

**BOARD OF SUPERVISORS**

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Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
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County Administrative Officer  
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County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, July 10, 2018

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 18-0240-000-SA, Nursery Inspection Program Contract in the Amount of \$1,786.00

**Recommendation:** That the Board of Supervisors approve Standard Agreement No. 18-0240-000-SA, known as the Nursery Inspection and Enforcement Program contract with the California Department of Food and Agriculture in the amount of \$1,786.00; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:** [Cooperative Agreement No. 18-0240-000-SA.pdf](#)

**Board of Supervisors**

2. Informational Report on the Reappointment of Denver Nelsen, Ted Romo and Brad Smith to the Fish and Game Advisory Commission Representing District 1 (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors receive and file the report.

**Attachments:** [F&G District1 Reappointment.pdf](#)

3. Appreciation Letters to Carol Hill and Steve Kimberling for Their Service on the Workforce Development Board (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**Attachments:** [Workforce Development Board Appreciation Letters.pdf](#)

4. Appreciation Letter to Charles Ciancio for His Service on the Forestry Review Committee (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**Attachments:** [Appreciation Letter to Charles Ciancio.pdf](#)

5. Appoint Ed Laidlaw to the Humboldt County Fire Safe Council representing District 3 (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors receive and file the report.

**Attachments:** [Appointment of Ed Laidlaw.pdf](#)

**Clerk of the Board**

6. Approval of the Action Summary - Meeting of June 26, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of June 26, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary - Meeting of June 26, 2018.pdf](#)

7. Notice of Vacancy on Forestry Review Committee

**Recommendation:** That the Board of Supervisors receive and file this report.

**Attachments:** [Notice of Vacancy on Forestry Review Committee.pdf](#)

**County Clerk/Recorder/Registrar of Voters****8. Certification of Petition, Humboldt County Sanctuary Law**

**Recommendation:** That the Board of Supervisors accept the Certification of Results of the Humboldt County Sanctuary Law Initiative Petition; and take action pursuant to Election Code Section 9118.

**Attachments:** [Certification of Petition.pdf](#)  
[Public Comment.pdf](#)

**9. Certification of the Results of the June 5, 2018, Statewide Direct Primary Election**

**Recommendation:** That the Board of Supervisors accepts the Certified Statement of Results of the Official Canvass for the June 5, 2018, Statewide Direct Primary Election.

**Attachments:** [Staff Report.pdf](#)  
[Certification of the Results.pdf](#)

**Department of Health and Human Services: Administration****10. Allocate One (1) 1.0 Full Time Equivalent (FTE) Staff Services Analyst III**

**Recommendation:** That the Board of Supervisors allocate one (1) 1.0 FTE Staff Services Analyst III (class 0392, salary range 427) in budget unit (BU) 511 effective immediately upon approval.

**Attachments:** [Classification Review.pdf](#)

11. Professional Services Agreement with Dr. John L. Schaeffer, Inc., Doing Business as American Telepsychiatrists, Regarding the Provision of Telepsychiatry Services to Children and Adults Suffering from Mental Illness

**Recommendation:** That the Board of Supervisors Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Dr. John L. Schaeffer, Inc., doing business as American Telepsychiatrists, regarding the provision of telepsychiatry services to children and adults suffering from mental illness for the period of July 1, 2018 through June 30,2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services - Contract Unit.

**Attachments:** [Professional Services Agreement with Dr. John L. Schaeffer.pdf](#)

**Department of Health and Human Services: Social Services**

12. Professional Services Agreement with California Youth Connection Regarding the Provision of Consultation and Technical Support Services Pertaining to Implementation of the Humboldt County Transition Age Youth Collaboration Project

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with California Youth Connection regarding the provision of consultation and technical support services pertaining to implementation of the Humboldt County Transition Age Youth Collaboration Project for the period beginning upon execution to June 30, 2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services-Contract Unit for further processing.

**Attachments:** [Professional Services Agreement with California Youth Connection.pdf](#)

13. UC Davis Training Contract for Eligibility Services for Fiscal Year (FY) 2018-2019

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the attached contract with the University of California- Davis (UC Davis) in the amount of \$136,000.00 to provide Eligibility Services training for the Department of Health and Human Services-Social Services (DHHS-Social Services) staff for FY 2018-19; grant a waiver of the Nuclear Free Ordinance; and authorize the Chair to execute this contract and return two (2) signed originals to DHHS-Contract Unit.

**Attachments:** [UC Davis Training Contract for Eligibility Services.pdf](#)

14. Authorization for the Department of Health and Human Services-Director of Social Services to Sign Grant Agreements with Community/Family Resource Centers for CalWORKs and CalFresh Outreach and Support Activities for Fiscal Year 2018-19

**Recommendation:** That the Board of Supervisors approve the proposed grant agreement amounts, totaling \$1,059,645, with the Community/Family Resource Centers (CRC/FRC) participating with CalWORKs and CalFresh outreach and support activities for fiscal year 2018-2019 (Attachment 1); authorize the Department of Health and Human Services-Director of Social Services or their designee to sign individual grant agreements with the CRC/FRC participating with CalWORKs and CalFresh outreach and support activities substantially in the form of the attached sample grant agreement upon proof of insurance; authorize the Department of Health and Human Services-Director of Social Services or their designee to amend the grant agreement as necessary for fiscal year 2018-19 after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to return one (1) executed Board agenda item to the DHHS-Contract Unit for transmittal to DHHS-Social Services Administration.

**Attachments:** [Authorization to Sign Grant Agreements.pdf](#)

15. Agreement with Olin Jones and the Department of Health and Human Services for the Period of April 5, 2018 through April 15, 2019

**Recommendation:** That the Board of Supervisors approve the agreement with the Olin Jones for the period of April 5, 2018 through April 15, 2019 to serve as the tribal consultant for the stipulated judgement by the Attorney General for the Department of Health and Human Services (DHHS) in an amount not to exceed \$176,041; authorize the Chairperson to execute three (3) originals of the agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Information Services.

**Attachments:** [Agreement with Olin Jones.pdf](#)

### **Planning and Building Department**

16. Position Allocation Modifications to Code Enforcement and Cannabis Planning

**Recommendation:** That the Board of Supervisors approve and authorize the Planning and Building Department to work with Human Resources and Payroll to make the following personnel changes: a. Deallocate 1.0 full time equivalent (FTE) Senior Planner (class 660, salary range 446) in budget unit 268, Cannabis Planning b. Allocate 1.0 FTE Supervising Planner (class 681, salary range 474) in budget unit 268 c. Deallocate 0.5 FTE Legal Office Assistant I/II (class 178, salary range 292/314), in budget unit 269, Code Enforcement d. Allocate 1.0 FTE Legal Office Assistant I/II (class 178, salary range 292/314), in budget unit 269, Code Enforcement; and approve proposed supplemental budgets for fiscal year (FY) 2018-19 position allocation modifications (4/5 Vote Required).

*Attachments:*        [Position Allocation Modifications.pdf](#)

17. Miles Garrett General Plan and Zone Reclassification Petition; Case Numbers GPP-17-002, ZRP-17-007; Assessor Parcel Number 522-143-001; Willow Creek Area

*Recommendation:*    That the Board of Supervisors describe the project as part of the consent agenda; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

*Attachments:*        [Miles Garrett General Plan and Zone Reclassification Petition.pdf](#)

18. Limited Duration Regular Positions for the Planning and Building Department to Include Respective Supplemental Budgets for Fiscal Year 2018-19 (4/5 Vote Required)

*Recommendation:*    That the Board of Supervisors approve and authorize Planning and Building Department to work with Human Resources and Payroll to recruit and hire limited duration regular positions as follows: a. 2 PTE Building Inspector I/II (class 308, salary range 390/413) in budget unit 262 b. 6 FTE Planner I/II (class 0333, salary range 382/409) in budget unit 268 c. 2 FTE Planning Technician I/II (class 0334, salary range 350/364) in budget unit 268 d. 2 FTE Administrative Analysts I/II (class 0626, salary range 379/412) in budget unit 268 e. 2 FTE Office Assistant I/II (class 179, salary range 268/299) in budget unit 268 f. 3 FTE Planner I/II (class 0333, salary range 382/409) in budget unit 277 g. 1 FTE Planner I/II (class 0333, salary range 382/409) in budget unit 282; and approve proposed supplemental budgets for fiscal year (FY) 2018-19 to accommodate increased benefits and new positions for budget units: 262 Building Inspector, 268, Cannabis Planning; 277, Current Planning; and 282, Advance Planning.

*Attachments:*        [Limited Duration Regular Positions.pdf](#)

### **Public Works**

19. Report of Pacific Gas and Electric Company's Rule 20A Work Credits and Status of Undergrounding Projects

*Recommendation:*    That the Board of Supervisors receive and file the 2017 Rule 20A Allocation and Work Credit Balance Report from Pacific Gas and Electric (PG&E).

*Attachments:*        [Report of Pacific Gas and Electric Company's Rule 20A.pdf](#)

20. Subcontractor Substitution Requests Regarding the Humboldt County Airport Rescue and Fire Fighting Facility Building Project

*Recommendation:*    That the Board of Supervisors receive and file the attached notices of subcontractor substitution requests submitted to Willis Rebar, McKeever Energy & Electric, Inc. and McMurray & Sons, Inc. as requested by the general

contractor, Danco Builders Northwest, for the Humboldt County Airport Rescue and Fire Fighting Facility Building Project (Project No. 919280); and accept and grant Danco Builders Northwest's requests for the substitution of Willis Rebar, McKeever Energy and Electric, Inc. and McMurray & Sons, Inc. for cause in accordance with Section 4107 of the California Public Contract Code.

*Attachments:* [Subcontractor Substitution Requests.pdf](#)

### **Sheriff**

#### **21. Allocation of Undersheriff Position**

*Recommendation:* That the Board of Supervisors allocate one full-time Undersheriff (class 0400, salary range 542) position in budget unit 1100221 effective the beginning of the pay period following approval.

*Attachments:* [Allocation of Undersheriff Position.pdf](#)

#### **22. Citywide Cleanup and Beautification Agreement between City of Eureka and the County of Humboldt Sheriff's Work Alternative Program**

*Recommendation:* That the Board of Supervisors approve City of Eureka City-wide Cleanup and Beautification Agreement (Attachment 1) for Sheriff's Work Alternative Program (SWAP) for the period June 1, 2018 through May 31, 2019; and authorize the Sheriff to sign three (3) original copies of the agreement and any additional amendments, modifications or extensions for the term of the Agreement.

*Attachments:* [Citywide Cleanup and Beautification Agreement.pdf](#)

**Treasurer/Tax Collector****23. Appropriation Transfer from Contingencies for Fiscal Year 2017-18 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve an appropriation transfer of \$27,000 from Contingencies (1100-990) to Treasury Expense (1100-109) for fiscal year (FY) 2017-18.

**Attachments:** [Appropriation Transfer.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Auditor/Controller****1. Appointments to the Humboldt County Redevelopment Oversight Board**

**Recommendation:** That the Board of Supervisors appoint a Board representative to the Humboldt County Redevelopment Oversight Board; and direct staff to post the attached notice regarding the appointment of a member of the public to the Humboldt County Redevelopment Oversight Board.

**Attachments:** [Appointment to the Humboldt County Redevelopment Oversight Board.pdf](#)

**Child Support Services****2. Temporary Employment of Retired Annuitant as Child Support Assistant III in the Department of Child Support Services - Roylene Cluver**

**Recommendation:** That the Board of Supervisors resolve that the employment of Roylene Cluver as a temporary retired annuitant Child Support Assistant III with the Department of Child Support Services is necessary to fill a critically needed position and that Ms.



Cluver's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

*Attachments:* [Temporary Employment of Retired Annuitant.pdf](#)

3. Temporary Employment of Retired Annuitant as Child Support Assistant III in the Department of Child Support Services - Debra Ludtke

*Recommendation:* That the Board of Supervisors resolve that the employment of Debra Ludtke as a temporary retired annuitant Child Support Assistant III with the Department of Child Support Services is necessary to fill a critically needed position and that Ms. Ludtke's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

*Attachments:* [Temporary Employment of Retired Annuitant.pdf](#)

### County Administrative Office

4. Measure for Voter Consideration to Renew Measure Z on the Ballot for the November 6, 2018 Election

*Recommendation:* That the Board of Supervisors receive a report and presentation from Fairbank, Maslin, Maullin, Metz & Associates (FM3) regarding polling results on a potential measure renewing Measure Z; and direct staff to return to your Board on July 24 for introduction of an ordinance modifying Chapter 8, Division 1 of Title VII of the Humboldt County Code related to renewal of Measure Z's sales and use tax.

*Attachments:* [Voter Consideration to Renew Measure Z.pdf](#)

### Department of Health and Human Services: Administration

5. Department of Health and Human Services Blue Ribbon Task Force Final Report

*Recommendation:* That the Board of Supervisors receive and file a presentation by Department of Health and Human Services (DHHS) Blue Ribbon Task Force Chair Bill Damiano and Co-Chair Connie Stewart; consider the recommendation that DHHS "report back to the Board of Supervisors with an action plan for the prioritized recommendations that has measureable outcomes" through a. The regular DHHS Director evaluation process; and b. DHHS updates to the community, including the external newsletter, Facebook, Community Task Force and inclusion of data in performance measures in outward facing data repository.

- Attachments:*        [Staff Report.pdf](#)  
                              [Blue Ribbon Task Force Final Report.pdf](#)  
                              [Blue Ribbon Task Force Recommendations.pdf](#)

### **Planning and Building Department**

6. OR-17-005 Zoning Ordinance Amendments to Allow Greenhouse Floors on Prime Agricultural Soils

*Recommendation:* That the Board of Supervisors withdraw the proposed Ordinance Amendments No. 17-005, Greenhouse Floors, from consideration.

*Attachments:*        [OR-17-005 Zoning Ordinance Amendments.pdf](#)

### **Public Works**

7. Temporary Employment of Retired Annuitant as Construction Projects Manager in the Facilities Management Division of Humboldt County Department of Public Works

*Recommendation:* That the Board of Supervisors resolve that the employment of Tyler Holmes as a temporary retired annuitant Deputy Public Works Director-Facilities Management with the Humboldt County Department of Public Works is necessary to fill a critically needed position and that Tyler Holmes' employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180 day wait period.

*Attachments:*        [Temporary Employment of Retired Annuitant.pdf](#)

8. Speed Tables (Speed Humps) on Freshwater Road (County Road No. F6F060) at Garfield School

*Recommendation:* That the Board of Supervisors receives public testimony and consider the approval of three (3) speed tables on Freshwater Road (County Road No. F6F060) at Garfield School.

*Attachments:*        [Speed Tables \(Speed Humps\) on Freshwater Road.pdf](#)  
                              [Public Comment.pdf](#)

### **Sheriff**

9. Introduction of Ordinance Amending Chapter 5.5, to Title IX of the Humboldt County Code Prohibiting Target Shooting of Firearms in Public Places

*Recommendation:* That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the ordinance for adoption at least one (1) week away from the date of this hearing; direct the Clerk of the Board of Supervisors to publish the

pre-adoption summary of the ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)]; and direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)].

*Attachments:*      [Introduction of Ordinance Amending Chapter 5.5, to Title IX.pdf](#)  
[Proof of Publication.pdf](#)

## J. PUBLIC HEARINGS

### Planning and Building Department

1. ZR-17-006 Summit West Property Management, LLC Zone Reclassification (Continuance from June 26, 2018 Hearing); Assessor Parcel Number 313-203-020; Fickle Hill Area

*Recommendation:* That the Board of Supervisors introduce Ordinance No. \_\_\_\_ by title and waive further reading; re-open the public hearing and receive the staff report and public testimony; close the hearing and deliberate; consider the Addendum to the General Plan Update Program Environmental Impact Report (EIR) (Attachment 6); adopt Resolution No. \_\_\_\_ (Attachment 1) making findings that the Zone Reclassification is consistent with the requirements of the General Plan and the Zoning Ordinance; adopt Ordinance No. \_\_\_\_ (Attachment 2), amending Section 311-7 of the Humboldt County Code by reclassifying approximately 12.81 acres in the Fickle Hill area from Unclassified (U) to Agriculture General with a Special Building Site Combining Zone specifying a minimum parcel size of ten (10) acres (AG-B-5( 10)); direct Planning Division staff to prepare and file a Notice of Determination with the County Clerk and State Office of Planning and Research; direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing, along with the names of those Supervisors voting for and against the ordinance (Attachment 3) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance; and direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, and any other interested party.

*Attachments:*      [ZR-17-006 Summit West Property Management, LLC.pdf](#)  
[Proof of Publication.pdf](#)

## K. DISCUSSION ITEMS

## L. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code section 54956.9 regarding pending litigation; Friends of the Eel River v. County of Humboldt; Case No. CV180495.
2. It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for Management and Confidential Group and County Attorney’s Association.
3. Conference with Legal Counsel – pursuant to Government Code section 54956.9 subd. (d)(2) - threatened litigation re Humboldt County Trinity River Water Rights.

### **M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**