

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, June 15, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 912 1608 0075 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

Present: Supervisor Virginia Bass, Chair; Supervisor Rex Bohn; Supervisor Steve Madrone; Supervisor Michelle Bushnell

Absent: Supervisor Mike Wilson, Vice Chair

Staff Present: Amy Nilsen, County Administrative Officer; Jefferson Billingsley, County Counsel; and Ryan Sharp, Deputy Clerk of the Board

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

1. Letter of Support for 2021 Francis H. Raymond Award Nomination: Gary Ryneerson (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Ratify the Chair's signature.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

2. Juneteenth Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

3. Appointment of Glen Senestraro to the Fortuna Fire Protection Board of Commissioners (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Appoint Glen Senestraro to the Fortuna Fire Protection Board of Commissioners.

This item was pulled from consent for discussion.

A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Clerk of the Board

4. Approval of the Action Summary - Special Meeting of June 3, 2021

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 3, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

5. Approval of the Action Summary - Special Meeting of June 7, 2021

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 7, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

6. Approval of the Action Summary - Meeting of June 8, 2021

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 8, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

County Administrative Office

7. Resolution Authorizing Execution of Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA05359 for County Service Area #4 with the California Department of Forestry and Fire Protection Regarding the Provision of Fire Protection Services Within Humboldt County

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA05359 with the California Department of Forestry and Fire Protection;
2. Adopt the attached resolution which authorizes the County Administrative Officer, or a designee thereof, to execute Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA05359 for County Service Area #4 with the California Department of Forestry and Fire Protection regarding the provision of fire protection services within Humboldt County for the period of July 1, 2021 through June 30, 2024, and any amendments thereto, along with any and all other certifications, agreements and documents required or deemed necessary or appropriate for the County of Humboldt to accept and secure its obligations thereunder;
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached Resolution to the County Administrative Office for submission to the California Department of Forestry and Fire Protection; and
4. Direct the Human Resources Director, or a designee thereof, to provide the California Department of Forestry and Fire Protection with any and all necessary certificates of insurance.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

8. Resolution Authorizing Execution of Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA05254 for Consolidated Dispatch Services with the California Department of Forestry and Fire Protection Regarding the Provision of Fire Dispatch Services Within Humboldt County

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA05254 with the California Department of Forestry and Fire Protection;
2. Adopt the attached resolution which authorizes the County Administrative Officer, or a designee thereof, to execute Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA05254 for Consolidated Dispatch Services with the California Department of Forestry and Fire Protection regarding the provision of fire dispatch services within Humboldt County for the period of July 1, 2021, through June 30, 2024, and any amendments thereto, along with any and all other certifications, agreements and documents required or deemed necessary or appropriate for the County of Humboldt to accept and secure its obligations thereunder;
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached Resolution to the County Administrative Office for submission to the California Department of Forestry and Fire Protection; and
4. Direct the Human Resources Director, or a designee thereof, to provide the California Department of Forestry and Fire Protection with any and all necessary certificates of insurance.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

County Clerk/Recorder/Registrar of Voters

9. Approve the Appropriation Transfer for the Purchase of DisclosureDocs and CampaignDocs Electronic Reporting System (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve an appropriation transfer to move existing funding from the fixed asset line 1100 140 8983 to 1100 140 2148 for the purchase of Granicus DisclosureDocs and CampaignDocs electronic reporting system (Attachment 1 and Attachment 2).

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Department of Health and Human Services: Administration

10. First Amendment to the Professional Services Agreement with Fiscal Experts, Inc. Regarding the Provision of Web-Based Time Study Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Fiscal Experts Inc. regarding the provision of web-based time study services in an amount not to exceed 336,000 for the period of July 1, 2019 through June 30, 2023;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the professional services agreement with Fiscal Experts, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached first amendment to the professional services agreement with Fiscal Experts, Inc. to the Department of Health and Human Services - Contracts Unit for further processing.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Department of Health and Human Services: Behavioral Health

11. Application Process for Collaborative Partnership Agreements Regarding the Provision of Professional Services Intended to Reduce the Number of Adverse Childhood Experiences Occurring Within Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve the attached collaborative partnership agreement application package;
2. Approve the attached collaborative partnership agreement templates regarding the provision of professional services intended to reduce the number of Adverse Childhood Experiences occurring within Humboldt County;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute collaborative partnership agreements that are substantially similar to the attached collaborative partnership agreement templates, and any subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one copy of the Board Order regarding this item to the Department of Health and Human Service - Contract Unit.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Department of Health and Human Services: Public Health

12. Approval of Agreement concerning consultation services for Targeted Case Management (TCM) and Medi-Cal Administrative Activities (MAA) between County of Humboldt and Justice Benefits, Inc. (JBI) for the period beginning July 1, 2021 through June 30, 2025

Recommendation: That the Board of Supervisors:

1. Approve the agreement between the County of Humboldt and JBI concerning consultation services for MAA and TCM for the period beginning July 1, 2021 through June 30, 2025;
2. Authorize the Chair of the Board to sign the agreement;
3. Authorize the Public Health Director, or designee thereof, to sign any future amendments or associated documents directly related to the agreement upon review and approval by County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one copy of the Board Motion to the Department of Health and Human Services (DHHS) - Contract Unit for transmittal to DHHS - Public Health.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Department of Health and Human Services: Social Services

13. Professional Services Agreement with the Yurok Tribe Regarding the Provision of Case Management, Social Work and Housing Navigation Services to Eligible Children and Families as Part of the Bringing Families Home Program

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Yurok Tribe regarding the provision of case management, social work and housing navigation services to eligible children and families as part of the Bringing Families Home Program in an amount not to exceed \$224,519.33 for the period of June 15, 2021 through June 30, 2022;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Yurok Tribe, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Yurok Tribe to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

14. Professional Services Agreement with McKinleyville Community Collaborative Regarding the Performance of Service Integration Functions at The Center at McKinleyville

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding the performance of service integration functions at The Center at McKinleyville in an amount not to exceed \$311,842.62 for the period of July 1, 2021 through June 30, 2022;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with McKinleyville Community Collaborative to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Human Resources

15. Fiscal Year (FY) 2021-2022 Agreement with Liebert Cassidy Whitmore

Recommendation: That the Board of Supervisors:

1. Approve the agreement with Liebert Cassidy Whitmore for legal services for the term to encompass FY 2021-22 in an amount not to exceed \$450,000.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Probation

16. Semi-Annual Humboldt County Sanctuary Ordinance Report- Probation Department

Recommendation: That the Board of Supervisors:

1. Receive the report as required by ordinance.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

17. Appropriation Transfer for Juvenile Hall for the Purchase of a Fixed Asset over \$10,000

Recommendation: That the Board of Supervisors:

1. Approve the attached appropriation transfer request to move funding out of the Services and Supplies budget category in the Juvenile Hall's budget (Budget Unit 1100-234) and into the Fixed Asset category.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

18. Reclassification of Probation Senior Fiscal Assistant Position to Fiscal Assistant I/II

Recommendation: That the Board of Supervisors:

1. Deallocate 1.0 FTE Senior Fiscal Assistant (0124) (salary range \$17.73-\$22.75/hr.) position in the Probation Budget Unit 235; and
2. Allocate 1.0 FTE Fiscal Assistant I/II (0177) (salary range \$13.81-\$20.18/hr.) position in the Probation Budget Unit 235.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

Public Works**19. Bridge Preventive Maintenance Project**

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Bridge Preventive Maintenance Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, July 20, 2021, at 2:00 p.m.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

E. PUBLIC COMMENT ON NON-AGENDA ITEMS**F. SPECIAL PRESENTATIONS****G. ITEMS PULLED FROM CONSENT**

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider Joining the California Forest Wildland Restoration for Social Economic and Environmental Sustainability (CalForest WRX) Alliance (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Join the CalForest WRX Alliance;
2. Appoint a Board Member to the CalForest WRX Alliance representing Humboldt County;
3. Partner with the CalForest WRX Alliance in exploring the viability of pursuing a US Forest Service Innovative Finance for National Forest grant for a feasibility study; and
4. Extend an invitation to existing Forest Product Industries to provide comments for CalForest WRX Alliance strategies.

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations and appoint Supervisor Madrone as the member to the CalForest WRX Alliance. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

I. DEPARTMENT REPORTS

County Administrative Office

1. Discussion to Consider Update and Reform Measures in 2022

Recommendation: That the Board of Supervisors:

1. Authorize the County Administrative Office (CAO) to execute a professional services agreement with Lew Edwards Group (LEG) to conduct public opinion research on the public's priorities and needs, engage the community, and advise on potential update and reform measures in 2022, and perform other services as required, up to \$200,000;
2. Authorize the CAO, or a designee thereof, to execute any and all subsequent amendments to the professional services agreement with LEG, including amendments that require the contract to exceed \$200,000;
3. Direct staff to solicit all incorporated cities regarding renewal of the Abandoned Vehicle Abatement program and return to the Board with a resolution to place the question on the ballot and approve a synopsis of the ballot measure; and
4. Return to your Board with findings and recommendations regarding the June, 2022 election.

A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

J. PUBLIC HEARINGS**County Administrative Office**

1. Public Hearing to Consider Adoption of an Ordinance, which Modifies the 2021 Update of the Humboldt County Schedule of Fees and Charges (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Open the public hearing;
2. Introduce by title, Ordinance No. ____ (Attachment I), Amending the 2021 Humboldt County Schedule of Fees and Charges for the Department of Aviation Enterprise Fund, Budget Unit 1100 381 and Agricultural Commission/Sealer of Weights and Measures, Budget Unit 1100 261;
3. Waive the first reading of the ordinance;
4. Receive the staff report and public comments;
5. Approves and/or modifies the new, increased, decreased, deleted or changed fees, as shown in the 2021 Humboldt County Schedule of Fees and Charges for Aviation Enterprise Fund, Budget Unit 381 (Attachment II) and Agricultural Commissioner Schedule A (Attachment IV);
6. Adopt the Ordinance;
7. Direct the Clerk of the Board, within 15 days, to publish a post-adoption summary of the ordinance (Attachment V) with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [Government Code Section 25124 (b)(1)]; and
8. Close the public hearing.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

K. DISCUSSION ITEMS**L. MATTERS SET FOR TIME CERTAIN****M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Rutherford v. County of Humboldt, et al. Case No. 1:21-cv-02750-RMI.

The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Rutherford v. County of Humboldt, et al. Case No. 1:21-cv-02750-RMI. The Board voted 4-0 with Supervisor Wilson absent to authorize the Risk Manager to enter into an agreement with the Mitchell Brisso firm to assist the office of County Counsel in this matter.

N. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

June 16, 2021