

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, December 7, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with AB 361 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 720-707-2699, enter Meeting ID 859 5807 0911 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Assessor

1. Agreement with Harold W. Bertholf, Inc. for Petroleum Property Appraisal Services

Recommendation: That the Board of Supervisors:

1. Approve Agreement with Harold W. Bertholf, Inc. for Petroleum Property Appraisal Services for 2022, 2023, and 2024; and
2. Authorize the Chair of the Board to execute the Agreement on behalf of the County.

Attachments: [Staff Report](#)
[Contract - Petro appraisal serv 2022-2024](#)
[HC Agreement for Petroleum Property Appraisal Services .pdf](#)

Board of Supervisors

2. Continuation of Local Emergency Due to Drought

Recommendation: That the Board of Supervisors:

1. Declare that a local emergency remains in effect, per Resolution 21-77 until Jan. 4, 2022, enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the drought.

Attachments: [Staff Report](#)
[Resolution 21-77 Local Emergency Related to Drought.pdf](#)

3. Retirement Resolution for Elisa Girsback

Recommendation: That the Board of Supervisors:
1. Adopt the Resolution

Attachments: [Staff Report](#)
[Retirement Resolution.pdf](#)

4. Proclamation for Adoption Awareness Month

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

Child Support Services

5. Memorandum of Understanding Continuing the Regionalization of Child Support Services between Trinity and Humboldt Counties.

Recommendation: That the Board of Supervisors:
1. Approve the attached Memorandum of Understanding (MOU) between Humboldt and Trinity Counties continuing the regionalization of Child Support Services.

Attachments: [Staff Report](#)
[Renewal of Regionalization Agreement North Coast Regional Department of Child Executed Renewal of Regionalization Agreement North Coast Regional Department](#)

6. Allocation of One Full Time Equivalent (FTE) Accounting Technician to Budget Unit 1380 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Allocate one full time equivalent (FTE) 1.0, Accounting Technician position (salary range 367, class 0355, position 02) to Budget Unit 1380, effective the pay period following Board approval.

Attachments: [Staff Report](#)
[County of Humboldt -Accounting Technician.pdf](#)

7. Plan of Cooperation Between Solano County Child Support Services and North Coast Child Support Services

- Recommendation:** That the Board of Supervisors:
1. Approve and authorize the Director of the North Coast Regional Department of Child Support Services (NCRDCSS) to execute the attached Plan of Cooperation (POC) between Solano County Child Support Services (SCCSS) and NCRDCSS continuing NCRDCSS' ability to utilize the Financial Case Management services of SCCSS.
 2. Authorize the Director of NCRDCSS, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding, after review and approval by County Counsel, Risk Management and the County Administrative Office.

Attachments: [Staff Report](#)
[Financial Case Management POC Between Solano and North Coast - Final.pdf](#)

Clerk of the Board

8. Local Appointments List for 2022

- Recommendation:** That the Board of Supervisors:
1. Receive said list; direct the Clerk of the Board to send a copy of said list to the Humboldt County Library, Eureka Main Branch pursuant to Government Code Section 54973; and that the Board hereby designate the Humboldt County Library, Eureka Main Branch, as the public library required to receive a copy of such list.

Attachments: [Staff Report](#)
[Local Appointments List 2022.pdf](#)

9. Approval of the Action Summary - Meeting of November 2, 2021

- Recommendation:** That the Board of Supervisors:
1. Approve the Action Summary for the meeting of November 2, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[11-2-2021 Action Summary.pdf](#)
[MINUTE SHEET.docx](#)
[Executed Minute Sheet - 11.2.2021.pdf](#)

10. Approval of the Action Summary - Meeting of November 9, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of November 9, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Approved Action Summary - Meeting of November 9, 2021.pdf](#)
[Executed Minute Sheet.pdf](#)

11. Approval of the Action Summary - Meeting of November 12, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of November 12, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary .pdf](#)
[Minute Book.pdf](#)
[Executed Minute Book - 11.12.2021.pdf](#)

12. Approval of the Action Summary - Meeting of November 16, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of November 16, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[11-16-2021 Action Summary .pdf](#)
[MINUTE SHEET.docx](#)
[Executed Minute Sheet - 11.16.2021.pdf](#)

13. Approval of the Action Summary - Meeting of November 22, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of November 22, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance

with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary and Minute Book.pdf](#)
[Executed Minute Book - 11.22.21.pdf](#)

County Administrative Office

14. Grant Agreement and Supplemental Budget for the United States Endowment for Forestry and Communities grant award for CalForest WRX (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the grant agreement and supplemental budget for the United States Endowment for Forestry and Communities for CalForest WRX grant award (4/5 vote required);
2. Authorize the County Administrative Officer (CAO) to sign the United States Endowment for Forestry and Communities Subrecipient Agreement 21-00218 and any subsequent addendums, amendments, or attachments thereto upon approval of County Counsel and Risk Management; and
3. Direct staff to sole source with the entities as identified in the grant agreement's project budget to perform the scope of services as defined in the United States Endowment for Forestry and Communities Subrecipient Agreement 21-00218.

Attachments: [Staff Report](#)
[United States Endowment for Forestry and Communities 21-00218 Agreement.pdf](#)
[CalForest WRX One Page Summary.pdf](#)
[EDD Nov. 9, 2021, Supplemental Budget Request CalForest WRX.xlsx](#)

Department of Health and Human Services: Administration

15. Intergovernmental Agreement with the California Department of Health Care Services

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached intergovernmental agreement with the California Department of Health Care Services;
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute the attached intergovernmental agreement with the California Department of Health Care Services regarding the transfer of public funds;
3. Authorize the Department of Health and Human Services, or a designee thereof, to execute any subsequent amendments to, and other documents regarding, the attached intergovernmental agreement, after review and approval

by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Department of Health and Human Services to transfer up to \$3,103,162 to the California Department of Health Care Services in the third or fourth quarter of calendar year 2022, as directed by the California Department of Health Care Services.

Attachments: [Staff Report](#)
 [Intergovernmental Agreement 2021](#)

Department of Health and Human Services: Behavioral Health

16. Approval of Philippa Watkins, LMFT as Clinical Director and Hospital Administrator of Humboldt County Behavioral Health - Sempervirens

Recommendation: That the Board of Supervisors:

1. Adopt the statements of qualifications and duties pertaining to the position of Clinical Director and Hospital Administrator; and
2. Acting as the Governing Body of Sempervirens Psychiatric Health Facility, approve the appointment of Philippa Watkins, LMFT as Clinical Director and Hospital Administrator of Humboldt County Behavioral Health Sempervirens Psychiatric Health Facility, effective November 1, 2021; and
3. Direct the Clerk of the Board to forward one certified copy of the Board Report to the Department of Health and Human Services (DHHS) - Contract Unit for transmittal to DHHS-Behavioral Health Administration.

Attachments: [Staff Report](#)
 [Clinical Director Statement of Qualifications and Duties](#)
 [Hospital Administrator Statement of Qualifications and Duties](#)
 [DHHS-Behavioral Health Organization Chart](#)

Department of Health and Human Services: Public Health

17. Professional Services Agreement with Common Cents Systems, Inc.

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute, the attached professional services agreement with Common Cents Systems, Inc. regarding the provision of software maintenance services related to the Public Health Laboratory Information Management System for the period of January 1, 2022 through December 31, 2026;
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Common Cents Systems, Inc., after review and approval by County Counsel, Risk Management and the County

Administrative Office; and

3. Direct the Clerk of the Board to return one certified copy of the Board Order relating to this item to the Department of Health and Human Services - Contract Unit.

Attachments:

[Staff Report](#)

[Software Maintenance Agreement with Common Cents Systems, Inc.](#)

[File Summary](#)

18. Update on Local Conditions Surrounding COVID-19

Recommendation: That the Board of Supervisors:

1. Receive a written report from Department of Health and Human Services (DHHS) - Public Health and the Humboldt County Health Officer regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Attachments:

[Staff Report](#)

[Written Report from the Humboldt County Health Officer](#)

[Fully Vaccinated vs. Unvaccinated Weekly Graph](#)

[Estimated Weekly COVID-19 Hospitalization and Mortality Rate](#)

[Confirmed COVID-19 Cases, Cumulative Hospitalizations & Total Deaths by Mont](#)

Department of Health and Human Services: Social Services

19. Memorandum of Understanding with South Bay Union School District Regarding Payment of the Costs and Expenses Associated with the Provision of Social, Health and Family Support Services to Eligible Individuals and Families Residing in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with South Bay Union School District regarding payment of the costs and expenses associated with the provision of social, health and family support services to eligible individuals and families residing in Humboldt County in an amount not to exceed \$25,073.22 for the period of April 1, 2021 through June 30, 2021;

2. Authorize the DHHS - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with South Bay Union School District, after review and approval by County Counsel, Risk Management and the County Administrative Office;

3. Authorize the DHHS - Social Services Director, or a designee thereof, to execute additional memorandums of understanding regarding payment of the costs and expenses associated with the provision of social, health and family support services to eligible individuals and families residing in Humboldt County that are substantially similar to the attached memorandum of understanding with South

Bay Union School District, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

4. Direct the Clerk of the Board to return one fully executed original copy of the attached memorandum of understanding with South Bay Union School District to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[FY 21-22 South Bay HNFRC MOU \(signed\) RM 11.15.21](#)

[South Bay Pine Hill FRC COI \(South Bay Union School District\)](#)

[Executed FY 21-22 South Bay HNFRC MOU \(signed\) RM 11.15.21.pdf](#)

20. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Housing and Community Development's Housing Navigators Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept funding made available through the California Department of Housing and Community Development's Housing Navigators Program; and
2. Direct the Clerk of the Board to return one fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Housing and Community Development.

Attachments:

[Staff Report](#)

[Resolution Authorizing Acceptance of Funding Made Available through the California Department of Housing and Community Development's Housing Navigators Program Allocation Acceptance Form dated November 04, 2021](#)

[State of California Government Agency Taxpayer Identification Form](#)

[Executed Resolution 21-131.pdf](#)

21. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Housing and Community Development's Transitional Housing Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept funding made available through the California Department of Housing and Community Development's Transitional Housing Program; and
2. Direct the Clerk of the Board to return one fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Housing and Community Development.

Attachments: [Staff Report](#)
[Resolution Authorizing Acceptance of Funding Made Available through the California Transitional Housing Program Allocation Acceptance Form dated October 14, 2021](#)
[State of California Government Agency Taxpayer Identification Form](#)
[Executed Resolution 21-132.pdf](#)

Probation

22. Professional Services Agreement with Graphic Control Systems, Inc. and Supplemental Budget for Probation Department, Juvenile Hall (4/5 vote required)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize Chief Probation Officer to execute, the attached professional services agreement with Graphic Control Systems, Inc. regarding security related improvements within the Juvenile Hall, Regional Facility in the amount of \$189,625.12, for the period of July 1, 2021 through June 30, 2022;
2. Authorize the Chief Probation Officer, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Graphic Control Systems, Inc., after approval by County Counsel, Risk Management and the County Administrative Office;
3. Establish a Fixed Asset line, object code 8986 - Equipment, in the Probation, Juvenile Hall, Board of State and Community Corrections Grant, budget unit of 1100-234001; and
4. Approve the attached supplemental budget in budget unit 1100-234001.

Attachments: [Staff Report](#)
[Graphics Control -Redundant Station.pdf](#)
[234001-11.1.21.xlsx](#)

Public Works

23. License Agreement with Humboldt Redwood Company, LLC. for the Dyerville Stockpile Site, APN 211-141-003, Dyerville Loop Road (6D100), Dyerville

Recommendation: That the Board of Supervisors:

1. Grant a waiver of the Nuclear Free Ordinance;
2. Authorize the Chair of the Board to sign, in duplicate, the License Agreement between the County of Humboldt and Humboldt Redwood Company, LLC. (Attachment 1); and
3. Direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

Attachments:

[Staff Report](#)

[Attachment 1 - 2021 HRC Dyerville Stockpile License Agreement](#)

[Attachment 2 - 2019 HRC Dyerville Stockpile License Agreement - Executed
Executed 2021 HRC Dyerville Stockpile License Agreement.pdf](#)

24. License Agreement with Humboldt Redwood Company, LLC for the Dyerville Gravel Extraction Borrow Site, APN 211-141-003, Dyerville Loop Road (6D100), Dyerville

Recommendation: That the Board of Supervisors:

1. Grant a waiver of the Nuclear Free Ordinance;
2. Authorize the Chair of the Board to sign, in duplicate, the License Agreement between the County of Humboldt and Humboldt Redwood Company, LLC. (Attachment 1); and
3. Direct the Clerk of the Board to return both executed License Agreements to the Land Use Division for further processing.

Attachments: [Staff Report](#)
[Attachment 1 - 2021 HRC Dyerville Gravel Extraction License Agreement](#)
[Attachment 2 - 2019 HRC Dyerville Gravel Extraction License Agreement - Executed Executed 2021 HRC Dyerville Gravel Extraction License Agreement.pdf](#)

25. Donation of Funds from the Humboldt Trails Council for Automatic Trail Counters and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept the donation of funds from the Humboldt Trails Council for Public Works to purchase and install two (2) automatic trail counters; and
2. Approve, and authorize the Humboldt County Auditor-Controller to process, the attached supplemental budget request regarding the funds donated by the Humboldt Trails Council (4/5 vote required).

Attachments: [Staff Report](#)
[Attachment 1 - HTC donation letter 9-15-2021](#)
[Attachment 2 - Supplemental Budget 1710715](#)

26. Resolution Authorizing the Humboldt County Department of Public Works to Apply For, and Accept, Funding Made Available through the California Department of Parks and Recreation's Per Capita Grant Program and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County Department of Public Works to apply for, and accept, grant funding made available through the California Department of Parks and Recreation's Per Capita Grant Program;
2. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the Humboldt County Department of Public Works for submission to the California Department of Parks and Recreation; and
3. Approve, and authorize the Humboldt County Auditor-Controller to process, the

attached supplemental budget request regarding the funding made available through the California Department of Parks and Recreation's Per Capita Grant Program (4/5 vote required).

Attachments:

[Staff Report](#)

[Attachment 1 - Per Capita Grant Program County Allocations](#)

[Attachment 2 - Resolution Authorizing Per Capita Park Bond projects](#)

[Attachment 3 - Big Lagoon County Park project schematic](#)

[Attachment 4 - Supplemental Budget 1100713](#)

[Executed Per Capita Grant Program County Allocations .pdf](#)

27. Accept and Administer Funding Made Available through the 2021 County Coordinators Grant Program and Approval of the Associated Supplemental Budget (4/5 vote required)

Recommendation:

That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute a grant agreement with the California Fire Safe Council and any other documents, including, without limitation, professional services agreements, necessary to accept and administer funding made available through the 2021 County Coordinators Grant Program; and
2. Approve, and authorize the Humboldt County Auditor-Controller to post, the attached supplemental budget request and make technical corrections as needed (4/5 vote required).

Attachments:

[Staff Report](#)

[Attachment 1 - California Fire Safe Council County Coordinators Proposal and Support](#)

[Attachment 2 - California Fire Safe Council 2021 County Coordinators Grant Award An](#)

[Attachment 3 - Supplemental Budget Request Regarding the 2021 County Coordinator C](#)

28. Appointment of Patrick Kaspari to the North Coast Resource Partnership Technical Peer Review Committee

Recommendation:

That the Board of Supervisors:

1. Appoint Patrick Kaspari to fill the vacancy in one (1) of Humboldt County's two (2) seats on the North Coast Resource Partnership Technical Peer Review Committee.

Attachments:

[Staff Report](#)

29. Resolution Authorizing the Humboldt County Department of Public Works to Apply for, and Accept, Funding Made Available through the California Department of Water Resources' Urban and Multibenefit Drought Relief Grant Program on Behalf of the North Coast Resource Partnership

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County Department of Public Works Director, or a designee thereof, to prepare apply for, and accept, if awarded, funding made available through the California Department of Water Resources' Urban and Multibenefit Drought Relief Grant Program on behalf of the North Coast Resource Partnership; and
2. Direct the Clerk of the Board to provide one (1) fully executed certified copy of the attached resolution to the Humboldt County Department of Public Works for submission to the California Department of Water Resources.

Attachments:

[Staff Report](#)

[Attachment 1 Resolution Re 2021 Urban and Multibenefit Drought Relief Grant Program Executed Resolution 21-134 .pdf](#)

30. Contract Award Authorization for Manila State Route 255 Shared Use Pathway Project

Recommendation: That the Board of Supervisors:

1. Approve the attached revised plans and specifications for the Manila State Route 255 Shared Use Pathway Project;
2. Authorize the Humboldt County Public Works Director to award the construction contract for the Manila State Route 255 Shared Use Pathway Project to the lowest responsive bidder following completion of the bidding process; and
3. Authorize the Humboldt County Public Works Director to execute a project agreement with the lowest responsible bidder following submittal of the appropriate bonds and insurance.

Attachments:

[Staff Report](#)

[Plans and Specifications for Manila State Route 255 Shared Use Pathway; Project No. A](#)

Sheriff

31. Resolution to Adopt a Recruitment and Retention Incentive Program for Correctional Deputy II Lateral Police Officer Hires and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt Resolution No. _____ adopting a recruitment and retention incentive program for Correctional Deputy II (class 0424B) lateral police officer candidates (Attachment 1); and

2. Approve a supplemental budget for fiscal year (FY) 2021-22 for \$18,000 in budget unit 1100-243 Correctional Facility (Attachment 2). (4/5 vote required)

Attachments: [Resolution for Incentive Program](#)
[Supplemental Budget for 1100-243](#)
[Executed Resolution for Incentive Program.pdf](#)

32. Resolution to Authorize Revolving Petty Cash Fund for the Humboldt County Sheriff's Office Business Division

Recommendation: That the Board of Supervisors:
1. Approve Resolution No. ____ to authorize the revolving petty cash fund for the Humboldt County Sheriff's Office (HCSO) Business Division for \$500 for use in making change (Attachment 1).

Attachments: [Staff Report](#)
[Resolution for Petty Cash for the Business Division](#)
[Cash Handling Policy 8.18 \(003\).pdf](#)
[Executed Resolution 21-136.pdf](#)

33. Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Award 2021

Recommendation: That the Board of Supervisors:
1. Review the application for the JAG Program Local Award 2021 (Attachment 1);
2. Approve and authorize the Chair to sign the Certifications and Assurances by the Chief Executive of the Applicant Government (Attachment 2).

Attachments: [Staff Report](#)
[JAG Program Local Award 2021 Application](#)
[Certification and Assurances](#)
[Edward Byrne Justice Assistance Grant Executed](#)

34. Governing Body Resolution for the Emergency Management Performance Grant (EMPG) and the Homeland Security Grant Program (HSGP) for grant Fiscal Years 2021, 2022, and 2023; and the Emergency Management Performance Grant - American Rescue Plan Act (EMPG-ARPA) for grant Fiscal Year 2021.

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign Resolution No. _____, the Governing Body Resolution (Attachment 1) for the EMPG, HSGP, and EMPG-ARPA and direct the Clerk of the Board to certify; and
2. Direct the Clerk of the Board to return three (3) signed and certified copies, of

the above-named resolution, to the Sheriff's Office, Attn: Tammi Gilbert, for immediate submission to the California Governor's Office of Emergency Services.

Attachments: [Staff Report](#)
[Governing Body Resolution](#)
[Executed Resolution 21-137.pdf](#)

35. Position Allocation Modification for Sheriff's Office to Deallocate 1.0 Full-time Equivalent (FTE) Correctional Deputy II and allocate 1.0 FTE Senior Correctional Deputy

Recommendation: That the Board of Supervisors:

1. Approve the deallocation of 1.0 FTE Correctional Deputy II (salary range 380, class 424) in budget unit 1100-243 effective December 12, 2021.
2. Approve the allocation of 1.0 FTE Senior Correctional Deputy (salary range 395, class 0421) in budget unit 1100-243 effective December 12, 2021.

Attachments: [Staff Report](#)

Treasurer/Tax Collector

36. Amendment to MOU with CSAC Finance Corporation for CalTRECS Intercept Program

Recommendation: That the Board of Supervisors:

1. Approve and execute the attached amendment (Attachment 1) to the Memorandum of Understanding (MOU) with the California State Association of Counties (CSAC) - Finance Corporation Tax Refund Exchange and Compliance System (CalTRECS) in conjunction with the Franchise Tax Board (FTB).

Attachments: [Staff Report](#)
[CalTRECS MOU CSAC . Humboldt](#)
[CalTRECS Amendment to MOU with CSAC Finance 2021](#)
[Executed CalTRECS Amendment to MOU with CSAC Finance 2021.pdf](#)

37. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation

Recommendation: That the Board of Supervisors:

1. Appoint the following individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) effective this date for the remainder of the 2021 and 2022 calendar years:
Bruce Rupp - President
Greg Bowen - Secretary
Daniel Sweet - Treasurer

Attachments: [Staff Report](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS**F. SPECIAL PRESENTATIONS****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Consider Modifications to the McKinleyville Municipal Advisory Committee (MMAC) Rules, Regulations and Procedures

Recommendation: That the Board of Supervisors:
1. Consider the attached modifications to the MMAC Rules, Regulations and Procedures and direct staff to make changes where appropriate.

Attachments: [Staff Report](#)
[Letter from MMAC Board.pdf](#)
[MMAC Draft Rules, Regulations and Procedures.pdf](#)

I. DEPARTMENT REPORTS**Clerk of the Board**

1. Appointment of Chair and Vice Chair for the Board of Supervisors - Calendar Year 2022

Recommendation: That the Board of Supervisors:
1. Appoint a Chair and Vice Chair for the Board of Supervisors for Calendar Year 2022.

Attachments: [Staff Report](#)

Human Resources

2. Senate Bill (SB) 95 Supplemental Paid Sick Leave - Extension

Recommendation: That the Board of Supervisors:
1. Extend the California Supplemental Paid Sick Leave (SPSL) effective to terminate Oct. 30, 2021 through Jan. 8, 2022, to those employees that have not exhausted the SPSL leave hours.

Attachments:

[Staff Report](#)

[Att 1_SPSL Extension Resolution 12.07.2021 FINAL](#)

[Executed Resolution 21-138.pdf](#)

Public Defender

3. Resolution for the Temporary Employment of Retired Annuitant as Supervising Legal Secretary with the Humboldt County Public Defender Office (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached Resolution authorizing an exception to the 180-day wait period of the California Public Employees Retirement System (CalPERS) for the employment of Georgette Trump as a temporary retired annuitant Supervising Legal Secretary (class 0114, salary range 400, step E) to fill a critically needed position with the Humboldt County Public Defender Office.

Attachments: [Staff Report](#)
[Retirement Resolution Georgette Trump.docx](#)
[Gov Code Sections 7522.56 & 21224.docx](#)
[Executed Resolution No. 21-139.pdf](#)

Public Works

4. Resolution for the Temporary Employment of Retired Annuitant as Office Assistant II for the Humboldt County Department of Public Works (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing an exception to the one hundred eighty (180) day wait period of the California Public Employees Retirement System for the employment of Patricia Sennott as a temporary retired annuitant Office Assistant II (class 0179B, salary range 308, step E) with the Humboldt County Department of Public Works, as necessary to fill a critically needed position.

Attachments: [Staff Report](#)
[Resolution for exception to the 180-day waiting period for Patricia Sennott .docx](#)
[Executed Resolution 21-140.pdf](#)

J. PUBLIC HEARINGS**Planning and Building Department**

1. Martin Lot Line Adjustment and Zone Boundary Adjustment, File No.: APNs 211-302-001, 217-191-003, Record No.: PLN-2020-16327, Myers Flat area and Ordinance (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Introduce Ordinance No. _____ (Attachment B) by title and waive further reading;
 2. Open the public hearing, receive and consider the staff report, the Planning Commission's recommendation and accept public comments;
 3. Close the public hearing;
 4. Adopt the Resolution to take the following actions:
 - a. Find the project exempt from CEQA pursuant to Section 15305 and 15061(b) (3) of the CEQA guidelines, and that there is no substantial evidence that the project will have a significant effect on the environment
 - b. Make the necessary findings to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA);
 5. Adopt by 4/5ths vote Ordinance No. _____ (Attachment A) amending Section 311-7 of the Humboldt County Code by reclassifying, through immediate conversion, approximately 9,000 square feet from Timberland Production Zone (TPZ) to Unclassified (U) and 9,000 square feet from Unclassified (U) to Timberland Production Zone (TPZ) to conform to the reconfigured lot lines approved with the LLA;
 6. Direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance;
 7. Direct the Chair of the Board to sign and the Clerk of the Board to record a Certificate of Rezoning (Notice of Timberland Production Zone Status) (Attachment C);
 8. Direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office, and any other interested party; and
 9. Direct Planning and Building Department to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA).

- Attachments:**
- [Staff Report](#)
 - [Attachment A - Resolution No. _____.docx](#)
 - [Attachment B - Ordinance No. _____.pdf](#)
 - [Attachment C - Certificate of Rezoning.docx](#)
 - [Attachment D - Post Adoption Summary.docx](#)
 - [Attachment E - PC Staff Report.pdf](#)
 - [Attachment F - PC Resolution.pdf](#)
 - [Executed Resolution 21-141.pdf](#)
 - [Executed Ordinance 2682.pdf](#)

2. Diamond C Ranch Partial Agricultural Preserve Dis-establishment, Zone Reclassification, Agricultural Preserve Reformation and Land Conservation Contract. Application No. PLN-2020-16295

- Recommendation:** That the Board of Supervisors:
1. Open a public hearing;

2. Receive the staff report, consider the application, and receive public testimony;
3. Adopt the necessary findings presented in the resolution;
4. Adopt Resolution No. _____ (Attachment A) dis-establishing portions of the Tooby Ranch Agricultural Preserve;
5. Adopt Ordinance No. _____ (Attachment B) amending Section 311-7 of the Humboldt County Code by reclassifying property in the Garberville Area within APN's 223-071-013, 223-071-004, 223-052-007, 223-012-017, 223-071-015 from Agricultural Exclusive and Unclassified to Agricultural Exclusive with a combining zone specifying a minimum parcel size of 160 acres;
6. Direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment C);
7. Adopt Resolution No. _____ (Attachment D) establishing the Diamond C Ranch Agricultural Preserve;
8. Authorize the Chair of the Board to execute the Land Conservation Contract (Attachment E)
9. Direct staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research;
10. Direct the Clerk of the Board to record copies of the Resolution and Land Conservation Contract with the County Recorder;
11. Direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's Office, County Counsel, Current Planning Division, the California Office of Land Conservation, and any other interested party; and
12. Close the public hearing.

Attachments:[Staff Report](#)[Attachment 1 - Draft Resolution.docx](#)[Attachment 2 - Ordinance.docx](#)[Attachment 2 - Exhibit A - Rezone Map.pdf](#)[Attachment 2 - Exhibit B legal descriptions.pdf](#)[Attachment 3 - Post Adoption Summary .docx](#)[Attachment 4 - Draft Resolution - Establishing Carr Ag Preserve.docx](#)[Attachment 4A - Map.pdf](#)[Attachment 5 - Carr Land Conservation Contract.docx](#)[Attachment 5 - Exhibit A legal descriptions.pdf](#)[Attachment 6A - PC Resolution 21-145_Diamond C Ranch_16295.pdf](#)[Attachment 6 - 16295 PC Staff Report 9.16.21.pdf](#)[Attachment 7- Request for Tax Reduction and 2021 Tax Bill.pdf](#)[Executed Resolution 21-142.pdf](#)[Executed Resolution Establishing Carr Ag Preserve.pdf](#)[Executed Ordinance 2685.pdf](#)**K. DISCUSSION ITEMS**

L. MATTERS SET FOR TIME CERTAIN**County Administrative Office**

1. 10 a.m. - Public Hearing and Resolution to Adopt a Redistricting Plan for Humboldt County

Recommendation: That the Board of Supervisors:

1. Open the public hearing;
2. Receive the presentation on final draft supervisorial district map;
3. Adopt Resolution No. _____ to Adopt a Redistricting Plan for Humboldt County, ensuring the county meets the state mandated deadline for redistricting, on December 15, 2021;
4. Direct the Clerk of the Board to return one fully executed certified copy of the attached resolution to the County Administrative Office; and
5. Close the Public Hearing.

Attachments: [Staff Report](#)
[Current Supervisorial District Map](#)
[Humboldt County Final Draft Map](#)
[Resolution to Adopt a Redistricting Plan for Humboldt County](#)
[Elections Code 21500 et seq](#)
[Elections Code 23000 et seq](#)
[Executed Resolution to Adopt a Redistricting Plan for Humboldt County.pdf](#)

Planning and Building Department

2. 1 p.m. - Cost Recovery Hearing on Property Located at 6608 Third St., Fields Landing (APN 306-016-002)

Recommendation: That the Board of Supervisors:

1. Confirm the proposed Nuisance Abatement Assessment on the property located at 6608 Third St., Fields Landing (APN 306-016-002) in the amount of \$49,318.74 in accordance with Section 351-20 titled Cost Recovery Hearing of Title III, Division 5, Chapter 2 of the Humboldt County Code.
2. Adopt the Resolution to confirm the proposed Nuisance Abatement Assessment against Lucas Bode pursuant to Humboldt County Code sections 351-1 et seq.

Attachments: [Staff Report](#)
[ATTACHMENT A - Inspection Report-Photos-Notice and Order.pdf](#)
[ATTACHMENT B - NTA & NOV.pdf](#)
[ATTACHMENT C - Inspection Photos 3.25.2021.pdf](#)
[ATTACHMENT D - Photo 2021.05.14.pdf](#)
[ATTACHMENT E - Interior Photos 2021.06.02.pdf](#)
[ATTACHMENT F - Task Order and PSA.pdf](#)
[ATTACHMENT G - Inspection Warrant & Order of Abatement.pdf](#)
[ATTACHMENT H - Post Abatement Photos.pdf](#)
[ATTACHMENT I - Wahlund Invoice.pdf](#)
[ATTACHMENT J - Notice of Assessment & Admin Costs.pdf](#)
[ATTACHMENT K - Appeal Request.pdf](#)
[ATTACHMENT L - Bode Resolution - Updated.pdf](#)
[Public Comment.pdf](#)

M. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees.
2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(3) to discuss written communication of potential litigation regarding actions of the Humboldt County Auditor-Controller and Board of Supervisors.

Attachments: [Closed Session Letter.pdf](#)

3. Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of the Agricultural Commissioner.
4. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Jackson. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2101655
5. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss

existing litigation in the case of Leslie v. County of Humboldt, et. al. Case No. CV 2101720

6. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Northcoast Environmental Center, et al. v. County of Humboldt, Humboldt Superior Court Case No. CV 2100518.

7. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Northcoast Environmental Center, et al. v. County of Humboldt, Humboldt Superior Court Case No. CV2101703.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>