

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, April 18, 2023

9:00 AM

Regular Meeting - Hybrid

---

**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 0

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA / ITEMS PULLED FROM CONSENT**

**D. CONSENT CALENDAR**

**Approval of the Consent Agenda**

*A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve the  
Consent Agenda. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**Agricultural Commissioner**

[23-467](#)

1. Supplemental Budget Request for Agriculture Department Budget Unit 1100-261 for Previously Approved Noxious Weed Grant Funds (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget request for budget unit 1100-261 in the amount of \$15,313 for Fiscal Year (FY) 2022-23. (4/5th Vote Required)

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Board of Supervisors**

#### [23-480](#)

2. Proclaim April 23, 2023 - April 29, 2023 as National Crime Victims' Right Week in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

#### [23-481](#)

3. Proclamation of Appreciation to the Child Abuse Service Team (CAST) for their 27 Years of Service (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

#### [23-485](#)

4. 2023 Operating Budget for the Humboldt County Fair Association (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Approve the 2023 Operating Budget for the Humboldt County Fair Association;
2. Authorize the Chair and the Clerk of the Board to sign the approved budget; and
3. Return a fully executed copy of the budget to the Humboldt County Fair Association.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

#### [23-513](#)

5. Resolution in Recognition of Judge Abby Abinanti (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Clerk of the Board**

[23-482](#)

6. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

[23-538](#)

7. Approval of the Action Summary - Meeting of April 4, 2023

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 4, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **County Administrative Office**

[23-431](#)

8. Extension of Extra-Help Hours - Communications 3521-151 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the extension of extra-help employment hours for Don Nelson, Administrative Analyst II, to a maximum of one thousand two hundred (1,200) hours through June 30, 2023 (4/5 vote required);
2. Direct the Clerk of the Board to provide the County Administrative Office - Communications Division with one (1) fully executed certified copy of the Board Order related to this item.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

[23-468](#)

9. Bid Authorization for the Auditor-Controller's Office Tenant Improvement Project, Project Number

2023-101, and Assignment of Unused Space in Room 130 to the Human Resources Department

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Auditor-Controller's (AC's) Office Tenant Improvement (TI) Project, Project Number 2023-101;
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on May 16, 2023; and
3. Assign unused space in Room 130 of the courthouse to the Human Resources Department upon substantial completion of the AC's TI Project.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Department of Health and Human Services: Administration**

#### [23-421](#)

10. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Youth who are Experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached professional services agreement with Redwood Community Action Agency regarding the provision of rental assistance, case management and supportive services to youth who are experiencing homelessness in Humboldt County in an amount not to exceed \$143,849.74 for the period of March 1, 2023 through Feb. 29, 2024;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Department of Health and Human Services: Social Services**

#### [23-438](#)

11. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Foster Youth and Non-Minor Dependents Residing in Humboldt County as Part of the Transitional Housing Placement Program

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to foster youth and non-minor dependents residing in Humboldt County as part of the Transitional Housing Placement Program in an amount not to exceed \$1,866,858 for the period of July 1, 2022, through June 30, 2025;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone  
[23-439](#)

12. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Emancipated and Former Foster Youth Residing in Humboldt County as Part of the Transitional Housing Program-Plus

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to emancipated and former foster youth residing in Humboldt County as part of the Transitional Housing Program-Plus in an amount not to exceed \$728,094.24 for the period of July 1, 2022, through June 30, 2025;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Human Resources**

[23-479](#)

13. Amendment of a Professional Services Agreement with Express Employment Professional for

## Temporary Staffing Services

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the first amendment to the professional services agreement between the County of Humboldt and Express Services, Inc DBA Express Employment Professionals in an amount not to exceed \$400,000 over the 5-year term; and
2. Authorize the Director of Human Resources to sign all amendments that do not increase the not to exceed amount, after review by Risk Management, County Counsel and the County Administrative Office.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**Public Works**[23-443](#)

14. Accept Completed Contract for Storm Damage Repair to Ettersburg Road (5B010) Post Miles 5.00-5.60 and 5.25

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contracts, including all change orders approved by the Public Works Department, between GR Wilcox Enterprises, Inc., and Humboldt County for construction of Storm Damage Repair to Ettersburg Road (5B010) Post Miles 5.00-5.60 and 5.25; and
2. Approve the final claims for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amounts of \$96 for Post Mile 5.00-5.60 and \$96 for Post Mile 5.25, which will bring the total amounts paid to 100% of the contracts.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

[23-483](#)

15. Supplemental Budget and Appropriation Transfer for Engineering Review and Documentation of Seismic Damages to County-Owned Buildings as a Result of the 2022 Seismic Event (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for Public Works Capital Projects budget unit 1100-170 in the amount of \$100,00 for fiscal year (FY) 2022-23 (4/5 Vote Required); and
2. Approve the attached appropriations fund balance transfer from General Fund in the amount of \$100,000 for engineering review and documentation of seismic damages to county-owned buildings as a result of the 2022 seismic event (4/5 Vote Required).

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### **Sheriff**

#### [23-401](#)

16. Renewal of Agreements with Department of Health Care Services (DHCS) for the Medi-Cal County Inmate Program (MCIP) covering Fiscal Years 2023-2024, 2024-2025 and 2025-2026

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute one original copy of the MCIP Participation Agreement # 23-MCIPHUMBOLDT-12 and two original copies of the MCIP Agreement for Administrative Services # 23-30022;
2. Authorize the Sheriff, Correctional Captain or Deputy Director of Financial & Support Services to approve and execute any amendments related to these agreements upon review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return all original, executed copies of the agreements to the Correctional Captain for forwarding to DHCS.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

#### [23-411](#)

17. Approval of Amendment to the Service Agreement for Security System Enhancement with Integrated Security Controls, INC., and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the Amendment to the Service Agreement between the Humboldt County Correctional Facility and Integrated Security Controls, INC effective March 2, 2023;
2. Authorize Purchasing to sign the amendment of the service agreement (Attachment 1); and
3. Approve the Supplemental Budget Request for Budget Unit 243 - Correctional Facility for FY2022-23 (Attachment 2) (4/5 Vote Required).

***A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

## **E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

## **F. MATTERS SET FOR TIME CERTAIN - (CLOSED SESSION)**

### **Board of Supervisors**

#### [23-508](#)

1. 2:00 PM - CLOSED SESSION - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Pamela Jarose, Executor of the

Estate of John R. Braun v. County of Humboldt, Case No. 4:18-cv-7383-SBA

*There was no reportable action.*

[23-524](#)

2. 2:00 PM - CLOSED SESSION - Conference with Legal Counsel - Pursuant to Government Code Section 54954.5 and 54957 to Consider Public Employee Appointment for the Position of County Counsel

*There was no reportable action.*

## G. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

[23-539](#)

1. Presentation on Full-Day Tour of the Nordic Aquafarms Facility in Denmark (Supervisor Natalie Arroyo)

*Recommendation:* That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

## H. DEPARTMENT REPORTS

### County Administrative Office

[23-517](#)

1. Form an Ad Hoc Working Group to Review the County of Humboldt Strategic Plan

*Recommendation:* That the Board of Supervisors:

1. Approve the formation of an Ad Hoc working group to review the County of Humboldt Strategic Plan; and
2. Appoint two Supervisors to the Ad Hoc working group to review the County of Humboldt Strategic Plan.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve the formation of an Ad Hoc working group to review the County of Humboldt Strategic Plan; and appoint Supervisor Wilson and Supervisors Arroyo to the Ad Hoc working group to review the County of Humboldt Strategic Plan.*

*The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

### Planning and Building Department

[23-416](#)

2. Evergreen Exotics Zoning Code Amendment Petition



APN: County Wide  
Case No.: PLN-2022-18016

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) to find the petition meets the criteria specified in the Zoning Ordinance and accept the petition; and
2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

***A motion was made by Supervisor Bushnell and seconded by Supervisor Bohn to approve staff recommendations as amended to include the following:***

***1. Direct staff to explore opportunities to create more flexibility in the uses including mixed uses and other activities allowed in the MB Zone to benefit the community.***

***The motion carried with the following vote:***

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

## I. PUBLIC HEARINGS

### **Planning and Building Department**

[23-477](#)

1. An Appeal of the Zoning Administrator's Denial of a Conditional Use Permit for 15,236 Square Feet of Existing Outdoor Commercial Cannabis Cultivation for Abbey Road Farming LLC

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by appellant, and testimony from the public; and
2. Close the public hearing; and
3. Adopt the attached resolution (Attachment 1) which does the following:
  - a. Finds that the denial is exempt from CEQA;
  - b. Makes findings to deny the Conditional Use Permit and deny the appeal;
  - c. Denies the appeal;
  - d. Denies the Conditional Use Permit for Abbey Road Farming, LLC; and
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

***A motion was made by Supervisor Bohn, seconded by Supervisor Arroyo, to approve the appeal and continue the Conditional Use Permit (CUP) for 6 months and to request a check for \$3,000 to be on file with the Planning department. The motion carried by the following vote:***

Aye: 3 - Rex Bohn, Michelle Bushnell, and Natalie Arroyo

Nay: 2 - Mike Wilson, and Steve Madrone

## J. CLOSED SESSION - (SEE MATTERS SET FOR TIME CERTAIN)

## K. ADJOURNMENT

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*NIKKI TURNER*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

---

*04/18/2023*