the County and Nichols, Melburg & Rossetto Architects, which reduces the Bid Overage Margin for the Juvenile Hall Replacement Project from 10 percent (10%) to five percent (5%); authorize the Chair of the Board to execute four (4) original copies of the attached first amendment to the Architectural Services Agreement; and direct the Clerk of the Board to return three (3) executed copies of the attached first amendment to the Department of Public Works for further processing.

Attachments: [Bid Authorization, 1st Amendment to Agreement for Juvenile Hall.pdf](#)

Treasurer/Tax Collector**20. Airbnb Voluntary Collection Agreement**

Recommendation: That the Board of Supervisors approve and execute a Voluntary Collection Agreement (VCA) with Airbnb, Inc. to collect and remit Transient Occupancy Taxes (TOT) on behalf of the third-party individuals or entities that utilize Airbnb's online booking platform for short-term lodging in the county.

Attachments: [Airbnb Voluntary Collection Agreement.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors****1. Film Commission Annual Report (Supervisor Virginia Bass)**

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Film Commission Annual Report.pdf](#)

2. Proclaim June 4, 2016 as “Lemonade Day” (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Lemonade Day Proclamation.pdf](#)

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Consider Signing onto the Amended Klamath Hydroelectric Settlement Agreement (Supervisor Ryan Sundberg and Supervisor Mark Lovelace)**

Recommendation: That the Board of Supervisors sign on to the revised KHSA.

Attachments: [Staff Report.pdf](#)
[KHSA Agreement \(220 pages\).pdf](#)
[Humboldt County Signature Page.pdf](#)
[Public Comment.pdf](#)

H. DEPARTMENT REPORTS

I. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Appointment for the positions of Director of Planning and Building Department and Director of Library Services pursuant to Government Code sections 54954.5 and 54957.
2. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Humboldt Coalition for Property Rights v. County of Humboldt, et al; Humboldt County Superior Court Case No. CV120232.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

Code Enforcement Unit

1. Administrative Abatement Hearing; Jessica Adams; 7210 Summit Ridge Drive, Eureka, California; AP# 306-291-018
Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code sections 351-21 and 351-22, open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; and close the hearing.
Attachments: [Administrative Abatement Hearing.pdf](#)

L. PUBLIC HEARINGS

Planning and Building Department

1. County-Initiated Notice of Intent to Serve Notice of Non-Renewal of the Arthur Tooby Conservation Contract. Case Number AGPN 15-005. Key Assessor Parcel Number 216-081-008 (see Attachment G for a complete list of affected parcel numbers). Resolution No. 77-30. Garberville Area

Recommendation: That the Board of Supervisors hold a public hearing in the manner prescribed by law; receive the staff report; approve the Notice of Intent to Serve Notice of Non-Renewal and direct Planning staff to mail said notice to the property owners informing them of their right to protest; direct the Clerk of the Board to execute the Notice of Non-Renewal and record with the County Recorder's Office no later than 20 days after the County sends the Notice of Intent to Serve Notice of Non-Renewal to property owners; and direct the Clerk of the Board to give notice of the decision to Non-Renew the Land Conservation Contract to property owners, the California Office of Land Conservation, the Assessor's Office. County Counsel end any other interested party.

Attachments: [Notice of Non-Renewal of Conservation Contract](#)
[Public Comment.pdf](#)

M. AFTERNOON DISCUSSION ITEMS

Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>