

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 3, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Certificates of Recognition for Soroptimist International of Eureka (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the certificates.

Attachments: [Certificates of Recognition.pdf](#)

2. Appreciation Letter to Terry Coltra for Service on the Workforce Development Board (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter to Terry Coltra.pdf](#)

3. Certificates of Recognition for Skylar McKnight and Zaine Huhtala (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the certificates.

Attachments: [Certificates of Recognition.pdf](#)

4. Proclaim April 2018 as Sexual Assault Awareness Month (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [Sexual Assault Awareness Month Proclamation.pdf](#)

5. Resolution of the County of Humboldt Supporting the Reducing Crime and Keeping California Safe Act of 2018 (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the resolution.

Attachments: [Resolution Supporting the Reducing of Crime and Keeping California Safe.pdf](#)

6. Letter of Support for AB 2208 (Aquiar-Curry/Garcia) Relating to the Procurement of a Minimum Percentage Baseload Renewable Resources Such as Biomass (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Letter of Support for AB 2208 RE Biomass Renewable Resource.pdf](#)
[Public Comment.pdf](#)

7. Proclaim April 2-8, 2018 as National Public Health Week in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [National Public Health Week.pdf](#)

Clerk of the Board

8. Approval of the Action Summary - Meeting of March 27, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of March 27, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Approval of the Action Summary - Meeting of March 27,2018.pdf](#)

County Administrative Office

9. Adoption of Ordinance: Amending Sections 254-4, and 254-6 of Title II of the Humboldt County Code Relating to Travel Expenses

Recommendation: That the Board of Supervisors adopt Ordinance No._____, amending Section 254-4, and 254-6 of Title II of the Humboldt County Code Relating to Travel Expenses.

Attachments: [Ordinance Relating to Travel Expenses.pdf](#)
[Proof of Publication.pdf](#)

10. Adoption of Ordinance: Amending Sections 719-6 and 719-7 of Title VII, Division 1, Chapter 9 of the Humboldt County Code Relating to the Humboldt County Commercial Marijuana Cultivation Tax Ordinance

Recommendation: That the Board of Supervisors adopt Ordinance No._____, amending Sections 719-6 and 719-7 of Title VII, Division 1, Chapter 9 of the Humboldt County Code Relating to the Humboldt County Commercial Marijuana Cultivation Tax Ordinance.

Attachments: [Adoption of Ordinance.pdf](#)

Department of Health and Human Services: Administration

11. Agreement with Tevora Business Solutions Inc. for HIPAA Security Risk Assessment

Recommendation: That the Board of Supervisors approve the agreement with Tevora Business Solutions Inc. for fiscal year 2017-2018 to provide a Risk Assessment, External Penetration, and Internal Vulnerability Scanning service for DHHS-Information Services; authorize the Chairperson to execute three (3) originals of the

agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS) Contract Unit for forwarding to DHHS-Information Services.

Attachments: [Agreement with Tevora Business Solutions Inc.pdf](#)

District Attorney**12. Advanced Step Increase for Legal Office Assistant, JoAnne Guzzi (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve a step increase for JoAnne Guzzi, Legal Office Assistant II (class 0178, position 08) from Step A (range 314) for the advance to Step C (range 314) and the effective date for the advance to Step C is April 8, 2018, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

Attachments: [Advanced Step Increase for Legal Office Assistant.pdf](#)

13. Advanced Step Increase for Victim Witness Program Specialist, Nicole Miranda (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a step increase for Nicole Miranda, Victim Witness Program Specialist (class 0689, position 02) from Step C (range 344) to Step E (range 344) with an effective date of April 8, 2018, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

Attachments: [Advanced Step Increase for Victim Witness Program Specialist.pdf](#)

Probation**14. Extension of Extra Help Hours to 1720 for Juvenile Corrections Officer Geyra Gastelum-Hernandez (4/5 Vote Required)**

Recommendation: That the Board of Supervisors authorize the extension of extra help hours for Juvenile Corrections Officer (JCO) Geyra Gastelum-Hernandez to 1720 hours through June 30, 2018, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Extension of Extra Help Hours.pdf](#)

Public Works**15. Lafayette Elementary School Safe Routes Improvement Project; Federal Project Number: ATPL-5904(145); Contract Number: 215100**

Recommendation: That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between RAO Construction Company, Inc., and Humboldt County for the Lafayette Elementary School Safe

Routes Improvement Project; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$1,289.55, which will bring the total amount paid to one hundred (100) percent of the contract.

Attachments: [Lafayette Elementary School Safe Routes Improvement Project.pdf](#)

16. Larabee Bridge (04C-0171) Preventive Maintenance Project on Holmes Flat Road; Federal Project Number: BPMP-5904(139); Contract Number: 214139

Recommendation: That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between Mercer-Fraser Company and Humboldt County for the Larabee Bridge (04C-0171) Preventive Maintenance Project on Holmes Flat Road; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$9,500.00, which will bring the total amount paid to one hundred (100) percent of the contract.

Attachments: [Staff Report.pdf](#)
[Executed Contract.pdf](#)
[Contract Change Orders 1-5.pdf](#)

17. Cooperative Agreement with the California Department of Transportation Regarding Implementation of the Manila Highway 255 Shared Use Path Project

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached cooperative agreement with the California Department of Transportation regarding implementation of the Manila Highway 255 shared use path project.

Attachments: [Cooperative Agreement with the California Department of Transportation.pdf](#)

18. Rehabilitation of Jacoby Creek Bridge (4C-124) on Brookwood Drive (4K250); Federal Project Number BRLO 5904(126); Contract Number 594124

Recommendation: That the Board of Supervisors award the contract to Kern Construction for the total amount of \$639,488.40; authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0327 and transfer \$879,300 from 1200321-2118 to the new contract account per the attached appropriation transfer.

Attachments: [Rehabilitation of Jacoby Creek Bridge.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment.pdf](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Humboldt County Convention and Visitors Bureau Annual Report for 2017 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Humboldt County Convention and Visitors Bureau Annual Report.pdf](#)

2. Resolution Recognizing Captain Ed Wilkinson on His Retirement (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Captain Ed Wilkinson Retirement Resolution.pdf](#)

3. Resolution Recognizing Chief Probation Officer Bill Damiano on His Retirement (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorizes the Chair to sign the resolution.

Attachments: [Resolution Recognizing Chief Probation Officer.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**Public Works**

1. 10:00 a.m. - Richardson Grove Speed Zone Survey

Recommendation: That the Board of Supervisors receive a staff report on the proposed speed limit changes as recommended by the California Department of Transportation (CalTrans); receive public comment on the proposed speed limit changes; and forward the public comments to CalTrans for their review.

Attachments: [Richardson Grove Speed Zone Survey.pdf](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Humboldt Literacy Project Presentation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if necessary.

Attachments: [Humboldt Literacy Project Presentation.pdf](#)

I. DEPARTMENT REPORTS**County Administrative Office**

1. Auditor-Controller

Recommendation: That the Board of Supervisors accept the resignation of the current Auditor-Controller Joseph Mellett effective Friday, April 27, 2018; and direct Human Resources to begin the recruitment process for an appointment to the position of Auditor-Controller, to fill the remainder of the term that will expire on December 31,2018.

Attachments: [Auditor-Controller.pdf](#)

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with Legal Counsel - pursuant to Government Code Section 54956.9, subd. (d)(2) regarding pending litigation: Micah Keyes-Anderson, Andrew Barnes, William Woods, and Alvin Wingo v. County of Humboldt.
2. It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Management and Confidential Group; American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM).

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>